

SADHU VASWANI MISSION'S
St. Mira's College for Girls, Pune
Autonomous (Affiliated to Savitribai Phule Pune University)
[ARTS, COMMERCE, SCIENCE, BSc(Computer Science), BBA, BBA(CA)]
Ph./Fax: 26124846; Email: miracollege@yahoo.co.in
Reaccredited by NAAC- A Grade, cycle 3 6, Koregaon Road, Pune-411001.
[INDIA]

Year 2020-21

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work.

*Swake
Canada*



G. H. Gidwani
Principal
St. Mira's College for Girls



Offer Letter

Date: 12th Aug, 2020

Dear Radhika Joshi ,

This refers to your recent application and subsequent interview for interning with IntelligencePlus; we are pleased to offer you an internship in our organization as follows:

Your designation will be: Learning Facilitator Intern

Duration of Internship: 13 August to 30 April 2020

Internship Type: Online Internship for 2 months & 6 months part time internship (roughly 4.5 hrs. per day)

Time Duration: 2:30 to 7pm (or as pre informed according to college schedule)

Joining Date: 13th August, 2020

Location: Pune

Stipend paid during the period will be: For Online, it will be Performance/Project Based

In office internship stipend: Rs 5000 per month (Full time)/Rs 2500 (Part time)

Yours sincerely,

A handwritten signature in black ink, appearing to read "Pranjal Gundesha".

Pranjal Gundesha

Founder and CEO, IntelligencePlus

Corporate office: IntelligencePlus, 602,Suyog Center,Marketyard Pune 411037

Website: www.intelligenceplus.in Email: info@intelligenceplus.in

Contact: 020-24267078 / 9922210946



Offer Letter

Date: 13th Aug, 2020

Dear Sakshi Punjabi,

This refers to your recent application and subsequent interview for interning with IntelligencePlus; we are pleased to offer you an internship in our organization as follows:

Your designation will be: Learning Facilitator Intern

Duration of Internship: 17 August to 30 April 2020

Internship Type: Online Internship for 2 months & 6 months part time internship (roughly 4.5 hrs. per day)

Time Duration: 2:30 to 7pm (or as pre informed according to college schedule)

Joining Date: 17th August, 2020

Location: Pune

Stipend paid during the period will be: For Online, it will be Performance/Project Based

In office internship stipend: Rs 5000 per month (Full time)/Rs 2500 (Part time)

Yours sincerely,

A handwritten signature in black ink, appearing to read "Pujain".

Pranjal Gundesha
Founder and CEO, IntelligencePlus



Corporate office: IntelligencePlus, 602,Suyog Center,Marketyard Pune 411037
Website: www.intelligenceplus.in Email: info@intelligenceplus.in
Contact: 020-24267078 / 9922210946



Offer Letter

Date: 26th Aug, 2020

Dear Shreya Bhide,

This refers to your recent application and subsequent interview for interning with IntelligencePlus; we are pleased to offer you an internship in our organization as follows:

Your designation will be: Learning Facilitator Intern

Duration of Internship: 1st September to 31st May 2020

Internship Type: Online Internship for 2 months & 6 months part time internship (roughly 4.5 hrs. per day)

Time Duration: 2:30 to 7pm (or as pre informed according to college schedule)

Joining Date: 1st September, 2020

Location: Pune

Stipend paid during the period will be: For Online, it will be Performance/Project Based

In office internship stipend: Rs 5000 per month (Full time)/Rs 2500 (Part time)

Content created and contacts developed by you during your tenure are the sole property of IntelligencePlus. Use of the same content elsewhere is considered as breach of confidential Intellectual property.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Pranjal".

Pranjal Gundesha

Founder and CEO, IntelligencePlus

Corporate office: IntelligencePlus, 602,Suyog Center,Marketyard Pune 411037

Website: www.intelligenceplus.in Email: info@intelligenceplus.in

Contact: 020-24267078 / 9922210946



Offer Letter

Date: 13th Aug, 2020

Dear Anusha Kolloji,

This refers to your recent application and subsequent interview for interning with IntelligencePlus; we are pleased to offer you an internship in our organization as follows:

Your designation will be: Learning Facilitator Intern

Duration of Internship: 13 August to 30 April 2020

Internship Type: Online Internship for 2 months & 6 months part time internship (roughly 4.5 hrs. per day)

Time Duration: 2:30 to 7pm (or as pre informed according to college schedule)

Joining Date: 13th August, 2020

Location: Pune

Stipend paid during the period will be: For Online, it will be Performance/Project Based

In office internship stipend: Rs 5000 per month (Full time)/Rs 2500 (Part time)

Content created and contacts developed by you during your tenure are the sole property of IntelligencePlus. Use of the same content elsewhere is considered as breach of confidential Intellectual property.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Pranjal".

Pranjal Gundesha

Founder and CEO, IntelligencePlus

Corporate office: IntelligencePlus, 602,Suyog Center,Marketyard Pune 411037

Website: www.intelligenceplus.in Email: info@intelligenceplus.in

Contact: 020-24267078 / 9922210946

intelligence
plus Offer Letter

Date: 16th September 2020

Dear Priyanka More,

This refers to your recent application and subsequent interview for interning with IntelligencePlus; we are pleased to offer you a position in our organization on the following terms and conditions.

Your designation will be: Program Management and Marketing Intern

Duration of Internship – 17th September 20 to 17th May 21

Internship Type: Internship Type: Online Internship for 2 months & 7 months part time internship (roughly 4.5 hrs. per day)

Time Duration: 2:30 to 7pm (or as pre informed according to college schedule)

Joining Date: 17th September 2020

Location: Pune

Stipend paid during the period will be: For Online, it will be Performance/Project Based

In office internship stipend: Rs 5000 per month (Full time)/Rs 2500 (Part time)

Content created and contacts developed by you during your tenure are the sole property of property. IntelligencePlus. Use of the same content elsewhere is considered as breach of confidential Intellectual

Yours sincerely,



Pranjal Gundesha
Founder and CEO, IntelligencePlus

intelligence
plus Offer Letter

Date: 16th September 2020

Dear Sakshi Pawar,

This refers to your recent application and subsequent interview for interning with IntelligencePlus; we are pleased to offer you a position in our organization on the following terms and conditions.

Your designation will be: Program Management and Marketing Intern

Duration of Internship – 18th September 20 to 18th May 21

Internship Type: Internship Type: Online Internship for 2 months & 7 months part time internship (roughly 4.5 hrs. per day)

Time Duration: 2:30 to 7pm (or as pre informed according to college schedule)

Joining Date: 18th September 2020

Location: Pune

Stipend paid during the period will be: For Online, it will be Performance/Project Based

In office internship stipend: Rs 5000 per month (Full time)/Rs 2500 (Part time)

Content created and contacts developed by you during your tenure are the sole property of property. IntelligencePlus. Use of the same content elsewhere is considered as breach of confidential Intellectual

Yours sincerely,



Pranjal Gundesha
Founder and CEO, IntelligencePlus

Corporate office: IntelligencePlus, 842, Dastur Meher Road, Camp, Pune 411001
Website: www.intelligenceplus.in Email: info@intelligenceplus.in
Contact: 9763030180 / 9922210946



Offer Letter

Date: 26th Aug, 2020

Dear Arya Gupta,

This refers to your recent application and subsequent interview for interning with IntelligencePlus; we are pleased to offer you an internship in our organization as follows:

Your designation will be: Learning Facilitator Intern

Duration of Internship: 1st September to 31st May 2020

Internship Type: Online Internship for 2 months & 6 months part time internship (roughly 4.5 hrs. per day)

Time Duration: 2:30 to 7pm (or as pre informed according to college schedule)

Joining Date: 1st September, 2020

Location: Pune

Stipend paid during the period will be: For Online, it will be Performance/Project Based

In office internship stipend: Rs 5000 per month (Full time)/Rs 2500 (Part time)

Content created and contacts developed by you during your tenure are the sole property of IntelligencePlus. Use of the same content elsewhere is considered as breach of confidential Intellectual property.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Pranjal", with a stylized flourish underneath.

Pranjal Gundesha

Founder and CEO, IntelligencePlus

Corporate office: IntelligencePlus, 602,Suyog Center,Marketyard Pune 411037
Website: www.intelligenceplus.in Email: info@intelligenceplus.in
Contact: 020-24267078 / 9922210946



MITTI KE RANG

CERTIFICATE OF INTERNSHIP

This certificate is proudly presented to

KASINAM DABI

for successfully completing her internship program at Mitti Ke Rang,
committing and providing her services
for a term of **4** months, for the year 2020.

We congratulate and wish you the best of luck for your future!

Amit Jain

Co-Founder
Mitti Ke Rang

Saket Deshmukh

Co-Founder
Mitti Ke Rang

Letter of Recommendation



Date: 1st April 2021.

To whom it may concern

I highly recommend Ritwika Mahendra Jagdale as a candidate for employment. I confirm that I have known Ritwika for 6 Months as her manager; she worked at Mitti Ke Rang as an Intern.

Ritwika has excellent work-related skills, communication skills, work ethics, attention to detail, etc. In addition, she is well organized, reliable, willing to work.

Ritwika would be a tremendous asset to your company and have my highest recommendation. If you have any further questions regarding her background or qualifications, please contact me.

Yours sincerely,

Amit Jain

Amit Jain
Co-Founder,
Mitti Ke Rang.
+91 9922790240
amitjainmkr@gmail.com

Saket Deshmukh

Saket Deshmukh
Co-Founder,
Mitti Ke Rang.
+91 91307 30113
saketdeshmukh@gmail.com



MITTI KE RANG

CERTIFICATE OF INTERNSHIP

This certificate is proudly presented to

Renuka Bhil

for successfully completing her internship program at Mitti Ke Rang,
committing and providing her services
for a term of 2 months, for the year 2020.

We congratulate and wish you the best of luck for your future!

Amit Jain

Co-Founder
Mitti Ke Rang

Saket Deshmukh

Co-Founder
Mitti Ke Rang



MITTI KE RANG

CERTIFICATE OF INTERNSHIP

This certificate is proudly presented to

Ummeaiman Rampurwala

for successfully completing her internship program at Mitti Ke Rang,
committing and providing her services
for a term of 2 months, for the year 2020.

We congratulate and wish you the best of luck for your future!

Amit Jain

Co-Founder
Mitti Ke Rang

Saket Deshmukh

Co-Founder
Mitti Ke Rang



MITTI KE RANG

CERTIFICATE OF INTERNSHIP

This certificate is proudly presented to

Sakshi Mishra

for successfully completing her internship program at Mitti Ke Rang,
committing and providing her services
for a term of 2 months, for the year 2020.

We congratulate and wish you the best of luck for your future!

Amit Jain

Co-Founder
Mitti Ke Rang

Saket Deshmukh

Co-Founder
Mitti Ke Rang



MITTI KE RANG

CERTIFICATE OF INTERNSHIP

This certificate is proudly presented to

SAKSHI SHAMSUNDER GULWANI

for successfully completing her internship program at Mitti Ke Rang,
committing and providing her services
for a term of **5** months, for the year 2020.

We congratulate and wish you the best of luck for your future!

Amit Jain

Co-Founder
Mitti Ke Rang

Saket Deshmukh

Co-Founder
Mitti Ke Rang

Hi,
I hope you are doing well!

We are happy to announce that our flagship project, Squad For Change is going to complete its first year of operations in the 1st week of March. I would like to say thank you to you for being an active member of the squad for change. Could you please share your volunteering experience with us?

I am sending you Questionnaire.

Please fill this questionnaire.

Each answer should be no more than 2-3lines!

Please fill and send it to me latest by Saturday at Squadforchange@gmail.com or WhatsApp

Also, attach a picture of you that you would like to be featured.

17/58

- 1) How did you get to know about sfc and why did you decide to join it?
- 2) How has sfc helped you build your personality boost your growth helped in future prospects?
- 3) What have you enjoyed the most about sfc?



EAT MY NEWS EXPERIENCE LETTER

Date: 16th May 2021

This is to certify that **Aditi Manish Sampat** has successfully completed her work experience program with Eat My News in the **HR** department. She interned with the organization from **12th February to 14th May 2021** as a **Member**.

She completed tasks that were assigned to her in a timely manner and also showed a keen interest in learning through observation and execution. During her stint with us, we found her overall performance **Excellent**. [Excellent/Good/Average]

We wish her all success in her future career.

**To do a background check of the candidate recruiters can feel free to reach us on digital@eatmynews.com*

Yours sincerely,

For **Eat My News**

A handwritten signature in black ink that reads 'Shruti' with a flourish underneath.

Shruti Gupta (Community HR Head)



Umme-Aiman R <aimanrampurwala@gmail.com>

Request for: An acknowledgement of selection as an intern at Eat My News

3 messages

Umme-Aiman R <aimanrampurwala@gmail.com>
To: digital@eatmynews.com

6 April 2021 at 18:11

Respected ma'am,
I am writing this email to you to request an acknowledgement of my selection as an intern at Eat My News.

I need the acknowledgement (works even if it is through e-mail) to be submitted to my college's placement cell as a proof of my ongoing internship. Please include it in an account of my roles at EMN.

I am currently interning as a Reviewer in Team Pavas with the role to write reviews on various genre books, movies and series. Previously for a month, i.e. from February 20 to March 20, 2021, I was a Content Writer intern in Team Shivansh and have written 13 articles on trending topics of different social media platforms before the team was dissolved.

I hope you can provide me with such a letter so I will be able to submit it as soon as possible. Please respond at your earliest convenience on the same.

Yours sincerely,
Umme-Aiman Rampurwala.
St. Mira's College for Girls, Pune.

Eat My News <digital@eatmynews.com>
To: Umme-Aiman R <aimanrampurwala@gmail.com>

7 April 2021 at 11:43

Acknowledged.

[Quoted text hidden]

--

Regards,
Taanya Kathpal
<https://www.linkedin.com/in/tanyakathpal/>



Umme-Aiman R <aimanrampurwala@gmail.com>
To: Eat My News <digital@eatmynews.com>

7 April 2021 at 13:14

Thank you for the acknowledgement.
[Quoted text hidden]



MY STUDY BUDDY

-Redefining Education

TO WHOSOEVER IT MAY CONCERN

I gladly write this letter of recommendation for Judith Botelho and her numerous accomplishments as Academic Content Writing Intern for My Study Buddy for 3 months. As the CEO of My Study Buddy I had the distinct pleasure of working with and Judith Botelho on a variety of initiatives since the time she has interned at our organisation.

Judith Botelho's passion for understanding quality content and putting it up in the most understandable manner is evident in her work. Additionally, Judith Botelho demonstrated professionalism and respect by timely submitting her projects and communicating clearly to the core team.

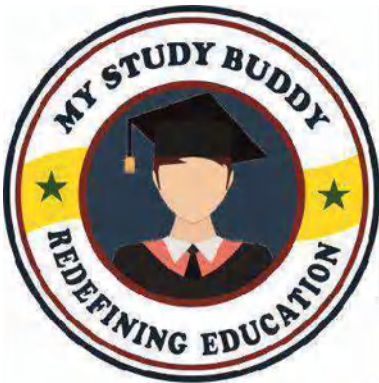
I therefore strongly recommend Judith Botelho and urge you to take this young talented Woman to work for your benefit. I am certain that you will find her well qualified for your programme/organisation. If you have any questions, please feel free to contact me at [+91-7678444127] to discuss her candidacy for your program.

Sincerely,

NANDINI CHOPRA
Founder, CEO
My Study Buddy

MY STUDY BUDDY

-Redefining Education



OFFER LETTER

16th October 2020,

Dear JUDITH BOTELHO,

On behalf of "My Study Buddy", I am pleased to extend to you this offer of temporary employment(internship) as Member of Content Team at My Study Buddy. Your appointment will be governed by the terms and conditions presented in the Annexure A.

We are looking forward to working with you and we are confident that you will be able to make a significant contribution to the success of our Initiative, "My Study Buddy".

Please do not hesitate to call us for any information you may need. Also, please sign the duplicate of this offer your acceptance and forward the same to us.

Sincerely,

A handwritten signature in blue ink that reads 'Srishti'.

Srishti Arora
Director, Content Team
My Study Buddy

Annexure A

You shall be governed by the following terms and condition of service during your association with My Study Buddy and those may be amended from time to time.

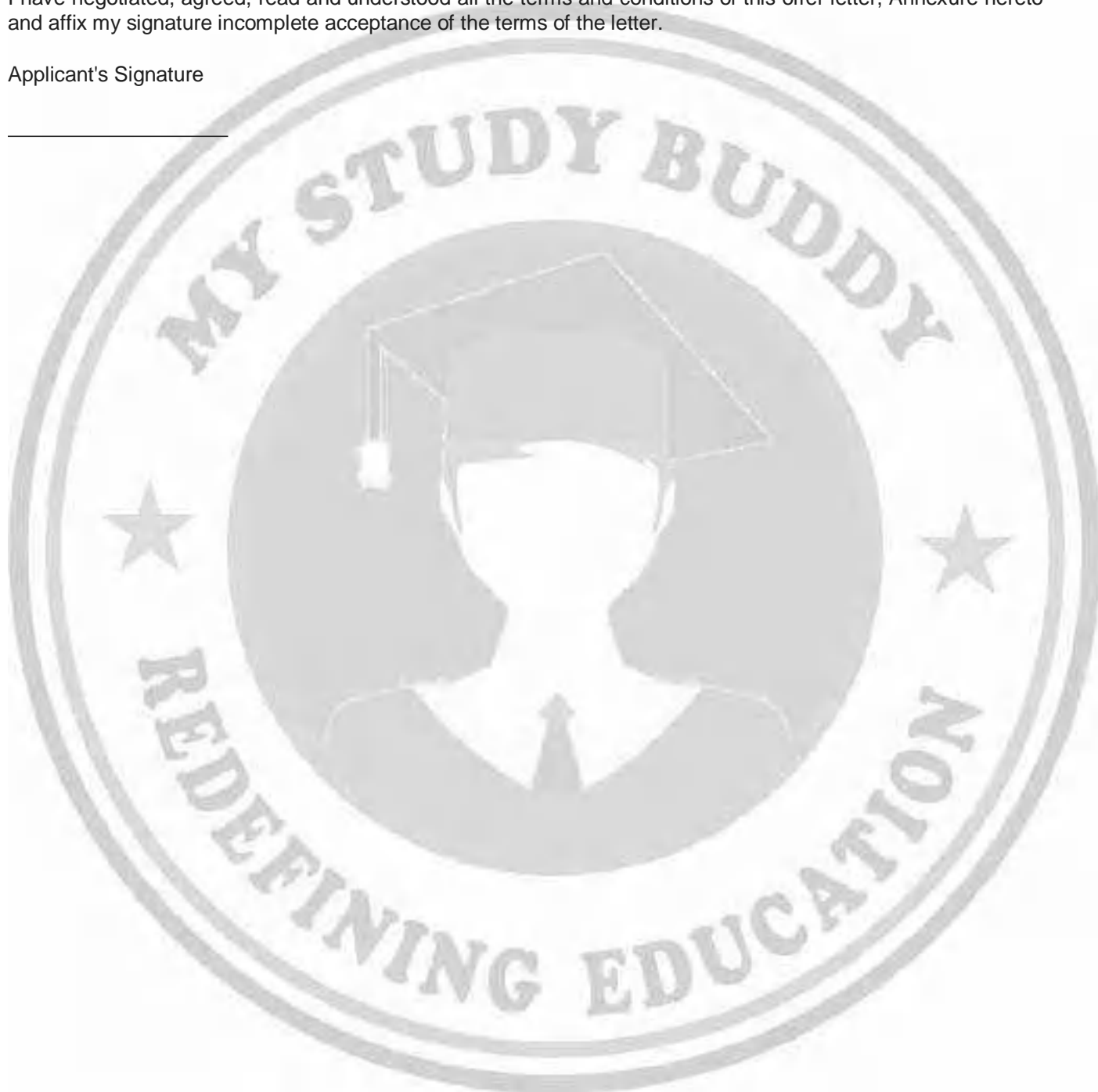
1. You are being hired as a Content Team Member and Ms. Srishti Arora would be your Reporting Manager and Mentor during the tenure. As a Content Team Member you would be responsible for:
 1. Create PPTs and Word files of content taught at school level from Nursery to 12
 2. Make questions of the chapters assigned to you. (MCQ, VSA, SA, LA)
 3. Write a short description of the chapter assigned to you. (summary, topics covered, etc)
 4. Write an article on the topics given (optional)
2. Your date of joining is 17th October 2020 and the minimum tenure would be 2 Months, Excluding Examination Months. During this time you are expected to devote your time and efforts to the assigned projects/ tasks.
3. You are also required to let your Initiative Managers & Mentor know about forthcoming events (if there are any) in advance through a hand-written application so that your work can be planned accordingly.
4. You will be working remotely for the duration of the tenure. There will be catch ups scheduled with your Mentor and Initiative Managers to discuss work progress, queries and overall experience at regular intervals.
5. . Various advanced Projects shall be provided to the consistent performing candidates on a regular interval, of which some will be incentivized, whereas some of them will be unpaid. You'll be required to communicate your willingness and availability for the same in advance so that your contribution shall be planned accordingly.
6. Under normal circumstances, either the organization or you may terminate this association by providing a notice of 15 days through Hand Written Scanned Application without assigning any reason. However, the organization may terminate this agreement forthwith under situations of in-disciplinary/unprofessional behaviour and inactive/non-serious participation.
7. We take data privacy and security very seriously and to maintain the confidentiality of any students, customers, clients, and companies' data and contact details that you may get access to during your tenure will be your responsibility. My Study Buddy operates on zero tolerance principle with regard to any breach of data security guidelines. At the completion of the tenure, you are expected to hand over all My Study Buddy work/data stored on your Personal Computer to your mentor and delete the same from your machine.
8. You are expected to conduct yourself with the utmost professionalism in dealing with your mentor, team members, colleagues, clients, and customers and treat everyone with due respect.
9. We love people who like to go beyond the normal call of the duty and can think out of the box. Surprise us with your passion, intelligence, creativity, and hard work – and expect appreciation & rewards to follow.
10. Expect constant and continuous objective feedback from your mentor and other team members and we encourage

you to ask for and provide feedback at every possible opportunity. It's your right to receive and give feedback – this is the ONLY way we all can continuously push ourselves to do better.

11. Learn, have fun at what you do and do the right thing – both the principles are the core of what My Study Buddy stands for and we expect you to imbibe them in your day to day actions and continuously challenge us if we are falling short of expectations on either of them.

I have negotiated, agreed, read and understood all the terms and conditions of this offer letter, Annexure hereto and affix my signature in complete acceptance of the terms of the letter.

Applicant's Signature

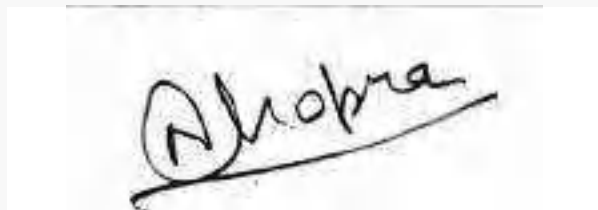


CERTIFICATE OF INTERNSHIP

THIS PROUDLY CERTIFIES

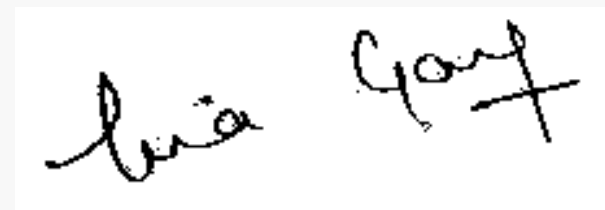
PRIYA PANDEY

has completed the internship as a Marketing Associate at MY STUDY BUDDY
from 03.09.2020 to 10.09.2020



NANDINI CHOPRA

Founder, CEO



TINA GARG


Marketing Director

CERTIFICATE OF INTERNSHIP

THIS PROUDLY CERTIFIES

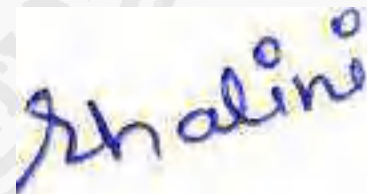
Aadya Ghalsasi

has completed the internship as an Academic Content Team Writer at
MY STUDY BUDDY
for a period of three months.



NANDINI CHOPRA

Founder, CEO



SHALINI

Content Team Head



MY STUDY BUDDY

-Redefining Education

OFFER LETTER

09 July 2020

Dear Himani Kedia,

On behalf of "My Study Buddy", I am pleased to extend to you this offer of temporary employment (internship) as a Member of Marketing Team at My Study Buddy. Your appointment will be governed by the terms and conditions presented in the Annexure A.

We are looking forward to working with you and we are confident that you will be able to make a significant contribution to the success of our initiative, "My Study Buddy".

Please do not hesitate to call us for any information you may need. Also, please sign the duplicate of this offer your acceptance and forward the same to us.

Sincerely,

A handwritten signature in black ink, appearing to read 'Subrat Shukla'.

Subrat Shukla
Social media Executive
My Study Buddy

Annexure A

and shall be governed by the following terms and condition of service during your association with My Study Buddy and these may be amended from time to time.

1. You are being hired as a Marketing Team Member and Mr. Subrat Shukla would be your Reporting Manager and Mentor during the tenure. As a Marketing Team Member you would be responsible for

- i. 1. Work to create ideas for new campaigns on social media.
- ii. 2. Social media marketing on a daily basis such as posting posts of the company on Facebook, Twitter, LinkedIn, Whatsapp, etc.
- iii. 3. Brand awareness and promotion in your society.
- iv. 4. Promote us on your campus, help us increase our reach through social media platforms.

2. Your date of joining is 10 July 2020 and the minimum tenure would be 2 Months, Excluding Examination Months. During this time you are expected to devote your time and efforts to the assigned projects/ tasks.

You are also required to let your Initiative Managers & Mentor know about forthcoming events (if there are any) in advance through a hand-written application so that your work can be planned accordingly.

3. You will be working remotely for the duration of the tenure. There will be catch ups scheduled with your Mentor and Initiative Managers to discuss work progress, queries and overall experience at regular intervals.

4. Various advanced Projects shall be provided to the consistent performing candidates on a regular interval, of which some will be incentivized, whereas some of them will be unpaid. You'll be required to communicate your willingness and availability for the same in advance so that your contribution shall be planned accordingly.

5. Under mutual circumstances, either the organization or you may terminate this association by providing a notice of 15 days through Hand Written Scanned Application without assigning any reason. However, the organization may terminate this agreement forthwith under situations of in-disciplinary/unprofessional behaviour and inactive/non-serious participation.

6. All the work that you will produce during the training and project at or in relation My Study Buddy will be the intellectual property of My Study Buddy. You are not allowed to store, copy, sell, share, and distribute it to a third party under any circumstances. Similarly, you are expected to refrain from talking about your project in public domains (both online such as blogging, social networking site and offline among your friends, college etc.) without prior discussion and approval with your mentor.

7. We take data privacy and security very seriously and to maintain the confidentiality of any students, customers, clients, and companies' data and contact details that you may get access to during your tenure will be your responsibility. My Study Buddy operates on zero tolerance principle with regard to any breach of data security guidelines. At the completion of the tenure, you are expected to hand over all My Study Buddy work/data stored on your Personal Computer to your mentor and delete the same from your machine.

8. You are expected to conduct yourself with the utmost professionalism in dealing with your mentor, team members, colleagues, clients, and customers and treat everyone with due respect.

9. We love people who like to go beyond the normal call of the duty and can think out of the box. Surprise us with your passion, intelligence, creativity, and hard work – and expect appreciation & rewards to follow.

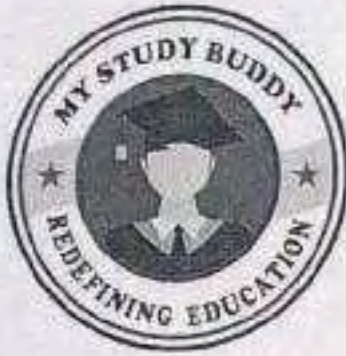
10. Expect constant and continuous objective feedback from your mentor and other team members and we encourage you to ask for and provide feedback at every possible opportunity. It's your right to receive and give feedback – this is the ONLY way we all can continuously push ourselves to do better.

11. Learn, have fun at what you do and do the right thing – both the principles are the core of what My Study Buddy stands for and we expect you to imbibe them in your day to day actions and continuously challenge us if we are falling short of expectations on either of them.

I have negotiated, agreed, read and understood all the terms and conditions of this offer letter, I hereby accept and affix my signature in complete acceptance of the terms of the letter.

Applicant's Signature

Wiman



MY STUDY BUDDY

-Redefining Education

OFFER LETTER

01 July 2020

Dear Swati Ami Jadhav,

On behalf of "My Study Buddy", I am pleased to extend to you this offer of temporary employment (internship) as a Member of Marketing Team at My Study Buddy. Your appointment will be governed by the terms and conditions presented in the Annexure A.

We are looking forward to working with you and we are confident that you will be able to make a significant contribution to the success of our Initiative, "My Study Buddy".

Please do not hesitate to call us for any information you may need. Also, please sign the duplicate of this offer your acceptance and forward the same to us.

Sincerely,

A handwritten signature in black ink, appearing to read 'Subrat Shukla', is written over a light-colored rectangular stamp or background.

Subrat Shukla

Director, Marketing Team
My Study Buddy

Annexure A

You shall be governed by the following terms and condition of service during your association with My Study Buddy and those may be amended from time to time.

1. You are being hired as a Marketing Team Member and Mr. Subrat Shukla would be your Reporting Manager and Mentor during the tenure. As a Marketing Team Member you would be responsible for:

- i. 1. Work to create ideas for new campaigns on social media.
- ii. 2. Social media marketing on a daily basis such as posting posts of the company on Facebook, Twitter, LinkedIn, Whatsapp, etc.
- iii. 3. Brand awareness and promotion in your society.
- iv. 4. Promote us on your campus, help us increase our reach through social media platforms.

2. Your date of joining is 01 July 2020 and the minimum tenure would be 2 Months, Excluding Examination Months. During this time you are expected to devote your time and efforts to the assigned projects/ tasks.

You are also required to let your Initiative Managers & Mentor know about forthcoming events (if there are any) in advance through a hand-written application so that your work can be planned accordingly.

3. You will be working remotely for the duration of the tenure. There will be catch ups scheduled with your Mentor and Initiative Managers to discuss work progress, queries and overall experience at regular intervals.

4. Various advanced Projects shall be provided to the consistent performing candidates on a regular interval, of which some will be incentivized, whereas some of them will be unpaid. You'll be required to communicate your willingness and availability for the same in advance so that your contribution shall be planned accordingly.

5. Under normal circumstances, either the organization or you may terminate this association by providing a notice of 15 days through Hand Written Scanned Application without assigning any reason. However, the organization may terminate this agreement forthwith under situations of in-disciplinary/unprofessional behaviour and inactive/non-serious participation.

6. All the work that you will produce during the training and project at or in relation My Study Buddy will be the intellectual property of My Study Buddy. You are not allowed to store, copy, sell, share, and distribute it to a third party under any circumstances. Similarly, you are expected to refrain from talking about your project in public domains (both online such as blogging, social networking site and offline among your friends, college etc.) without prior discussion and approval with your mentor.

7. We take data privacy and security very seriously and to maintain the confidentiality of any students, customers, clients, and companies' data and contact details that you may get access to during your tenure will be your responsibility. My Study Buddy operates on zero tolerance principle with regard to any breach of data security guidelines. At the completion of the tenure, you are expected to hand over all My Study Buddy work/data stored on your Personal Computer to your mentor and delete the same from your machine.

8. You are expected to conduct yourself with the utmost professionalism in dealing with your mentor, team members, colleagues, clients, and customers and treat everyone with due respect.

9. We love people who like to go beyond the normal call of the duty and can think out of the box. Surprise us with your passion, intelligence, creativity, and hard work – and expect appreciation & rewards to follow.

10. Expect constant and continuous objective feedback from your mentor and other team members and we encourage you to ask for and provide feedback at every possible opportunity. It's your right to receive and give feedback – this is the ONLY way we all can continuously push ourselves to do better.

11. Learn, have fun at what you do and do the right thing – both the principles are the core of what My Study Buddy stands for and we expect you to imbibe them in your day to day actions and continuously challenge us if we are falling short of expectations on either of them.

I have negotiated, agreed, read and understood all the terms and conditions of this offer letter, Annexure hereto and affix my signature in complete acceptance of the terms of the letter.

Applicant's Signature:

Sati

MY STUDY BUDDY

-Redefining Education



OFFER LETTER

01 July 2020

Dear Sunanda Pillai,

On behalf of "My Study Buddy", I am pleased to extend to you this offer of temporary employment (internship) as a Member of Marketing Team at My Study Buddy. Your appointment will be governed by the terms and conditions presented in the Annexure A.

We are looking forward to working with you and we are confident that you will be able to make a significant contribution to the success of our Initiative, "My Study Buddy".

Please do not hesitate to call us for any information you may need. Also, please sign the duplicate of this offer your acceptance and forward the same to us.

Sincerely,

A handwritten signature in black ink, appearing to read 'Subrat Shukla', written over a horizontal line.

Subrat Shukla
Director, Marketing Team
My Study Buddy

Annexure A

You shall be governed by the following terms and condition of service during your association with My Study Buddy and these may be amended from time to time:

1. You are being hired as a Marketing Team Member and Mr. Subrat Shukla would be your Reporting Manager and Mentor during the tenure. As a Marketing Team Member you would be responsible for:

- i. 1. Work to create ideas for new campaigns on social media.
- ii. 2. Social media marketing on a daily basis such as posting posts of the company on Facebook, Twitter, LinkedIn, Whatsapp, etc.
- iii. 3. Brand awareness and promotion in your society.
- iv. 4. Promote us on your campus, help us increase our reach through social media platforms.

2. Your date of joining is 02 July 2020 and the minimum tenure would be 2 Months, (excluding Examination Months). During this time you are expected to devote your time and efforts to the assigned projects/ tasks.

You are also required to let your Initiative Managers & Mentor know about forthcoming events (if there are any) in advance through a hand-written application so that your work can be planned accordingly.

3. You will be working remotely for the duration of the tenure. There will be catch ups scheduled with your Mentor and Initiative Managers to discuss work progress, queries and overall experience at regular intervals.

4. Various Advanced Projects shall be provided to the consistent performing candidates on a regular interval, of which some will be incentivized, whereas some of them will be unpaid. You'll be required to communicate your willingness and availability for the same in advance so that your contribution shall be planned accordingly.

5. Under normal circumstances, either the organization or you may terminate this association by providing a notice of 15 days through Hand Written Scanned Application without assigning any reason. However, the organization may terminate this agreement forthwith under situations of in-disciplinary/unprofessional behaviour and inactive/non-serious participation.

6. All the work that you will produce during the training and project at or in relation My Study Buddy will be the intellectual property of My Study Buddy. You are not allowed to store, copy, sell, share, and distribute it to a third party under any circumstances. Similarly, you are expected to refrain from talking about your project in public domains (both online such as blogging, social networking site and offline among your friends, college etc.) without prior discussion and approval with your mentor.

7. We take data privacy and security very seriously and to maintain the confidentiality of any students, customers, clients, and companies' data and contact details that you may get access to during your tenure will be your responsibility. My Study Buddy operates on zero tolerance principle with regard to any breach of data security guidelines. At the completion of the tenure, you are expected to hand over all My Study Buddy work/data stored on your Personal Computer to your mentor and delete the same from your machine.

8. You are expected to conduct yourself with the utmost professionalism in dealing with your mentor, team members, colleagues, clients, and customers and treat everyone with due respect.

9. We love people who like to go beyond the normal call of the duty and can think out of the box. Surprise us with your passion, intelligence, creativity, and hard work – and expect appreciation & rewards to follow.

10. Expect constant and continuous objective feedback from your mentor and other team members and we encourage you to ask for and provide feedback at every possible opportunity. It's your right to receive and give feedback – this is the ONLY way we all can continuously push ourselves to do better.

11. Learn, have fun at what you do and do the right thing – both the principles are the core of what My Study Buddy stands for and we expect you to imbibe them in your day to day actions and continuously challenge us if we are falling short of expectations on either of them.

I have negotiated, agreed, read and understood all the terms and conditions of this offer letter, Annexure hereto and affix my signature in complete acceptance of the terms of the letter.

Applicant's Signature

Sewardg.



MY STUDY BUDDY

-Redefining Education



OFFER LETTER

09 July 2020

Dear Tanisha Khatri,

On behalf of "My Study Buddy", I am pleased to extend to you this offer of temporary employment(internship) as a Member of Marketing Team at My Study Buddy. Your appointment will be governed by the terms and conditions presented in the Annexure A.

We are looking forward to working with you and we are confident that you will be able to make a significant contribution to the success of our Initiative, "My Study Buddy".

Please do not hesitate to call us for any information you may need. Also, please sign the duplicate of this offer your acceptance and forward the same to us.

Sincerely,

A handwritten signature in black ink, appearing to read 'Subrat Shukla', is written over a white rectangular background.

Subrat Shukla
Social media Executive
My Study Buddy

Annexure A

You shall be governed by the following terms and condition of service during your association with My Study Buddy and those may be amended from time to time.

1. You are being hired as a Marketing Team Member and Mr. Subrat Shukla would be your Reporting Manager and Mentor during the tenure. As a Marketing Team Member you would be responsible for:

- i. 1. Work to create ideas for new campaigns on social media.
- ii. 2. Social media marketing on a daily basis such as posting posts of the company on Facebook, Twitter, LinkedIn, Whatsapp, etc.
- iii. 3. Brand awareness and promotion in your society.
- iv. 4. Promote us on your campus, help us increase our reach through social media platforms

2. Your date of joining is 10 July 2020 and the minimum tenure would be 2 Months, Excluding Examination Months. During this time you are expected to devote your time and efforts to the assigned projects/ tasks.

You are also required to let your Initiative Managers & Mentor know about forthcoming events (if there are any) in advance through a hand-written application so that your work can be planned accordingly.

3. You will be working remotely for the duration of the tenure. There will be catch ups scheduled with your Mentor and Initiative Managers to discuss work progress, queries and overall experience at regular intervals.

4. Various advanced Projects shall be provided to the consistent performing candidates on a regular interval, of which some will be incentivized, whereas some of them will be unpaid. You'll be required to communicate your willingness and availability for the same in advance so that your contribution shall be planned accordingly.

5. Under normal circumstances, either the organization or you may terminate this association by providing a notice of 15 days through Hand Written Scanned Application without assigning any reason. However, the organization may terminate this agreement forthwith under situations of in-disciplinary/unprofessional behaviour and inactive/non-serious participation.

6. All the work that you will produce during the training and project at or in relation My Study Buddy will be the intellectual property of My Study Buddy. You are not allowed to store, copy, sell, share, and distribute it to a third party under any circumstances. Similarly, you are expected to refrain from talking about your project in public domains (both online such as blogging, social networking site and offline among your friends, college etc.) without prior discussion and approval with your mentor.

7. We take data privacy and security very seriously and to maintain the confidentiality of any students, customers, clients, and companies' data and contact details that you may get access to during your tenure will be your responsibility. My Study Buddy operates on zero tolerance principle with regard to any breach of data security guidelines. At the completion of the tenure, you are expected to hand over all My Study Buddy work/data stored on your Personal Computer to your mentor and delete the same from your machine.

8. You are expected to conduct yourself with the utmost professionalism in dealing with your mentor, team members, colleagues, clients, and customers and treat everyone with due respect.

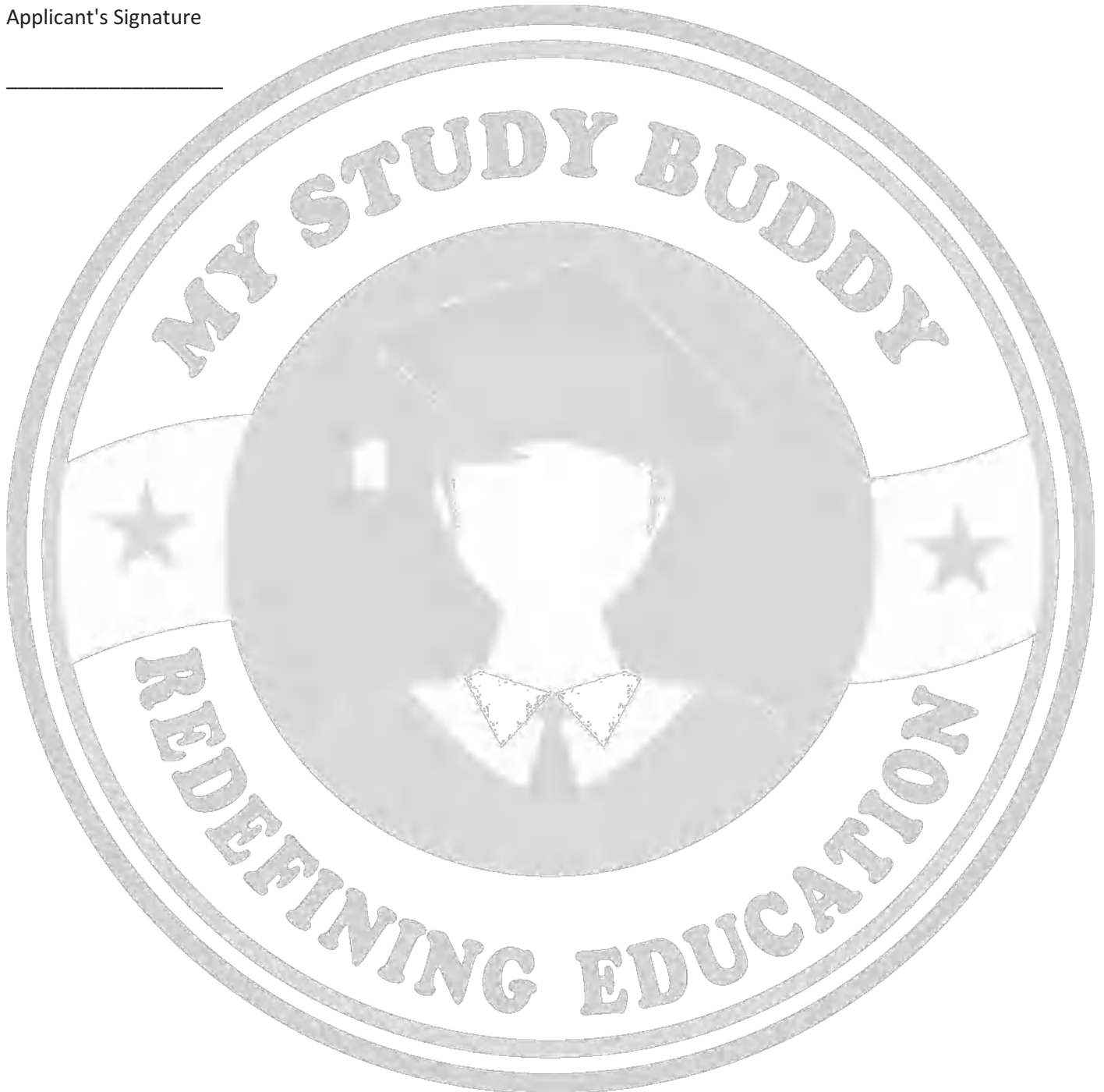
9. We love people who like to go beyond the normal call of the duty and can think out of the⁸ box. Surprise us with your passion, intelligence, creativity, and hard work – and expect appreciation & rewards to follow.

10. Expect constant and continuous objective feedback from your mentor and other team members and we encourage you to ask for and provide feedback at every possible opportunity. It's your right to receive and give feedback – this is the ONLY way we all can continuously push ourselves to do better.

11. Learn, have fun at what you do and do the right thing – both the principles are the core of what My Study Buddy stands for and we expect you to imbibe them in your day to day actions and continuously challenge us if we are falling short of expectations on either of them.

I have negotiated, agreed, read and understood all the terms and conditions of this offer letter, Annexure hereto and affix my signature incomplete acceptance of the terms of the letter.

Applicant's Signature

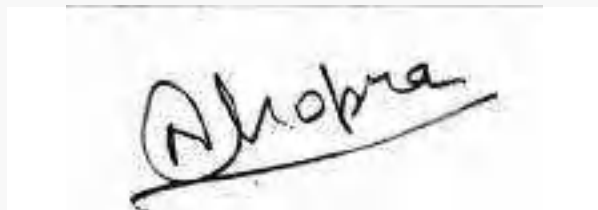


CERTIFICATE OF INTERNSHIP

THIS PROUDLY CERTIFIES

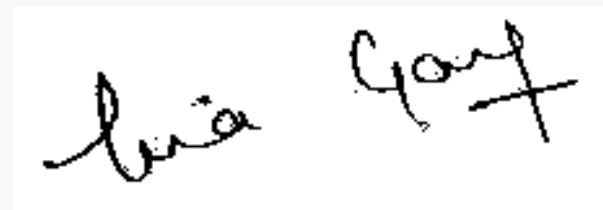
ALKA SINGH

has completed the internship as a Marketing Associate at MY STUDY BUDDY
from 24.08.2020 to 31.08.2020



NANDINI CHOPRA

Founder, CEO



TINA GARG

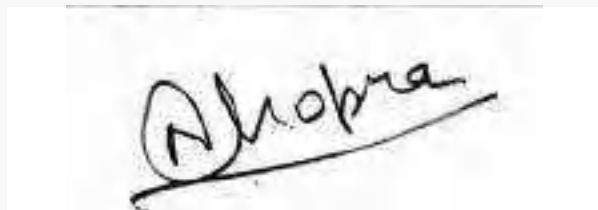
Marketing Director

CERTIFICATE OF INTERNSHIP

THIS PROUDLY CERTIFIES

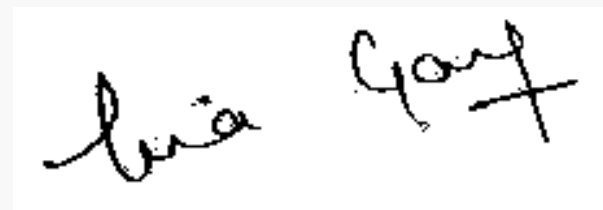
ANKITA BHATTACHARYYA

has completed the internship as a Marketing Associate at MY STUDY BUDDY
from 24.08.2020 to 31.08.2020



NANDINI CHOPRA

Founder, CEO



TINA GARG

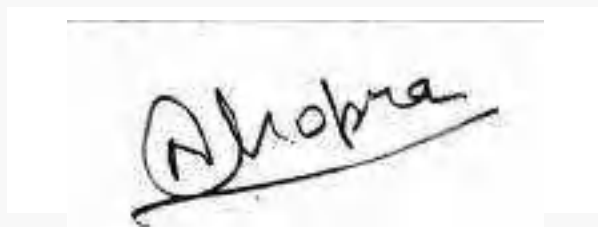
Marketing Director

CERTIFICATE OF INTERNSHIP

THIS PROUDLY CERTIFIES

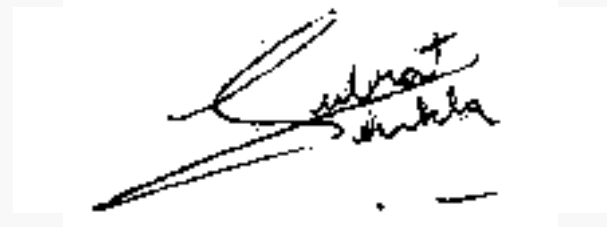
AKSHRA BAJIRAO PATIL

has completed the internship as a Marketing Associate
at MY STUDY BUDDY



NANDINI CHOPRA

Founder, CEO



SUBRAT SHUKLA

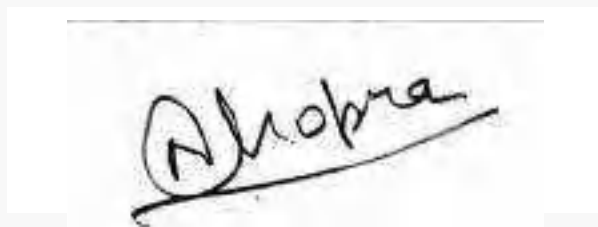
Marketing Director

CERTIFICATE OF INTERNSHIP

THIS PROUDLY CERTIFIES

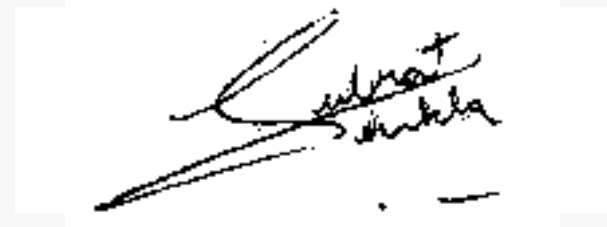
POOJA GAIKWAD

has completed the internship as a Marketing Associate at MY STUDY BUDDY
from 30.07.2020 to 08.08.2020



NANDINI CHOPRA

Founder, CEO



SUBRAT SHUKLA

Marketing Director



MY STUDY BUDDY

-Redefining Education

I gladly write this letter of recommendation for Chaitrali Dattatraya Kokate and her numerous accomplishments as Student Marketing Associates for My Study Buddy during 1st July 2020 to 1st August 2020. As the Social Media Executive of Marketing Team for My Study Buddy I had the distinct pleasure of working with and overseeing Chaitrali Dattatraya Kokate on a variety of initiatives since the time she has interned at our organisation.

Chaitrali Dattatraya Kokate's passion for understanding quality content and putting it up in the most understandable manner is evident in her work. Additionally, Chaitrali Dattatraya Kokate demonstrated professionalism and respect by timely submitting her projects and communicating clearly to the core team.

I therefore strongly recommend Chaitrali Dattatraya Kokate and urge you to take this young talented Lady to work for your benefit. I am certain that you will find her well qualified for your programme/organisation. If you have any questions, please feel free to contact me at [+91-6386362022] to discuss her candidacy for your program.

Sincerely,

A handwritten signature in black ink, appearing to read 'Subrat Shukla', is written over a light grey rectangular background.

Subrat Shukla
Social media Executive
My Study Buddy

CERTIFICATE OF INTERNSHIP

THIS PROUDLY CERTIFIES

MRUNAL VISHAL JADHAV

has completed the internship as a Marketing Associate
at MY STUDY BUDDY



NANDINI CHOPRA

Founder, CEO



SUBRAT SHUKLA

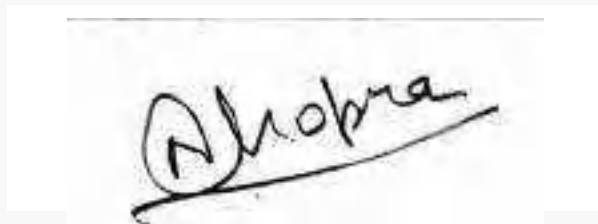
Marketing Director

CERTIFICATE OF INTERNSHIP

THIS PROUDLY CERTIFIES

SHRADDHA GANESH GAIKWAD

has completed the internship as a Marketing Associate at MY STUDY BUDDY
from 19.08.2020 to 26.08.2020



NANDINI CHOPRA

Founder, CEO



TINA GARG

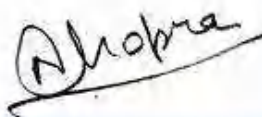
Marketing Director

CERTIFICATE OF INTERNSHIP

THIS PROUDLY CERTIFIES

RIDDHI LAXMAN KAWDE

has completed the internship as a Marketing Associate at MY STUDY BUDDY
from 09.08.2020 to 17.08.2020



NANDINI CHOPRA

Founder, CEO



SUBRAT SHUKLA

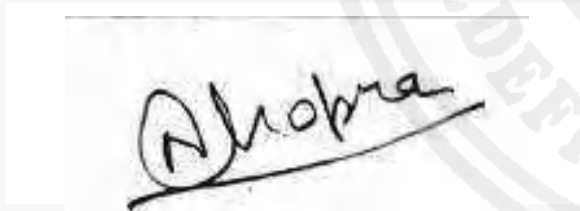
Marketing Director

CERTIFICATE OF INTERNSHIP

THIS PROUDLY CERTIFIES

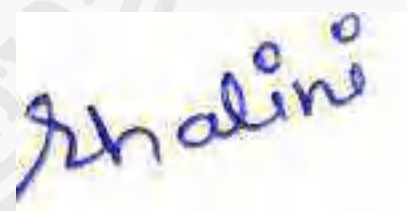
Rieyona Menezes

has completed the internship as an Academic Content Writing Intern at
MY STUDY BUDDY for 3 months.



NANDINI CHOPRA

Founder, CEO

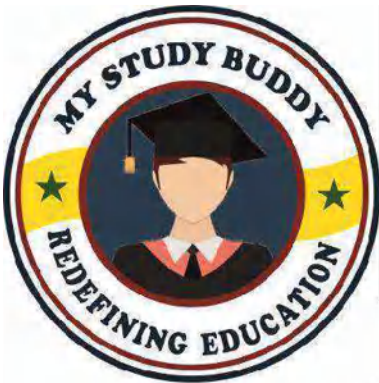


SHALINI

Content Team Head

MY STUDY BUDDY

-Redefining Education



OFFER LETTER

16th October 2020,

Dear HIMANI LOKHANDE,

On behalf of "My Study Buddy", I am pleased to extend to you this offer of temporary employment(internship) as Member of Content Team at My Study Buddy. Your appointment will be governed by the terms and conditions presented in the Annexure A.

We are looking forward to working with you and we are confident that you will be able to make a significant contribution to the success of our Initiative, "My Study Buddy".

Please do not hesitate to call us for any information you may need. Also, please sign the duplicate of this offer your acceptance and forward the same to us.

Sincerely,

A handwritten signature in blue ink that reads 'Srishti'.

Srishti Arora
Director, Content Team
My Study Buddy

Annexure A

You shall be governed by the following terms and condition of service during your association with My Study Buddy and those may be amended from time to time.

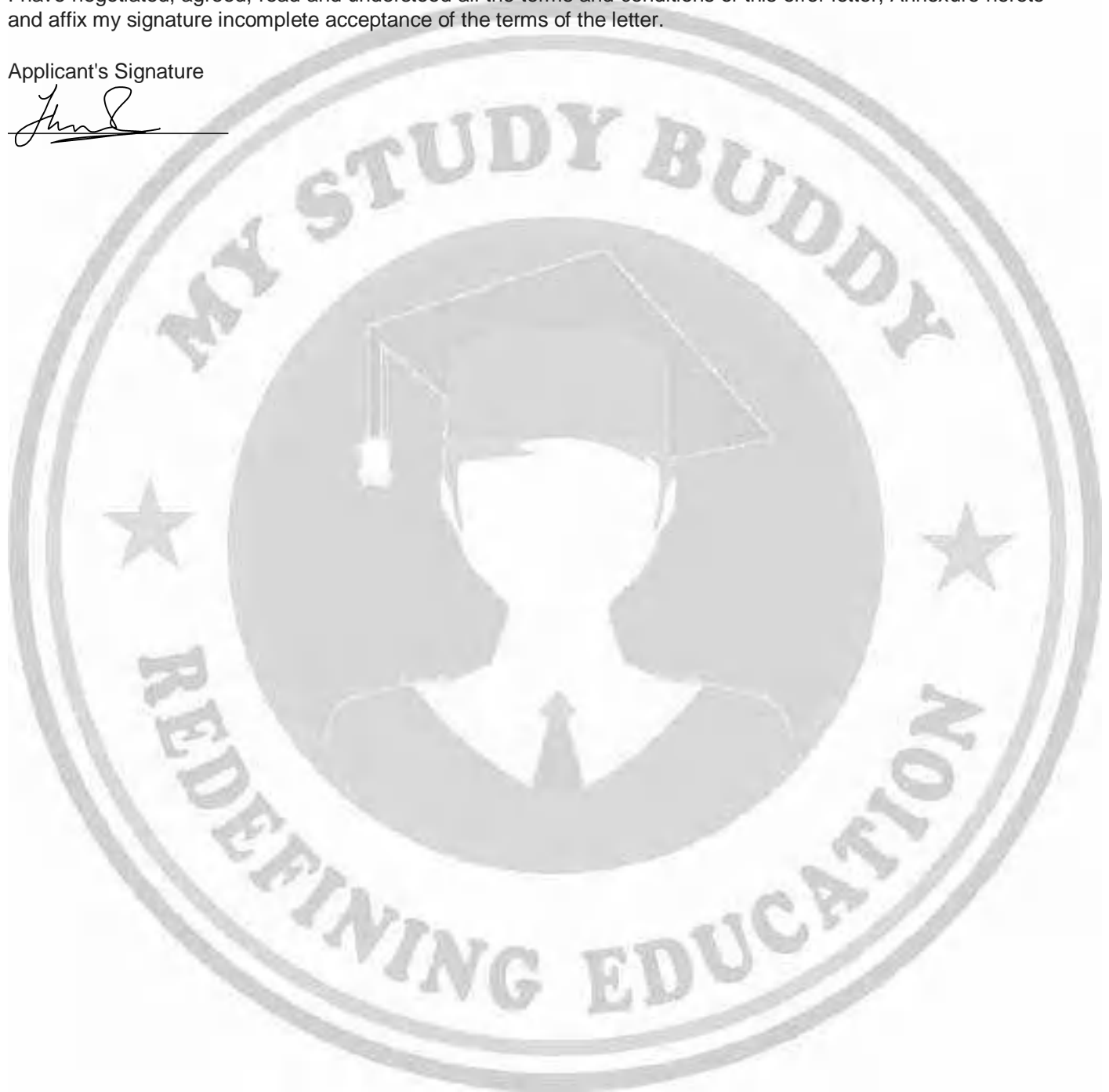
1. You are being hired as a Content Team Member and Ms. Srishti Arora would be your Reporting Manager and Mentor during the tenure. As a Content Team Member you would be responsible for:
 1. Create PPTs and Word files of content taught at school level from Nursery to 12
 2. Make questions of the chapters assigned to you. (MCQ, VSA, SA, LA)
 3. Write a short description of the chapter assigned to you. (summary, topics covered, etc)
 4. Write an article on the topics given (optional)
2. Your date of joining is 17th October 2020 and the minimum tenure would be 2 Months, Excluding Examination Months. During this time you are expected to devote your time and efforts to the assigned projects/ tasks.
3. You are also required to let your Initiative Managers & Mentor know about forthcoming events (if there are any) in advance through a hand-written application so that your work can be planned accordingly.
4. You will be working remotely for the duration of the tenure. There will be catch ups scheduled with your Mentor and Initiative Managers to discuss work progress, queries and overall experience at regular intervals.
5. . Various advanced Projects shall be provided to the consistent performing candidates on a regular interval, of which some will be incentivized, whereas some of them will be unpaid. You'll be required to communicate your willingness and availability for the same in advance so that your contribution shall be planned accordingly.
6. Under normal circumstances, either the organization or you may terminate this association by providing a notice of 15 days through Hand Written Scanned Application without assigning any reason. However, the organization may terminate this agreement forthwith under situations of in-disciplinary/unprofessional behaviour and inactive/non-serious participation.
7. We take data privacy and security very seriously and to maintain the confidentiality of any students, customers, clients, and companies' data and contact details that you may get access to during your tenure will be your responsibility. My Study Buddy operates on zero tolerance principle with regard to any breach of data security guidelines. At the completion of the tenure, you are expected to hand over all My Study Buddy work/data stored on your Personal Computer to your mentor and delete the same from your machine.
8. You are expected to conduct yourself with the utmost professionalism in dealing with your mentor, team members, colleagues, clients, and customers and treat everyone with due respect.
9. We love people who like to go beyond the normal call of the duty and can think out of the box. Surprise us with your passion, intelligence, creativity, and hard work – and expect appreciation & rewards to follow.
10. Expect constant and continuous objective feedback from your mentor and other team members and we encourage

you to ask for and provide feedback at every possible opportunity. It's your right to receive and give feedback – this is the ONLY way we all can continuously push ourselves to do better.

11. Learn, have fun at what you do and do the right thing – both the principles are the core of what My Study Buddy stands for and we expect you to imbibe them in your day to day actions and continuously challenge us if we are falling short of expectations on either of them.

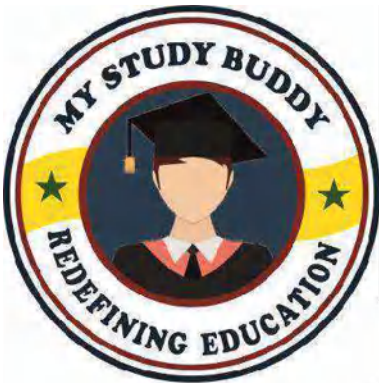
I have negotiated, agreed, read and understood all the terms and conditions of this offer letter, Annexure hereto and affix my signature incomplete acceptance of the terms of the letter.

Applicant's Signature



MY STUDY BUDDY

-Redefining Education



OFFER LETTER

16th October 2020,

Dear POORVI SHARMA,

On behalf of "My Study Buddy", I am pleased to extend to you this offer of temporary employment(internship) as Member of Content Team at My Study Buddy. Your appointment will be governed by the terms and conditions presented in the Annexure A.

We are looking forward to working with you and we are confident that you will be able to make a significant contribution to the success of our Initiative, "My Study Buddy".

Please do not hesitate to call us for any information you may need. Also, please sign the duplicate of this offer your acceptance and forward the same to us.

Sincerely,

A handwritten signature in blue ink that reads 'Srishti'.

Srishti Arora
Director, Content Team
My Study Buddy

Annexure A

You shall be governed by the following terms and condition of service during your association with My Study Buddy and those may be amended from time to time.

1. You are being hired as a Content Team Member and Ms. Srishti Arora would be your Reporting Manager and Mentor during the tenure. As a Content Team Member you would be responsible for:
 1. Create PPTs and Word files of content taught at school level from Nursery to 12
 2. Make questions of the chapters assigned to you. (MCQ, VSA, SA, LA)
 3. Write a short description of the chapter assigned to you. (summary, topics covered, etc)
 4. Write an article on the topics given (optional)
2. Your date of joining is 17th October 2020 and the minimum tenure would be 2 Months, Excluding Examination Months. During this time you are expected to devote your time and efforts to the assigned projects/ tasks.
3. You are also required to let your Initiative Managers & Mentor know about forthcoming events (if there are any) in advance through a hand-written application so that your work can be planned accordingly.
4. You will be working remotely for the duration of the tenure. There will be catch ups scheduled with your Mentor and Initiative Managers to discuss work progress, queries and overall experience at regular intervals.
5. . Various advanced Projects shall be provided to the consistent performing candidates on a regular interval, of which some will be incentivized, whereas some of them will be unpaid. You'll be required to communicate your willingness and availability for the same in advance so that your contribution shall be planned accordingly.
6. Under normal circumstances, either the organization or you may terminate this association by providing a notice of 15 days through Hand Written Scanned Application without assigning any reason. However, the organization may terminate this agreement forthwith under situations of in-disciplinary/unprofessional behaviour and inactive/non-serious participation.
7. We take data privacy and security very seriously and to maintain the confidentiality of any students, customers, clients, and companies' data and contact details that you may get access to during your tenure will be your responsibility. My Study Buddy operates on zero tolerance principle with regard to any breach of data security guidelines. At the completion of the tenure, you are expected to hand over all My Study Buddy work/data stored on your Personal Computer to your mentor and delete the same from your machine.
8. You are expected to conduct yourself with the utmost professionalism in dealing with your mentor, team members, colleagues, clients, and customers and treat everyone with due respect.
9. We love people who like to go beyond the normal call of the duty and can think out of the box. Surprise us with your passion, intelligence, creativity, and hard work – and expect appreciation & rewards to follow.
10. Expect constant and continuous objective feedback from your mentor and other team members and we encourage



MY STUDY BUDDY

-Redefining Education

OFFER LETTER

19th August 2020

Dear Rutuja Dedade,

On behalf of "My Study Buddy", I am pleased to extend to you this offer of temporary employment(internship) as a Member of Content Team at My Study Buddy. Your appointment will be governed by the terms and conditions presented in the Annexure A.

We are looking forward to working with you and we are confident that you will be able to make a significant contribution to the success of our Initiative, "My Study Buddy".

Please do not hesitate to call us for any information you may need. Also, please sign the duplicate of this offer your acceptance and forward the same to us.

Sincerely

Srishti Arora

Director, Content Team
My Study Buddy

Annexure A

You shall be governed by the following terms and condition of service during your association with My Study Buddy and those may be amended from time to time.

1. You are being hired as Content Team Member and Ms. Srishti Arora would be your Reporting Manager and Mentor during the tenure. As a Content Team Member you would be responsible for:

- i. 1. Create PPTs and Word files of content taught at school level from Nursery to 12
- ii. 2. Make questions of the chapters assigned to you. (MCQ, VSA, SA, LA)
- iii. 3. Write a short description of the chapter assigned to you. (summary, topics covered, etc)
- iv. 4. Write an article on the topics given (optional)

2. Your date of joining is 20th August 2020 and the minimum tenure would be 2 Months, Excluding Examination Months. During this time you are expected to devote your time and efforts to the assigned projects/ tasks.

You are also required to let your Initiative Managers & Mentor know about forthcoming events (if there are any) in advance through a hand-written application so that your work can be planned accordingly.

3. You will be working remotely for the duration of the tenure. There will be catch ups scheduled with your Mentor and Initiative Managers to discuss work progress, queries and overall experience at regular intervals.

4. Various advanced Projects shall be provided to the consistent performing candidates on a regular interval, of which some will be incentivized, whereas some of them will be unpaid. You'll be required to communicate your willingness and availability for the same in advance so that your contribution shall be planned accordingly.

5. Under normal circumstances, either the organization or you may terminate this association by providing a notice of 15 days through Hand Written Scanned Application without assigning any reason. However, the organization may terminate this agreement forthwith under situations of in-disciplinary/unprofessional behaviour and inactive/non-serious participation.

6. All the work that you will produce during the training and project at or in relation My Study Buddy will be the intellectual property of My Study Buddy. You are not allowed to store, copy, sell, share, and distribute it to a third party under any circumstances. Similarly, you are expected to refrain from talking about your project in public domains (both online such as blogging, social networking site and offline among your friends, college etc.) without prior discussion and approval with your mentor.

7. We take data privacy and security very seriously and to maintain the confidentiality of any students, customers, clients, and companies' data and contact details that you may get access to during your tenure will be your responsibility. My Study Buddy operates on zero tolerance principle with regard to any breach of data security guidelines. At the completion of the tenure, you are expected to hand over all My Study Buddy work/data stored on your Personal Computer to your mentor and delete the same from your machine.

8. You are expected to conduct yourself with the utmost professionalism in dealing with your mentor, team members, colleagues, clients, and customers and treat everyone with due respect.

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10. Expect constant and continuous objective feedback from your mentor and other team members and we encourage you to ask for and provide feedback at every possible opportunity. It's your right to receive and give feedback – this is the ONLY way we all can continuously push ourselves to do better.

11. Learn, have fun at what you do and do the right thing – both the principles are the core of what My Study Buddy stands for and we expect you to imbibe them in your day to day actions and continuously challenge us if we are falling short of expectations on either of them.



MY STUDY BUDDY

-Redefining Education

TO WHOSOEVER IT MAY CONCERN

I gladly write this letter of recommendation for Poonam Balasaheb Garad and her numerous accomplishments as Content Team - intern for My Study Buddy during 30th August 2020 to 30th October 2020. As the Director of Content Team for My Study Buddy I had the distinct pleasure of working with and overseeing Poonam Balasaheb Garad on a variety of initiatives since the time she has interned at our organisation.

Poonam Balasaheb Garad's passion for understanding quality content and putting it up in the most understandable manner is evident in her work. Additionally, Poonam demonstrated professionalism and respect by timely submitting her projects and communicating clearly to the core team.

I therefore strongly recommend Poonam Balasaheb Garad and urge you to take this young talented Lady to work for your benefit. I am certain that you will find her well qualified for your programme/organisation. If you have any questions, please feel free to contact me at [+91-9999904480] to discuss her candidacy for your program.

Sincerely

Srishti Arora

Director, Content Team

My Study Buddy

I have negotiated, agreed, read and understood all the terms and conditions of this offer letter, Annexure hereto and affix my signature incomplete acceptance of the terms of the letter.

Applicant's Signature .

R. Sriya





Email

simmi.foundation@gmail.com

Phone

(+91) 70152 - 95025

Address

479, Raspadanka, Tehsil Pataudi,
Gurgaon, Haryana - 122503

Website

www.simmi.foundation.org

Follow Us



08 / 04 / 21

Subject - Offer Letter for Fundraising Internship

Dear **Tamanna Rana**,

I am delighted & excited to welcome you to SIMMI FOUNDATION as a **Fundraising Intern**. We believe that our team is our biggest strength and we take pride in hiring **ONLY** the best and the brightest.

We are confident that you would play a significant role in the overall success of the venture and we wish you the most enjoyable, learning packed and truly meaningful internship experience with SIMMI FOUNDATION.

Your appointment will be governed by the terms & condition presented in the Annexure A.

We look forward to you joining us. Please do not hesitate to call us for any information you may need. Also, please sign at the end of this offer letter as your acceptance and forward the same to us.

Congratulations!



HR DEPARTMENT
Simmi Foundation



**Email**simmi.foundation@gmail.com**Phone**

(+91) 70152 - 95025

Address479, Raspadamka, Tehsil Patauli,
Gungahati, Haridwar - 122503**Website**www.simmi.foundation.org**Follow Us**

You shall be governed by the following **Annexure A**, during your internship with SIMMI FOUNDATION, and those may be amended from time to time.

1. You are being hired as a Fundraising Intern and Mr. Nitesh would be your Reporting Manager and Mentor during the internship. As a Fundraising Intern, you would be responsible for approaching businesses, local authorities, trusts and individuals to secure funding; Organising and helping with fundraising activities such as sponsored or promotional events, house to house and street collections; Recruiting volunteers and coordinating their work planning donation campaigns and events; Coming up with new ways to acquire funding – through events, online advertising or legacy-giving campaigns; and manage communications and events for donors as well.

2. Your date of joining is **30/03/21**, and the duration of the internship would be of **15 days** further expandable with prior notice. During this time you are expected to devote your time and efforts solely to SIMMI FOUNDATION. You are also required to let your mentor know about forthcoming events (if there are any) in advance so that your work can be planned accordingly.

3. You will be working remotely for the internship. There will be catch ups scheduled with your mentor to discuss work progress and overall internship experience at regular intervals.

4. All works that you will produce at or in relation to SIMMI FOUNDATION will be the intellectual property of SIMMI FOUNDATION. You are not allowed to store, copy, sell, share, or distribute it to a third party under any circumstances. Similarly you are expected to refrain from talking about your work in public domains (Both online such as blogging, social networking site and offline among your friends, college etc.), without prior discussion and approval with your mentor.

5. We take data privacy and security very seriously and to maintain confidentiality of any students, customers, clients, companies' data and contact details that you may get access to during your Internship will be your

**Email**siramiifoundation@gmail.com**Phone**

(+91) 70152 - 95025

Address479, Raspadanka, Tehsil Parauti,
Gurgaon, Haryana - 122503**Website**www.siramiifoundation.org**Follow Us**

responsibility. SIMMI FOUNDATION operates on zero tolerance principle with regard to any breach of data security guidelines. At the completion of the internship you are expected to hand over all SIMMI FOUNDATION work / data stored on your Personal Computer to your mentor and further delete the same from the computer.

6. During the appointment period you shall not engage yourselves directly or indirectly or in capacity in any other organization (Other than your college). In the event of breach of this condition, this appointment is liable to be terminated forthwith by the company. In addition, you shall be liable to pay liquidated damages to the Company of an extent estimated by the Company.

7. Under normal circumstances either the company or you may terminate this association by providing a notice of 10 days without assigning any reason. However, the organisation may terminate this agreement forthwith under situations of in-disciplinary behaviours.

8. You are expected to conduct yourself with utmost professionalism in dealing with your mentor, team members, colleagues, clients and customers and treat everyone with due respect.

9. SIMMI FOUNDATION is an NGO and we love people who like to go beyond the normal call of the duty and can think out of the box. Surprise us with your passion, intelligence, creativity and hard-work, and expect appreciation & rewards to follow.

10. Expect constant and continuous objective feedback from your mentor and other team members and we encourage you to ask for and provide feedback at every possible opportunity. It's your right to receive and give feedback – this is the ONLY way we all can continuously push ourselves to do better.

11. Have fun at what you do and do the right thing – both the principles are core of what SIMMI FOUNDATION stands for and we expect you to imbibe

**Email**simmfoundation@gmail.com**Phone**

(+91) 70152 - 95025

Address479, Raspadamka, Tehsil Patauli,
Gungahati, Haryana - 122503**Website**www.simmfoundation.org**Follow Us**

them in your day to day actions and continuously challenge us if we are falling short of expectations on either of them.

12. You will be provided no stipend as it would be an unpaid Internship. All the office related expenses (phone calls, internet etc., if any) would be reimbursed on actual basis.

Intern Acceptance

I have read, negotiated, understood and agreed to all terms and conditions of this Internship letter as well as Annexure A hereto and affix my signature in complete acceptance of the terms of the letter.

Place :

Name :

Date :

Signature





Email

simmi.foundation@gmail.com

Website

www.simmi.foundation.org

Phone

+91 70152 55025

Follow Us



Address

479, Baspadanka, Tehsil Pataudi,
Guhraon, Haryana - 122503

23/03/2021

Subject - Offer Letter for HR Internship

Dear Amisha Singh ,

I am delighted & excited to welcome you to SIMMI FOUNDATION as an HR intern. We believe that our team is our biggest strength and we take pride in hiring ONLY the best and the brightest.

We are confident that you would play a significant role in the overall success of the venture and we wish you the most enjoyable, learning packed and truly meaningful internship experience with SIMMI FOUNDATION

Your appointment will be governed by the terms & condition presented in the Annexure A.

We look forward to you joining us. Please do not hesitate to call us for any information you may need. Also, please sign at the end of this offer letter as your acceptance and forward the same to us.

Congratulations!



HR DEPARTMENT
SIMMI FOUNDATION



**Email**simmi@foundation@gmail.com**Phone**

(+91) 70152 - 95025

Address479, Raspadanka, Tehsil Pataudi,
Gurgaon, Haryana - 122503**Website**www.simmi@foundation.org**Follow Us**

You shall be governed by the following **Annexure A**, during your internship with SIMMI FOUNDATION, and those may be amended from time to time.

1. You are being hired as HR Intern and Mr. Nitesh would be your Reporting Manager and Mentor during the internship. You would be responsible for assisting with day to day operations of HR functions and duties; processing documentation and preparing reports relating to personnel activities (staffing, recruitment, training, grievances, performance evaluations, etc), providing clerical and administrative support to the senior HR and management team, Working on a complete end to end process of recruitment, and compiling and updating employee records (hard and soft copies).

2. Your date of joining is **13/03/2021** and the duration of the internship would be of **1 month/s** further expandable with prior notice. During this time you are expected to devote your time and efforts solely to SIMMI FOUNDATION. You are also required to let your mentor know about forthcoming events (if there are any) in advance so that your work can be planned accordingly.

3. You will be working remotely for the Internship. There will be catch ups scheduled with your mentor to discuss work progress and overall internship experience at regular intervals.

4. All works that you will produce at or in relation to SIMMI FOUNDATION will be the intellectual property of SIMMI FOUNDATION. You are not allowed to store, copy, sell, share, or distribute it to a third party under any circumstances. Similarly you are expected to refrain from talking about your work in public domains (Both online such as blogging, social networking site and offline among your friends, college etc.), without prior discussion and approval with your mentor.

5. We take data privacy and security very seriously and to maintain confidentiality of any students, customers, clients, companies' data and contact details that you may get access to during your internship will be your responsibility. SIMMI FOUNDATION operates on zero tolerance principle with regard to any breach of data security guidelines. At the completion of the

**Email**simmifoundation@gmail.com**Phone**

(+91) 70152 - 95025

Address479, Raspadamba, Tehsil Pataudi,
Gurgaon, Haryana - 122503**Website**www.simmifoundation.org**Follow Us**

internship you are expected to hand over all SIMMI FOUNDATION work /data stored on your Personal Computer to your mentor and further delete the same from the computer.

6. During the appointment period you shall not engage yourselves directly or indirectly or in capacity in any other organization (Other than your college). In the event of breach of this condition, this appointment is liable to be terminated forthwith by the company. In addition, you shall be liable to pay liquidated damages to the Company of an extent estimated by the Company.

7. Under normal circumstances either the company or you may terminate this association by providing a notice of 10 days without assigning any reason. However, the organisation may terminate this agreement forthwith under situations of in-disciplinary behaviours.

8. You are expected to conduct yourself with utmost professionalism in dealing with your mentor, team members, colleagues, clients and customers and treat everyone with due respect.

9. SIMMI FOUNDATION is an NGO and we love people who like to go beyond the normal call of the duty and can think out of the box. Surprise us with your passion, intelligence, creativity and hard-work, and expect appreciation & rewards to follow.

10. Expect constant and continuous objective feedback from your mentor and other team members and we encourage you to ask for and provide feedback at every possible opportunity. It's your right to receive and give feedback – this is the ONLY way we all can continuously push ourselves to do better.

11. Have fun at what you do and do the right thing – both the principles are core of what SIMMI FOUNDATION stands for and we expect you to imbibe them in your day to day actions and continuously challenge us if we are falling short of expectations on either of them.

**Email**

simmfoundation@gmail.com

Phone

(+91) 70152 - 95025

Address

479, Raspadanka, Tehsil Pataudi,
Gurgaon, Haryana - 122503

Website

www.simmfoundation.org

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12. You will be provided no stipend as it would be an unpaid Internship. All the office related expenses (phone calls, internet etc., if any) would be reimbursed on actual basis.

Intern Acceptance

I have read, negotiated, understood and agreed to all terms and conditions of this Internship letter as well as Annexure A hereto and affix my signature in complete acceptance of the terms of the letter.

Place :

Name :

Date :

Signature





B-212, Priyadarshini
Vihar, Delhi - 110092, India.

w-indialostandfound.com

e-panoramist@gmail.com

t - +911122042725

m - +919810192215

15 March 2021

Letter of Recommendation

To whom it may concern:

This note is to state that **Ms. Ayushree Nair** has interned with **India Lost & Found (ILF)** as a **SiteLens Editor** for a period of 8 months, from *1st July 2020 to 1st March 2021*.

Ayushree has an excellent command over the English language and a keen eye for detail. She is not only skilled at proof-reading, but has also shaped content to cater to different target groups and writing styles. She has corroborated each ILF SiteLens with its respective research paper, and has also peer reviewed final copies. She has contributed to editing stories on 8 heritage sites from Delhi, Mumbai and Bhopal which will be published in ILF's **Heritage Map of India**.

Ayushree has shown a willingness to enlarge her understanding of India's built heritage, and has worked in harmony with ILF's vision of creating a virtual museum of thought around India's heritage sites. She feels strongly for the heritage, culture and arts of India, which has reflected in her work throughout her tenure at ILF. The stories edited by her are a reason for the future awareness of these monuments.

Moreover, Ayushree has been a great team player, and is humble, humane and altruistic. We have been pleased with our association with her and have valued her commitment and passion.

Wishing her every success in all her future endeavours.

Amit Pasricha

Photographer and
Panoramist, Principal, India
Lost & Found.



B-212, Priyadarshini
Vihar, Delhi - 110092, India.

w-indialostandfound.com

e-panoramist@gmail.com

t - +911122042725

m - +919810192215

15 March 2021

Letter of Recommendation

To whom it may concern:

This note is to state that **Ms. Khadija Lokhandwala** has interned with **India Lost & Found (ILF)** as a **SiteLens Editor** for a period of 8 months, from *1st July 2020 to 1st March 2021*.

Khadijahas an excellent command over the English language and a keen eye for detail. She is not only skilled at proof-reading, but has also shaped content to cater to different target groups and writing styles. She has corroborated each ILF SiteLens with its respective research paper, and has also peer reviewed final copies. She has contributed to editing stories on 8 heritage sites from Delhi Mumbai and Bhopal which will be published in ILF's **Heritage Map of India**.

Khadijahas shown a willingness to enlarge her understanding of India's built heritage, and has worked in harmony with ILF's vision of creating a virtual museum of thought around India's heritage sites. She feels strongly for the heritage, culture and arts of India, which has reflected in her work throughout her tenure at ILF. The stories edited by her are a reason for the future awareness of these monuments.

Moreover, Khadijahas been a great team player, and is humble, humane and altruistic. We have been pleased with our association with her and have valued her commitment and passion.

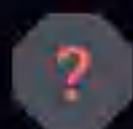
Wishing her every success in all her future endeavours.

Amit Pasricha

Photographer and
Panoramist, Principal, India
Lost & Found.

Offer letter-Triedge

Inbox



intern@triedge.in 15 Feb

to me, Somit, Sonali, Disha



Hi Creeshu Pinjani,

Congratulations!! You have been selected for Triedge's VIRTUAL INTERNSHIP Program.

Your internship with Triedge Solutions will start on 11th February, 2021 and will be for a period of 2 months. (25 working days will constitute one month)

During your full time Virtual Internship, you would be required to report for 8 hours on 5 week days. Saturday's and Sundays will be off. The working hours would be within the normal hours of an office.

This is an unpaid internship and therefore you will not be entitled to any stipend or reimbursements. However on successful completion of your 2 month internship, Triedge Solutions will issue you an Internship Certificate. Top Performers will also be issued a Letter of Recommendation and will be featured on www.triedge.in

As per the terms of the Internship Program, you will keep confidential any information or data provided to you or collected/produced during

produced during
the course of your internship and shall submit all
copies of the same to
Triedge at the end of your internship. The said
information or data
shall be used exclusively by Triedge Solutions Private
Limited.

No Internship Certificates will be provided to interns
who leave the
virtual internship program prior to the Completion
Date.

Please share your acceptance on email
intern@triedge.in along with the
following attached documents/ information

1. copy of resume
2. passport sized photograph or equivalent
3. one identity proof
4. Whatsapp number
5. Name, Email id and phone number of your
placement officer (if applied
through Campus)

On receipt of your confirmation you will be added to a
WhatsApp group
and assigned a mentor who will allocate you your
project (as per your
fitment/interest) and guide you through your
assignments.

Look forward to your enthusiastic participation during
your virtual
internship.

In case of any queries please call Shipra on
9670285911.

Thanks & Regards
Sonali Shankar
Director
Triedge Solutions



Offer letter

1 message

<disha.d@triedge.in>
To: sardarsaini290@gmail.com

Tue, 13 Apr 2021 at 6:31 pm

Hii Pooja Saini,

Congratulations!! You have been selected for Triedge's VIRTUAL INTERNSHIP Program.

Your internship with Triedge Solutions will start on 22nd February, 2021 and will be for a period of 2 months. (25 working days will constitute one month)

During your full time Virtual Internship, you would be required to report for 8 hours on 5 week days. Saturday's and Sundays will be off. The working hours would be within the normal hours of an office.

This is an unpaid internship and therefore you will not be entitled to any stipend or reimbursements. However on successful completion of your 2 month internship, Triedge Solutions will issue you an Internship Certificate. Top Performers will also be issued a Letter of Recommendation and will be featured on www.triedge.in

As per the terms of the Internship Program, you will keep confidential any information or data provided to you or collected/ produced during the course of your internship and shall submit all copies of the same to Triedge at the end of your internship. The said information or data shall be used exclusively by Triedge Solutions Private Limited.

No Internship Certificates will be provided to interns who leave the virtual internship program prior to the Completion Date.

Please share your acceptance on email intern@triedge.in along with the following attached documents/ information

1. copy of resume
2. passport sized photograph or equivalent
3. one identity proof
4. Whatsapp number
5. Name, Email id and phone number of your placement officer (if applied through Campus)

On receipt of your confirmation you will be added to a WhatsApp group and assigned a mentor who will allocate you your project (as per your fitment/interest) and guide you through your assignments.

Look forward to your enthusiastic participation during your virtual internship.

In case of any queries please call Shipra on 9670285911.

With warm regards
Disha Dwivedi
+91 9560096538



B. K. Kothari & Associates LLP

Chartered Accountants,

Appointment Letter

26.03.2021

To,
Anjali Baghel
Srno.52/4/1 Gslande nagar Vadgaon sheri ,
Pune 14
Ph:8766977621

Subject: Letter of Appointment

Dear Miss

This has reference to your application and subsequent interviews that you have had with **B.K Kothari & Associates LLP.**

We are pleased to appoint you as an Intern for the period of 9 months starting from 8th march 2021. Hope you will work sincerely and strive for the overall development of yourself and the organization.

We welcome you to the **B. K. Kothari & Associates LLP** family and trust we will have a long and mutually rewarding association.

Yours faithfully,

For B K Kothari & Associates LLP

Mr. Bipendra K. Kothari
Partner





B. K. Kothari & Associates LLP

Chartered Accountants.

Appointment Letter

26.03.2021

To,
Shirin Pathan
Thitevasli, Kharadi Pune 14,
Ph : 7057643499

Subject: Letter of Appointment

Dear Miss

This has reference to your application and subsequent interviews that you have had with **B.K Kothari & Associates LLP**.
We are pleased to appoint you as an Intern for the period of 9 months starting from 8th march 2021. Hope you will work sincerely and strive for the overall development of yourself and the organization.

We welcome you to the **B. K. Kothari & Associates LLP** family and trust we will have a long and mutually rewarding association.

Yours faithfully,

For B K Kothari & Associates LLP

Mr. Bipendra K. Kothari
Partner



APPOINTMENT AS UNSCHOOL COMMUNITY REPRESENTATIVE

Hello

We're glad to have you on-board as an Unschool Community Influencer for your college. As technology and economic forces continue to re-shape society, there is a profound skill gap between the education that the youth receives vis a vis the industry demands. Hence, young students lack clarity and are unable to take their first step into the right careers. Unschool is a marketplace for students to learn anything and everything. We are a startup recognized and awarded by the Govt of India under the Startup India scheme. We aim to create a learning ecosystem by breaking the stigma around online education and reinventing alternative learning methods. And we invite you to be a part of this action for change.

As an Unschool Community Representative, you should commit to the following points:

1. Marketing, Unschool and Promoting Unschool courses in the college.
2. Organizing campaigns and Unschool events in your college.
3. Social Media promotion through Whatsapp, Instagram, etc;
4. Class to Class announcements to promote courses

In lieu of being an Unschool Community Representatives,

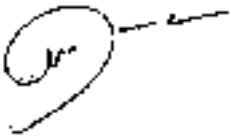
1. You will receive a Letter of Recommendation/Certificate from Unschool based on performance.
2. Depending upon your commitment, sales revenue and communication we will promote you to a UCL.
3. The stipend shall be on a fixed percentage basis based solely on performance. And free courses worth upto INR10k will be provided.
4. Please find the Non-Disclosure agreement in page 2.

Non-Disclosure Agreement:

During the internship program, the intern/Community representative may have access to trade secrets or confidential business information belonging to the company (including ,but not limited to “source code”, “graphic assets”, “source repositories”, “practical documentation” ,”development binaries”, “Company internet accounts”,etc). By accepting this appointment, the employee acknowledges that all this information must be kept strictly confidential, and should not be used for Intern/Community representative’s own purposes or disclosed to anyone outside the company, unless authorised by the in writing by the company. In addition, the employee agrees that, upon termination of the internship program (for any reason whatsoever),the intern/community representative will immediately return to the company, all of it’s property, equipment and documents, including but not limited to electronically stored information. The intern/Community representative agrees to hereby indefinitely assign ownership of any intellectual property right and copyrights to the company for any and all work that is done as a part of the internship programme with the company

Thanking you.

Yours faithfully,
For Edupolis Technologies Pvt Ltd (Unschool)



Narayanan S
Co-Founder & Chief Business Officer

I hereby accept the aforesaid position and terms and conditions of the partnership set forth above.

Signature & Name: _____

Date: _____

Certificate of Excellence

This certificate is proudly presented to

Arya Gopalkrishnan

for successfully completing the Unschool Community Program
on February 23, 2021 as a **Sales & Marketing Intern** for 3 months,
an online internship initiative by



Unschool wishes you the best for your future endeavors.

A handwritten signature in black ink, appearing to read 'Rahul Varma'.

Rahul Varma
Chief Executive Officer





Dear **Arti Rajpurohit**,

Subject: Appointment in the position of an **Unschool Community Leader**

Unschool is a **Government of India** recognized company incubated under the **Government of Telangana's** initiative T-Hub (Hyderabad), Asia's largest Incubation center. With 10000+ students, 50+ mentors with 100,000+ hours of learning delivered, Unschool is reviewed as the **Top 10 Digital Learning Companies of 2019** by the Higher Education Magazine.



With reference to your application and the subsequent interview you had with us, we are pleased to confirm your appointment as an intern for the above-said position in Unschool subject to the following terms and conditions.

The Internship start date would be **23-12-2020** and would extend for **1.5 month(s)** and will be solely **working from home** under the guidance of the assigned manager by the company.

Your job role would entail these tasks and operations:

As an Intern at Unschool, your primary task is to market the Unschool courses to students across various colleges in the country. It involves -

1. Market research to identify the target market for the products
2. Intern recruitment and training
3. Promotion (Sales and Marketing) of Unschool products through various marketing channels.

In addition, you will be given exposure through the management and technical tasks to help you up-skill yourself and build your resume.

A Certificate will be provided to the intern by Unschool on the successful completion of the internship. A Letter of Recommendation is also provided by the Head of Operations on excellence in performance.

Continued...



The company shall provide a performance-based stipend at the end of the Internship solely based on target achievement and work commitment. The same is applicable for incentives as well.

Stipend Structure:

Revenue achieved	Incentives
Sales & Marketing Intern	Free course, Certificate, PER, promotion to UCL / Regional Head Intern.
UCL / Regional Head Intern	Stipend – 4.5% share of the revenue achieved above 20,000 INR, Certificate, promotion to Unschool Community Champion / City Head, LOR (Upon meeting targets only)
UCC / City Head Intern	Stipend - 7.5% share of the revenue achieved, Certificate, Pre-placement offer.

Terms and Conditions:

Dos and Don'ts -

- Kindly use the official marketing material provided by the company (and your managers). Do not commit to marketing any posters or content that is not approved by the company authority.
- This offer letter is confidential and should not be posted on social media and LinkedIn.
- Collaboration with third-party platforms is restricted unless approved by the company authority.
- Social media pages on the name of “Unschool” or related pages should not be created by the intern. The official Social Media pages of the company only have to be promoted, if and when necessary.

Non-Disclosure Agreement –

During the internship program, the Intern may have access to trade secrets or confidential business information belonging to the company (including, but not limited to “source code”, “graphic assets”, “source repositories”, “practical documentation”, “development binaries”, “Company internet accounts”, etc). By accepting this appointment, the intern acknowledges that all this information must be kept strictly confidential, and should not be used for Intern’s own purposes or disclosed to anyone outside the company unless authorized by them in writing by the company.

Continued...



The company shall provide a performance-based stipend at the end of the Internship solely based on target achievement and work commitment. The same is applicable for incentives as well.

Stipend Structure:

Revenue achieved	Incentives
Sales & Marketing Intern	Free course, Certificate, PER, promotion to UCL / Regional Head Intern.
UCL / Regional Head Intern	Stipend – 4.5% share of the revenue achieved above 20,000 INR, Certificate, promotion to Unschool Community Champion / City Head, LOR (Upon meeting targets only)
UCC / City Head Intern	Stipend - 7.5% share of the revenue achieved, Certificate, Pre-placement offer.

Terms and Conditions:

Dos and Don'ts -

- Kindly use the official marketing material provided by the company (and your managers). Do not commit to marketing any posters or content that is not approved by the company authority.
- This offer letter is confidential and should not be posted on social media and LinkedIn.
- Collaboration with third-party platforms is restricted unless approved by the company authority.
- Social media pages on the name of “Unschool” or related pages should not be created by the intern. The official Social Media pages of the company only have to be promoted, if and when necessary.

Non-Disclosure Agreement –

During the internship program, the Intern may have access to trade secrets or confidential business information belonging to the company (including, but not limited to “source code”, “graphic assets”, “source repositories”, “practical documentation”, “development binaries”, “Company internet accounts”, etc). By accepting this appointment, the intern acknowledges that all this information must be kept strictly confidential, and should not be used for Intern’s own purposes or disclosed to anyone outside the company unless authorized by them in writing by the company.

Continued...



In addition, the intern agrees that, upon the termination of the internship program (for any reason whatsoever), the intern will immediately return to the company, all of its property, equipment, and documents, including but not limited to electronically stored information. The Intern agrees to hereby indefinitely assign ownership of any intellectual property rights and copyrights to the company for any and all work that is done as a part of the internship program with the company.

Non-Compete Agreement -

The Intern undertakes, agrees, and covenants with the Company that for a period of 1(One) month from the termination/ expiry of this internship, as the case may be ("NonCompete Period"), the Intern shall not, either directly or indirectly work with any company, association, firm, individual or carry on any activity, which is the same as, or similar to, or which competes or is reasonably likely to compete with, the business of the Company, including, but not limited, to any company involved in the field of Education technology.

We hope you have a great learning experience with us and grow in the process of this role. Hearty congratulations and a warm welcome to the Unschool community. Please confirm your acceptance in time.

Yours faithfully,

A handwritten signature in blue ink that reads 'Dheemanth Reddy'.

SV Dheemanth Reddy
Head of Operations, Unschool.



Certificate of Excellence

This certificate is proudly presented to

Lesha Samtani

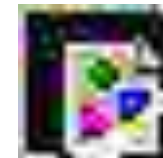
for successfully completing the Unschool Community Program
on October 3, 2020 as a **Community Influencer** for 2 weeks,
an online internship initiative by



Unschool wishes you the best for your future endeavors.

A handwritten signature in black ink, appearing to read 'Rahul Varma'.

Rahul Varma
Chief Executive Officer



Certificate of Excellence

This certificate is proudly presented to

Bipasini Polai

for successfully completing the Unschool Community Program
on December 1, 2020 as a **Community Influencer** for 4 weeks,
an online internship initiative by



Unschool wishes you the best for your future endeavors.

A handwritten signature in black ink, appearing to read 'Rahul Varma'.

Rahul Varma
Chief Executive Officer





INTERNSHIP COMPLETION CERTIFICATE

This is to certify that

Samina Kausar

was a

Marketing & Sales Intern

at IFORTIS CORPORATE, India from 17.08.2020 to 25.09.2020.

We found the intern sincere, hardworking, technically sound and result oriented.

We take this opportunity to thank and wish all the best for your future.

A handwritten signature in black ink, appearing to read 'N. S. Viboosithasri'.

Viboosithasri.N.S
Senior Manager-HR



INTERNSHIP COMPLETION CERTIFICATE

This is to certify that

Amandeep Sahota

was a

Business Development - Sales Intern

at IFORTIS CORPORATE, India from 17.08.2020 to 25.09.2020.

We found the intern sincere, hardworking, technically sound and result oriented.

We take this opportunity to thank and wish all the best for your future.

A handwritten signature in black ink, appearing to read 'N. S. Viboosithasri'.

Viboosithasri.N.S
Senior Manager-HR



Corporate Office: No.8 ,Gejj Bessety Lane ,Bangalore ,India – 560053
Contact: info@ifortiscorporate.com | www.ifortiscorporate.com

TRAINEESHIP OFFER LETTER

Date : 7th August 2020

Dear Intern ,

We are glad to inform you that you have been selected for the position of **HR-Intern** in our company with the HR Department . During this training probation period you are required to undertake all duties and activities as assigned to you by the Manager-HR to whom you will be reporting.

You can indicate your acceptance of the appointment order by signing and sending us your reply by mailing the same to info@ifortiscorporate.com .

Congratulations and we are looking forward to you joining the team as you will be a very welcome addition to our growing number of successful and satisfied employees contributing to the further success of the company.

Best Regards,

Viboosithasri N.S.

Senior Manager-HR .

Email: info@ifortiscorporate.com

Conforme:

Signature:

Name :

Sambhavi vijra

Date Signed : 09/08/2020



INTERNSHIP COMPLETION CERTIFICATE

This is to certify that

Pranjali Chauhan

was a

Business Development - Sales Intern

at **IFORTIS CORPORATE, India** from **17.08.2020** to **25.09.2020**.

We found the intern sincere, hardworking, technically sound and result oriented.

We take this opportunity to thank and wish all the best for your future.

A handwritten signature in black ink, appearing to read 'N. S. Viboosithasri'.

Viboosithasri.N.S
Senior Manager-HR



UID: BR2600067761
PATNA
9060496946
ASK.WAYUP@GMAIL.COM

APPOINTMENT AS A HR INTERN

Hello Dear,

We're glad to have you on-board as a Human Resource Intern . WayUp is a freelancing and crowdsourcing marketplace . We have more than 75 services to provide.Through our marketplace, employers can hire freelancers to do work in areas such as Web development, Website Designing , writing, data entry, content writting, Graphics designing,Animation , Printing , Digital Media marketing, social Media Marketing ,HR Services , Business development , marketing, etc

As a HR Intern You Should commit to the following points:

1. Hiring of atleast 20 Candidates within the given time frame
2. Promoting our internship offers in your contact

This is an unpaid internship

Yours Sincerely,

Abhishek Raj
CEO,WayUp

I hereby accept the aforesaid position and terms and conditions of partnership set forth above.

Signature & Name: _____ Date: _____

Date : 05.11.2020



To whom it may concern,

Ms. Simran Cruz of St Mira's college for girls has completed an internship at Wayup Freelancers from oct 15, 2020 to Nov 14, 2020.

Main Tasks Accomplished:

1. Recruitment of New Interns
2. Interview taking

We found her sincere, hardworking, technically sound and result oriented. She worked well as part of a team during her tenure. We take this opportunity to thank her and wish her all the best for her future.

From Wayup Freelancers,

Abhishek
Abhishek Raj

Proprietor, WayUp

Date : 02.11.2020



To whom it may concern,

Ms. Sakshi Darawade of St. Mira's College for girls, Pune has completed an internship at Wayup Freelancers from Sept 30, 2020 to Oct 30, 2020.

Main Tasks Accomplished:

1. Recruitment of New Interns
2. Taking interviews

We found her sincere, hardworking, technically sound and result oriented. She worked well as part of a team during her tenure. We take this opportunity to thank her and wish her all the best for her future.

From Wayup Freelancers,

Abhishek Raj
Abhishek Raj

CEO.WayUp

Mobile: +91 9060496946

Address: Gate No.89, Bhavya

Entreprises, Makhdumpur, Digha, Patna-11

Email: ask.wayup@gmail.com



Date : 27.11.2020

Ref no.: WayupX135

To whom it may concern,

This is to certify that Ms. Nishita bhushan balani of St. Mira's college for girls Pune has successfully completed 28 Days internship programme in Social Media Marketing and has completed her tasks with perfection. During the period of her internship programme with us she was found punctual, hardworking and Inquisitive. We wish her every success in life.

From Wayup

Abhishek Raj
Abhishek Raj

Proprietor, WayUp

Mobile: +91-9060496946

Address: Gate No.89, Bhavya

Entreprises, Makhdumpur, Digha, Patna-11

Email: ask.wayup@gmail.com



Date : 17.11.2020

Ref no.: WayupX135

To whom it may concern,

This is to certify that Ms. Shivangi Tiwari of St. Mira's college for girls, Pune has successfully completed 28 Days internship programme in Social Media Marketing and has completed her tasks with perfection. During the period of her internship programme with us she was found punctual, hardworking and inquisitive. We wish her every success in life.

From Wayup

Abhishek Raj
Abhishek Raj

CEO, WayUp

Mobile: +91 9060496946

Address: Gate No.89, Bhavya

Entreprises, Makhdumpur, Digha, Patna-11

Email: ask.wayup@gmail.com

Date : 29.10.2020



To whom it may concern,

Ms. Vaishnavi Wadkar of St.Mira's College for Girls, Pune has completed an internship at Wayup Freelancers from Sept 28, 2020 to Oct 28, 2020.

Main Tasks Accomplished:

1. Recruitment of New Interns
2. Taking interviews

We found her sincere, hardworking, technically sound and result oriented. She worked well as part of a team during her tenure. We take this opportunity to thank her and wish her all the best for her future.

From Wayup Freelancers,

Abhishek
Abhishek Raj

CEO,WayUp

Mobile: +91 9060496946

Address: Gate No.89,Bhavya

Entreprises,Makhdumpur,Digha,Patna-11

Email: ask.wayup@gmail.com

Date : 17.10.2020



To whom it may concern,

Ms. Samina Kausar of St Miras college for girls has completed an internship at Wayup Freelancers from Sept 16 , 2020 to Oct 16, 2020.

Main Tasks Accomplished:

1. Recruitment of New Interns
2. Interviews taking

We found her sincere, hardworking, technically sound and result oriented. She worked well as part of a team during her tenure. We take this opportunity to thank her and wish her all the best for her future.

From Wayup Freelancers,

A handwritten signature in black ink that reads "Abhishek Raj" with a small flourish at the end.

Abhishek Raj

CEO, WayUp

Mobile: +91 9060496946

Address: Gate No.89, Bhavya

Entreprises, Makhdumpur, Digha, Patna-11

Email: ask.wayup@gmail.com

Certificate of Completion



This certificate is awarded to

Sakshi Narendra Darawade

for stellar performance during the
1-month HR internship program.



SAURABH GUPTA
Co-Founder



SIDDHARTH SWARNKAR
Co-Founder

Certificate of Completion



TAMASHA

This certificate is awarded to

Aditi Vijay Vatare

for stellar performance during the
1-month HR internship program.

SAURABH GUPTA

Co-Founder



SIDDHARTH SWARNKAR

Co-Founder



June 4, 2021

Internship Completion Letter

I write to certify that Ms Jasleen Kaur Raheja took part in a research study to understand the demand-supply gap in the Logistics & Supply chain sector in Pune between 26th-30th Apr, 2020.

The study involved a triangulated approach. It involved the employer's perspective in terms of job roles, skills required and scope of growth while also trying to understand the capacity of the skilling organisations to train youth and aspirations/existing qualifications of youth to join the industry. She was involved in the research design, collection of primary and secondary data, data analysis and report making. The research will be a base for future action planning in the Global Opportunity Youth Network program, a collective action program led by Aspen Institute and hosted by Pune City Connect.

This letter is issued as a soft copy because of the pandemic related restrictions.

We wish her well for her future endeavours.

Sincerely,

Mrinal Gharpure

Director

Global Opportunity Youth Network

LIGHTHOUSE COMMUNITIES FOUNDATION
(formerly Pune City Connect Development Foundation)

The Lighthouse Complex, Spicer College Road,
Aundh, Pune – 411007, Maharashtra.
CIN No: U74999PN2011NPL139899.



+91 91333 23055
contact@lighthousecommunities.org
www.lighthousecommunities.org



June 4, 2021

Internship Completion Letter

I write to certify that Ms Neeta Bishnoi took part in a research study to understand the demand-supply gap in the Logistics & Supply chain sector in Pune between 26th-30th Apr, 2020.

The study involved a triangulated approach. It involved the employer's perspective in terms of job roles, skills required and scope of growth while also trying to understand the capacity of the skilling organisations to train youth and aspirations/existing qualifications of youth to join the industry. She was involved in the research design, collection of primary and secondary data, data analysis and report making. The research will be a base for future action planning in the Global Opportunity Youth Network program, a collective action program led by Aspen Institute and hosted by Pune City Connect.

This letter is issued as a soft copy because of the pandemic related restrictions.

We wish her well for her future endeavours.

Sincerely,

Mrinal Gharpure

Director

Global Opportunity Youth Network

LIGHTHOUSE COMMUNITIES FOUNDATION
(formerly Pune City Connect Development Foundation)

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CIN No: U74999PN2011NPL139899.



+91 91333 23055
contact@lighthousecommunities.org
www.lighthousecommunities.org



June 4, 2021

Internship Completion Letter

I write to certify that Ms Rakhi Puri took part in a research study to understand the demand-supply gap in the Logistics & Supply chain sector in Pune between 26th-30th Apr, 2020.

The study involved a triangulated approach. It involved the employer's perspective in terms of job roles, skills required and scope of growth while also trying to understand the capacity of the skilling organisations to train youth and aspirations/existing qualifications of youth to join the industry. She was involved in the research design, collection of primary and secondary data, data analysis and report making. The research will be a base for future action planning in the Global Opportunity Youth Network program, a collective action program led by Aspen Institute and hosted by Pune City Connect.

This letter is issued as a soft copy because of the pandemic related restrictions.

We wish her well for her future endeavours.

Sincerely,

Mrinal Gharpure

Director

Global Opportunity Youth Network

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(formerly Pune City Connect Development Foundation)

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Aundh, Pune – 411007, Maharashtra.
CIN No: U74999PN2011NPL139899.



+91 91333 23055
contact@lighthousecommunities.org
www.lighthousecommunities.org



June 4, 2021

Internship Completion Letter

I write to certify that Ms Rakhi Sharma took part in a research study to understand the demand-supply gap in the Logistics & Supply chain sector in Pune between 26th-30th Apr, 2020.

The study involved a triangulated approach. It involved the employer's perspective in terms of job roles, skills required and scope of growth while also trying to understand the capacity of the skilling organisations to train youth and aspirations/existing qualifications of youth to join the industry. She was involved in the research design, collection of primary and secondary data, data analysis and report making. The research will be a base for future action planning in the Global Opportunity Youth Network program, a collective action program led by Aspen Institute and hosted by Pune City Connect.

This letter is issued as a soft copy because of the pandemic related restrictions.

We wish her well for her future endeavours.

Sincerely,

Mrinal Gharpure

Director

Global Opportunity Youth Network

LIGHTHOUSE COMMUNITIES FOUNDATION
(formerly Pune City Connect Development Foundation)

The Lighthouse Complex, Spicer College Road,
Aundh, Pune – 411007, Maharashtra.
CIN No: U74999PN2011NPL139899.



+91 91333 23055
contact@lighthousecommunities.org
www.lighthousecommunities.org



International Youth-Led Organization for Mental
Health Awareness

TO WHOMSOEVER IT MAY CONCERN

Sakina Bharmal has been an active member of MindChamps over the past one year. She joined us as a writer for the third edition of our e-magazine 'Smash the Stigma'. She contributed to our podcast series 'Yours Mindfully' as a content creator and an interviewer. In addition, she worked as a blog writer during our 'Ataxia' campaign for anxiety awareness.

In October 2020, Sakina joined the core team and took up the additional responsibility of Project Lead for Webinars. In this capacity she initiated and organized a highly successful webinar focused on 'Technology Driven Solutions for Mental Health Challenges' in December 2020. She is currently working on organizing a webinar to discuss the mental health aspects of menstruation, thus creating a space to discuss two topics that are often considered taboo in society.

Sakina displays exemplary dedication towards destigmatizing mental health and making conversations in this space more inclusive. She collaborates well with diverse individuals, brings fresh ideas to the table and is always ready to take on challenging projects.

She is an asset to our team and I wish her all success!

Anagha Rajesh

Co-Founder and CEO

Email: anagha.mindchamps@gmail.com

Website: <https://mindchampsorg.weebly.com/>

Date: - 18th February , 2021

Place: - Mumbai

To
Sherin,

We are delighted and excited to welcome you at Muskurahat Foundation as a Fundraising Intern. At Muskurahat Foundation, we believe that our biggest strength and we take pride in hiring only the best and the brightest. We are confident that you would play significant role in the overall success of the organization and we wish you the most enjoyable, learning packed and truly meaningful internship experience with Muskurahat Foundation.

Your Appointment will be governed by the terms and conditions presented in Annexure A.

We look forward to you joining us. Also, please confirm your acceptance of offer over mail.

Congratulations!



Himanshu Goenka,
Founder & President,
Muskurahat Foundation.

10. Under normal circumstances, either the company or you may terminate this association by providing a notice of 7 days without assigning any reason. However, the company may terminate this agreement forthwith under situations of in-disciplinary behaviors.
11. You are expected to conduct yourself in utmost professionalism in dealing with your mentor, team members, colleagues, clients, and others and treat everyone with due respect.
12. Muskurahat Foundation is a Non- Government Organization and we love people who like to go beyond the normal call of duty and can think out of the box. Surprise us with your passion, intelligence, creativity, and hard work – and expect the appreciation & rewards to follow.
13. Expect positive and continuous objective feedback from your mentor and other team members and we encourage you to ask for and provide feedback at every possible opportunity. It's your right to receive and give feedback – this is the only way we all can continuously push ourselves to do better.
14. Have fun of what you do and do the right thing – both the principles are core of what Muskurahat Foundation stands for and expect you to imbibe them in our day-to-day actions and continuously challenge us if we falling short of expectations no either of them.
15. This is a paid internship. You will be given 20% of the funds you collect in total as a stipend at the end of the internship tenure.
16. You will be rewarded with an Appreciation certificate along with your stipend at the end of the campaign.



47, Bandhu Nagar, Behind Kanji Sweets
Murlipura, Sikar Road, Jaipur

Technologies Private Limited

302039 Rajasthan, India

contact@wrytin.com

+91 - 89553 09537

CIN: U72200RJ2019PTC065003

Requirements

For this internship to be considered complete, the person doing it would have to meet the following requirements for a duration of one month.

- **No of Articles:** Work on the given assignments.
- **Word limit:** A minimum of 1200 words per day.

Terms of Internship

A person doing this internship would have to comply with the following terms.

- Wrytin reserves the sole right to terminate your internship if it finds that whole or part of the content you have written on the website does not belong to you or it is plagiarized/copied from somewhere else.
- Wrytin reserves the sole right to terminate your internship if it finds you to be complicit in any activities (during the period of your internship) that are against the interest of Wrytin without any prior notice/warning.
- Wrytin also reserves the right to change the terms and conditions of the internship from time to time without prior notice.



47, Bandhu Nagar, Behind Kanji Sweets
Murlipura, Sikar Road, Jaipur

302039 Rajasthan, India

contact@wrytin.com

+91 - 89553 09537

CIN: U72200RJ2019PTC065003

Technologies Private Limited

- You will not disclose any details regarding this internship (including but not limited to its structure and the stipend offered) to anyone outside Wrytin.

Acceptance

Signature:

Name:

Delna Anklesaria

Date of signing:

01/12/2020

I accept my internship under the above-mentioned requirements and agree to abide by the terms.

Annotations

1. Wrytin would be determining the quality of the content, and while you have the right to explain, the decision taken by Wrytin would be final and binding.



47, Bandhu Nagar, Behind Kanji Sweets
Murlipura, Sikar Road, Jaipur

302039 Rajasthan, India

contact@wrytin.com

+91 - 89553 09537

CIN: U72200RJ2019PTC065003

Technologies Private Limited

Date: 1st December 2020

Name: Delna Anklesaria

Email Address: delnaank@gmail.com

Dear Delna,

I am pleased to confirm acceptance of your application for an internship as a Content Writer at Wrytin Technologies Private Limited (referred to as 'Wrytin' from hereafter). Your first day of work will be 4th Dec 2020. Your duties and assignments for this position are described in the enclosed document. This offer is contingent upon the completion of tasks as described in the requirements and abiding by the rules as mentioned in the terms of the internship.

Upon completion of the internship, you would get a stipend and a certificate. It is a 4- month internship and your stipend for the same will be Rs 1500 per month. The stipend is regarded as confidential information and should not be disclosed to other people inside or outside of Wrytin. In view of your position, you must effectively, diligently and to the best of your abilities, perform all responsibilities, and ensure good results.

We are very pleased that you have decided to join Wrytin. We look forward to seeing you start on the 4th of Dec 2020 and offer a very warm welcome.

Sincerely,

Karan Agarwal
Team Wrytin

Annexure A: -

You shall be governed by the following terms and condition of service during the internship with Muskurahat Foundation, and those may be amended from time to time.

1. You are being hired as a Fundraising Intern and Samay Gada will be your Reporting Manager and mentor during the internship. As a Fundraiser, you will be responsible for raising funds for the organization through your own personal network.
2. Your joining date is 18th February and the duration of the internship will be 1 month. During this time, you are expected to devote your time and efforts solely to Muskurahat work. You are also required to let your mentor know about your forthcoming events (if any) in advance so that your work can be planned accordingly.
3. You will be working remotely for this internship. There will be online catch ups scheduled with your mentor to discuss the work progress and overall internship experience at regular intervals.
4. All the work you will produce at or in relation to Muskurahat Foundation will be the intellectual property of the organization. You are not allowed to store, copy, sell, and share or distribute it to a third party under any circumstances.
5. We take data privacy and security very seriously to maintain confidentiality of any students, customers, clients, and companies' data and contact details that you may get access to during your internship will be your responsibility. Muskurahat Foundation operates on zero tolerance principle with regards to any breach of data security guidelines.
6. Communications will be completely through WhatsApp and two-way communication is expected.
7. You are expected to acknowledge the information, PDFs and messages sent on the group and update your Reporting Manager (Samay) with your progress whenever asked to do so.
8. During the appointment period, you shall not engage yourselves directly or indirectly or in any capacity in any other organization (other than your college). In the event of breach of this condition, this appointment is liable to be terminated forthwith by the organization.
9. Incentives are performance based. Incentive structure will be shared in two of days after the internship commences.



Ishita Thite 21 Feb

to me



Hello Simran,

Greeting from Grow2Fly!

Congratulations! Subsequent to the telephonic interview that you had with us, we are pleased to inform you that you have been selected as an intern at our organisation. Your payment for the internship is required today itself.

Please note-

1. Your selection is subject to the submission of your educational documents and identity proof (Aadhar card/driving licence) and by your acceptance to the primary terms and conditions on the 1st day of internship.
2. Your internship shall begin on 21st Feb. Your orientation is scheduled tomorrow at 2-00 pm. You need to get the above documents while coming.
3. The period of internship will begin from the date of joining till the completion of 60-100 hours. You are expected to complete 4 - 4.5 hours minimum 4 days a week. However, the timings may change based on availability of work and mutual





discussion. In case of cancellation of appointments online works/ observations may be assigned.

4. Exposure to Basic level training in one remedial area, observations of remedial sessions, initial meeting and report discussion will be provided.

5. You will be added to our WhatsApp group for better communication and discussion.

Thanks and warm regards,

Mrs. Ishita Thite

Founder and Child-Adolescent Therapist

Grow2Fly Child and Adolescent Counselling Centre,

Give Roots, Offer Wings.

39C, Mangalmurti Bungalow, Anant Vasahat, Kothari Blocks, Bibvewadi- 411037

Disclaimer: This e-mail is confidential and may also be legally privileged. The information is solely intended for the individual/entity it is addressed to. If you are not the intended recipient, please notify the sender immediately; you should not copy, forward, disclose or use it for any purpose either partly or completely. If you have received this message in error, please delete it and all copies from your system and notify the sender by e-mail. The sender does not accept liability for any errors or omissions. This e-mail message including attachment(s), if any, is believed to be free of any virus and the sender is not responsible for any loss or damage arising in any way from its use.



TO WHOMSOEVER IT MAY CONCERN

Dear Rinita,

We would like to congratulate you on being selected as a Volunteer for the Mental Health Advocacy Program. Your joining date will be 11/01/21 (Monday), and according to the terms of the contract and the company's policy related to internees, you are required to work for a period of 6 months, after which your performance will be evaluated by your respective supervisor on the basis of the quality of the work you delivered and how actively you participated throughout your Internship.

Below are few points to be strictly taken care of:

- **FLEXIBLE WORKING HOURS: MONDAY TO SATURDAY** (SUNDAYS will be considered as non-working days)
- **WORKING HOURS-** for official communications- 08 AM- 08 PM. (Communicating after the official work time is strictly discouraged/ not allowed.)
- **Any misconduct or misbehavior isn't tolerated.** No such cases or any misconduct would be tolerated and their internship would be terminated immediately.
- If at any point we feel that an **Intern is not performing the assigned task properly**, or if we do not receive any updates from them, we can terminate their internship without any prior notice/ or take away their benefits and perks.
- Please read other guidelines [here](#).

As we discussed during the selection process, this is a non-paid internship during which you will be expected to provide work as per given timelines.

INTERNSHIP CONFIRMATION MAIL.



Arti Verma <internshama@wachengmail.com>

5 Nov 2020, 13:14



to kamal@hcm001.dhwg31.com me +

Dear Candidate,

We're pleased to inform you that you have been selected for the position of 'COVID-19 Crowdfunding' interns in our organisation.

Since you've been selected as a 'COVID-19 Crowdfunding intern' based on your application, you'll be assigned with both daily and weekly tasks along with proper instruction regarding the task and due time shall be given for doubts regarding the same. During this internship period, you'll be assigned different tasks as well which will not only help you in overall growth, the experience of how an NGO runs but also it will polish your other skills as well. I would like to mention the fact that the certificate which will be issued to you shall be of great importance in your career-building and shall be helpful worldwide for your future job perspectives. Along with this, your certificate shall carry a reference number through which your future employer can cross-check your performance and behavioural aspect while working with our organisation and is valid worldwide. Please note that you'll receive 5% of the total funds raised by you as a stipend. There will be no other additional stipend.

We are confident that you would play a significant role in the overall growth of the organisation and wish you the most enjoyable, learning packed and truly *meaningful* internship experience with *Hamari Pahchan NGO*.

Welcome, you're officially a part of Hamari Pahchan Team.

Regards,

Team Hamari Pahchan



Prayatna - for People with Special Needs

3 Feb 2021, 15:04



to me =

Dear Sumner,

Please come and meet us on Sunday at 10.30 to finalize the internship.

Thanks and Regards

Meedula

PRAYATNA - for People with Special Needs

www.prayatnaindia.org // www.facebook.com/Prayatna4SpecialNeeds // [@PrayatnaPecna](https://www.instagram.com/PrayatnaPecna)

Bungalow # 8, Chander Gardens

NIEM-Under Road, Kondhwa, Pune 411048, India

(T) +91 836 829 5272 - Mon to Fri, 12pm to 4pm

prayatna.pocna@gmail.com

Registered Charitable Trust under Bombay Public Trust Act. Registration # E-2495 dated 15/05/1987

please consider the environment before printing this email

4/1



Viral Fission Update!



Inbox



Team Viral Fission 12/12/2020

to bcc: me



TO WHOM IT MAY CONCERN,

Congratulations on being selected as a YOUTH AMBASSADOR.

We're thrilled to have you on board with us to see what you create and where your journey leads you. You will be soon added to your inner circle WhatsApp group by your team leader where you will receive more details about the program and information on the exciting surprises that are planned for you.

The Not Your Regular Induction - THE BIG WAVE will be taking place on 16th December 2020.

Meanwhile, you can check out our pop culture arm @listentbh on IG that represents the voice of Gen Z.

**CHEERS AND STAY SAFE,
TEAM VF**

**WWW.VIRALFISSION.COM
INSTAGRAM - @VIRAL.FISSION**

↩ Reply

↩↩ Reply all

➡ Forward

Congratulations Summer Scott!

You're selected as an intern at Qause!

Internship Confirmation Letter

Date : 3rd Feb 2021

Dear Summer Scott,

We are pleased to inform you that you have been selected for an internship with Qause as a Content Intern from **3rd Feb 2021 to 2nd June 2021**.

You will report directly to our Content Head, Himali Gupta.

For this internship, your responsibilities would include researching and writing about the NGOs and the founders, creating engaging stories, taking active part in content related discussions and bringing new ideas to the table.

We hope you'll do some amazing work with us and learn things that would help you to have a brighter future!

A handwritten signature in blue ink, appearing to read "Himali Gupta".

Authorised Signature

The Qause logo, featuring the word "Qause" in a blue, sans-serif font. The letter "Q" is stylized with a yellow dot above it. The background is white with a blue and yellow geometric pattern in the bottom left corner.

Mindism Tech Private Limited

30 Arjun Marg, DLF, Phase – 1, Gurugram – 122002

Certificate of Completion

SFC Winter Virtual Internship 2021

THIS CERTIFICATE IS PROUDLY PRESENTED TO

Summer Scott

for exemplary contribution as an Intern in
Internship conducted online from **18/01/2021** to
14/02/2021 by **SFC Foundations**



Ekawali Singh
Founder and Director
SFC Foundations



Aashna Gupta
Managing Director
SFC Foundations

NGO registration No. U85110HR2018NPL075556

Annexure A

Please find the details of your appointment as an ISP below –

Location: Work from home

Duration of the program: 10th February 2021 - 9th April 2021

Working hours: 2-3 hours per week

Rewards: Performance-based

Roles and responsibilities of an ISP:

1. Creating awareness about Internshala internships and getting new students to register for Internshala
2. Motivating students to go for online Internshala Trainings and help them to upskill themselves
3. Organizing at least 1 online talk/seminar to help students to find their dream internship
4. Participating in social media branding campaigns and learn how to communicate for a brand online

Rewards and incentives:

1. You will be paid Rs.150 on every enrollment for the online Internshala Training that you ensure.
2. INR 5 for every new registration you get for Internshala Internships platform (i.e 100 registrations = INR 500)
3. A prestigious letter of recommendation and access to exclusive Internshala goodies
4. Apart from monthly cash incentives, you will also get a chance to win the grand reward: iPhone 11

Terms and conditions:

1. You shall not, during the program or thereafter, use or disclose to others any confidential information related to the business of Internshala, obtained by you during your association with Internshala
2. You are not authorized to interact with media and are expected to redirect them to Kavya (kavya@internshala.com) if you are contacted by someone from media for a sound bite regarding any aspect of Internshala
3. By accepting the offer letter, you have given us permission to send you daily communication regarding ISP contests and activities on your registered email address (sammi.arifi@gmail.com) and phone number (7276858088) which you used while applying for ISP 21 program.
4. You are expected to perform all ISP tasks and activities within the rules and guidelines provided by the Internshala team. Any non-compliance to these or any fraudulent practice while participating in contests could lead to strict actions like removal from the ISP program
5. The ISP program is a work-from-campus program. We will be asking you to spend around 2-3 hours per week on ISP tasks and activities. Please note that exam breaks are perfectly fine with us and you are not expected to devote any time to ISP during exams
6. It is mandatory to remain active and participate in monthly ISP tasks and activities
7. The grand reward would be given to the top-performing ISP with at least 500+ ISP points which include a minimum of 5 Internshala Trainings payments, 2 internship talk, and 50+ new student registrations for the Internshala platform.
8. To ensure fair participation, a single ISP will not be declared the winner of two consecutive ISP programs. Similarly, a single ISP will not be considered for the top performer reward for similar contests in two consecutive ISP programs
9. The rewards will be processed on a monthly basis. The ISP will not be entitled to receive rewards earned after the respective ISP edition gets over.
10. Internshala Student Partner Program does not constitute an offer of employment or any contract between the student and Internshala
11. As an ISP at Internshala, you also represent the Internshala brand and we expect you to conduct yourself with utmost professionalism on all public forums (online and offline). In particular, we expect you to not indulge in any conversation using abusive language on any social media platform. If we come across any such example, Internshala reserves the right to take necessary disciplinary action, including, but not limited to, termination of your

participation in the ISP program with Internshala

For any queries, please contact isp-hiring@internshala.com

Certificate

— Of Appreciation —

This Is To Certify That

Sameeha Arifi

a student of St. Mira's College For Girls, has been a part of the Internshala Student Partner 21 program and actively participated in the Registrations contest held in the month of February, 2021.

We appreciate the efforts put in and wish the ISP all the best for future endeavours.



Head - ISP Team

Designation

Date of certification: 02/03/2021

04/02/2021

Dear Sameeha,

Welcome to Internshala Student Partner (ISP) 21!

We hope that you are excited to embark on a 70-day transformational journey with us. At Internshala, we consider the ISP team to be our biggest strength when it comes to educating college students across the world about the power of internships and online trainings. Thus, we take pride in hiring ONLY the best and the brightest! We are sure that you would play a vital role in helping us realize our vision of creating a world full of opportunities for the students.

Your appointment as an ISP will be governed by the terms and conditions presented in **Annexure A**

Congratulations!

Warm regards,

A handwritten signature in black ink, appearing to read "Samay Bhatnagar".

Samay Bhatnagar

Head - ISP Program

[Internshala](#) ~ 'connecting students with internships from 80,000+ brands'

Climber knowledge and careers Pvt Ltd.

578-577, NCR Arcade, Service Rd.

Santhosapuram, Koramangala,

Bengaluru, Karnataka 560034

Date: 06.03.2021

Dear Lavina Anil Waghalekar,

We are glad to inform you that you have been selected as a Campus Ambassador for St Mira's College for Girls. We are impressed by your passion and commitment, and are excited to see you work with us. Your internship begins today 06.03.2021. The minimum duration for this job role is one month, and your first month will end on 06.04.2021.

Throughout this period, you will be in touch with Mragank Sharma, an Operations Executive who will help you get an understanding of the job role and assist you with your responsibilities. They will also help you with any issues or problems you're facing, and will train you in a few required skills.

You will be required to give in around 2-3 hours of work on a daily basis, from Monday to Saturday, and any leave you take must be communicated with your in-charge. This is a paid internship, where your stipend will be based on your performance, strictly. The details and structure of the stipend system are mentioned in the attached sheet. Post your internship, you will receive a Certificate of Completion, and depending on your achievements, you might receive a Letter of Endorsement.

This role is currently WFH (work from home), but with due changes in the current pandemic situation, i.e. if your school/college reopens, you will be expected to continue on the learning path and create new strategies to make the best of the situation. That said, we welcome you into this position and wish you the best learning experience you can get. You have our entire support in your further growth and development.



Anush Ramachandran
(Operations and HR Manager)



This is to Certify that

Sherin Ann George

Has been an active volunteer with us from 20th July'20 to 27th March'21.

We commend her efforts and hope she continues her journey of being an
Agent of change!

Geetanjali Chopra.

Dr. Geetanjali Chopra
Founder & President

PUBLIC CONCERN FOR GOVERNANCE TRUST

Promoting honesty, transparency and accountability in governance

Founder : Trustee/ Chairman

Late B.G. Deshmukh

Trustees:

Mr. J. F. Ribeiro
Mr. Dara Gandhi
Dr. R. K. Anand
Mr. S. S. Puri
Mr. Prasad Chandran
Mr. Gulam A.
Vahanvaty

Patrons:

Dr. K H Sancheti
Ms. Anu Aga
Dr. C S Poonawalla

PUNE CHAPTER

Advisory Board

Mr. S C Nagpal
Mr. P M
Dhakephalkar
Mr. A V Krishnan
Mr. Satish Khot
Mr. Ajit Nimbalkar
Air Marshal A K
Tripathi
Lt Gen Ashok Kapur
Mr. Satyabir S. Dodd
Mr. Mahesh Zagade

Invitee

Mr. Atanu Chatterjee
Lt Col Allan Burby
Mr. R K Malhotra

APPOINTMENT OF CAMPUS AMBASSADORS 2020-21

Dear Harleen Grewal,

Thank you for your application for the role of a Campus Ambassador associated with PCGT, Pune. We are pleased to inform you that you have been selected from among several applicants.

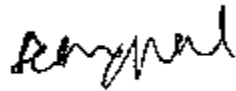
Your tenure in the role of Campus Ambassador will be valid for a period of at least one year starting from 1st of August 2020. The role of Campus Ambassador will entail taking up projects from time to time which will be concerned with the enhancement of good governance in your city, your state, your country. You will be guided to select projects and issues which you will then work on, analyzing and suggesting how improvements could be made in existing structure and methods. You will be encouraged to use the instruments of RTI and RTS for this purpose.

Please note that this is a voluntary commitment to a worthy social cause. Further there is no monetary compensation involved. However, we feel confident that the experience will be rewarding and enriching in other ways, in terms of growth and understanding. You will have the satisfaction of having exerted yourself for the greater good, for your community, your city, your country.

We now look forward to a mutually enriching association.

Yours sincerely,

For **Public Concern for Governance Trust, Pune**


(S C Nagpal)

Chairman



Satish Khot

Vice Chairman



Date- 8th March 2021

Programmes for preventing suicides
and supporting survivors of suicide

Letter of Volunteering and Internship

To Whomsoever It May Concern

Connecting NGO is a Pune based Social Organization working in the field of Mental Health with a key focus on Suicide Prevention since last 15 years. Established by Mrs. Arnavaz Damania in the year 2005, through its programs, the organization aims at providing emotional support to persons in emotional distress, those feeling suicidal, survivors of suicide, school program to create awareness and support systems for adolescents within the classroom through peer-to-peer support format and creating consistent awareness amongst stakeholders along with general public through sensitization workshops and sessions. All projects at Connecting, are implemented by a thoroughly trained team of volunteers and mentors.

This is to state that, **Ms. Sakshi Raheja** has been a volunteer with Connecting from September 2019 till date. She has undergone extensive training in our Awareness Program and has been a part of 26 sessions. She has also undergone an elaborate online training for our Suicide Survivors Support Program (SSP) in October 2020 under which emotional support is provided to persons who have survived a suicide attempt and those who have lost a loved one or a family member to suicide. This program is implemented through hospital and community visits. In September 2020, an add on telephonic emotional support service was started under SSP which has a wider geographic reach. Sakshi has also helped in implementing a school mental health awareness program by The Live Love Laugh Foundation, Bangalore where Connecting NGO was an implementing partner for Pune city.

Under SSP, Sakshi is thoroughly trained by Connecting in a specific Befriending technique of providing emotional support which is called MBAL (Mindful Based Active Listening). She is quick to learn and is very empathetic by nature. Her communication skills in English, Hindi and Marathi enables her to connect with large demography. We appreciate her deep interest and dedication towards the cause of mental health and suicide prevention.

We wish her the very best.



Vikramsinh Pawar

Recruitment and Training in-charge

Connecting NGO, Pune

JOINING LETTER

Date: November 15th 2020

To,

Veda

veda.mahambrey@gmail.com

Dear Veda,

We welcome you to the Education Curriculum Disruptor Fellowship Programme.

1) Appointment:

- a) You shall be appointed to the position of “Education Curriculum Disruptor Fellow” with DeepThought EduTech Ventures Pvt Ltd (sciensation.tv).
- b) You would be reporting to Mr. Tarun, Director and shall join on 30th November 2020.
- c) The duration of the fellowship is 6 months. You have 15days training before the joining date.
- d) You are required to submit your KYC documents via email (recruitment@deephought.education).

2) Roles/Responsibilities

- a) You shall be responsible for Teaching, Training, Curriculum as well as connected work.
- b) Any changes in the deliverables, timings, performance metrics, and goals shall be communicated by your reporting manager, through email/Whatsapp.

3) Code of Conduct:

- a) You shall be subject to the organization’s rules, which may be modified from time to time for the smooth working of the organization as well as defining the code of conduct. Any act of insubordination, insolence, gross negligence on duty or dishonesty, etc., shall be considered as a breach of discipline and will result in termination of this contract.
- b) You are eligible for one leave per month, to be sought in advance and availed upon approval.
- c) As you are required to protect the Intellectual property of the Organization or its clients, you will not divulge to anyone, particulars or details of tools processes or technical knowhow, organizational matters of confidential nature or any other types of secrets of the organization or its clients, which you may acquire or come to know during the period of employment in the organization and for a period of 1 year after the termination of the services with the organization. For governmentally protected intellectual property, the same cannot be disclosed and/or used at all during any period, consistent with the the protection accorded by any said governmental agency.
- d) All programs, system designs manuals, literature, etc developed by you, while in the organization service/contract period will at all times be deemed to be the sole property of the organization. Also, the the organization will, at all times, have the sole proprietary right in any new system which you may develop while in the organization’s service.

e) During your contract fellowship, you will report to the reporting manager as the organization may direct. You will be expected to carry out the duties assigned to you in a competent and efficient fashion. If you have any problems or questions you will be expected to bring them either to your supervisor.

f) The duration of the fellowship is six months. The stipend shall be paid out if a one month notice is served, in case of a valid explanation for discontinuation of the fellowship. The candidate shall however not be eligible for a certificate in case he/she discontinues the fellowship before the 6-month duration.

4) Remuneration

You shall be paid a base of stipend of Rs. 2,000 per month. This will be paid out in three instalments, at the end of the 2nd month, 4th month and the 6th month. You will be eligible for additional compensation of Rs18000 to be paid at the end of the six month fellowship provided you get selected as a Research Mentor. The selection process starts once you complete 2months with the organization.

5) Pre-placement Offer

You shall be eligible for a full-time position with DeepThought EduTech Ventures Pvt Ltd or associated organizations, on successful completion of the fellowship, subject to availability of vacancies. Fellows/Fellows who contribute well are also eligible for Employee Stock options.

6) Research Component/Philosophy Education

This fellowship requires a lot of learning and your reporting manager shall mail you assignments from time to time. You could be terminated from the fellowship in case your assignments are either not submitted or if your performance is not considered satisfactory.

7) Termination of contract

a) The Candidate shall not be awarded a certificate/stipend if he/she is terminated or chooses to discontinue before the completion of the fellowship. The duration of the fellowship is 6 months.

b) The organization reserves the right to relieve you of your services in the event of misconduct, non-performance or breach of the terms of employment.

8) Documents to be submitted

1- ID Proof, 2- Address Proof (current residence), 3-Resume, 4-Passport size photograph, , 5-Marksheets and passing certificates of all courses indicated in the resume. Please contact HR office (recruitment@deephought.education) for the list of additional documents, in case you have mentioned work experience in your resume.

We hope that you find the fellowship experience enriching and exciting.

Regards,

Tarun, Director,

DeepThought EduTech Ventures Pvt. Ltd., Hyderabad



21/12/20

SUB: Part Time Offer at Kacima Digital Media

Dear Livia,

We at Kacima Digital Media are delighted to offer you a role as part time employee in Pune in our Social Media and PR company.

Position Title: Social Media Associate

Start Date: December 21, 2020

Remuneration: Rs 3,500/ month +Conveyance (if any)

Your role will include:

1. Writing Series for ABC Farms and scheduling posts with hashtags
2. Writing posts for ABC Farms Pizza Cafe- and scheduling these posts which go up twice a week
3. Posting Stories for ABC Farms and ABC Farms Pizza Cafe
4. Making monthly reports for ABC Farms
5. Answering queries from potential customers
6. Making Images for ABC Farms and ABC Farms Pizza Cafe

We encourage working from home with a few guiding principles.

1. The work we do must not be discussed outside the Kacima circle. We like our work to speak for itself and your discretion is appreciated.
2. Conversations between clients and Kacima are sacrosanct. Integrity needs to be maintained at all times.
3. If work cannot be delivered for any reason, the team will need to be informed in advance.
4. Deliveries and deadlines are of utmost importance. We work Sundays when necessary, and work needs to go up as per schedule.
5. When meeting a client, conveyance will be borne by the company.

Kacima in Sanskrit means "The abode of the clouds." Since ideas and digital both reside in the clouds, we at Kacima bring our best to the table, be it our enthusiasm, or our creative skills. This is what we hope you will bring to the company.

Please do convey your acceptance at the earliest.

Looking forward to working with you,

Warm Regards
Nidhi Taparia
9892049374



Aatma Prakash | Mental Health Foundation

Fellowship Agreement

This Fellowship Agreement is entered into by Ms Prarthana Sharma (Founder of Aatma Prakash Mental Health Foundation located at 105B, Vikram Urbane, Scheme No.54, Indore, Madhya Pradesh, 452008), who can be contacted at 91-9893953939/ aatmaprakash2016@gmail.com

and

The individual fellow in training Arya gupta (name), who has completed first year of BA (highest level of education), and is currently residing at Balewadi Pune, and who can be contacted at 7558494499 / arya.ari3894@gmail.com (phone & email id).

The details of the assigned supervisor to the fellow are as follows:

Name: Aadrita Borah

Email id: aadritaborah@gmail.com

Period

The fellowship will begin on 16/03/2021 and end on 16/06/2021 or when the individual completes 300 hours according to the log sheet.

Online Fellowship work assignments and community-related work

The purpose of this fellowship program is to help students enhance academic skills and competencies as well as gain organizational and personal knowledge regarding Mental Health/ Psychology.

Aatma Prakash is obliged to instruct the fellow about rules and regulations in the company, including safety regulations, work and communication routines. The fellow is obliged to follow these rules and regulations applying to the rest of the employees.

Every week, the fellow and Aatma Prakash will evaluate tasks and progress in order to revise the work assignments if necessary. The fellow has to inform the supervisor about any major changes in the work assignments described in the agreement.



Modern Education Society's
Arihant Public School, Pandharpur

Manisha Nagar, Pandharpur, Dist. Solapur - 413304

Phone No.02186 -224333, E-mail : ems.cbse@gmail.com

(U-Dise No- 27300810377)

AFFILIATION NUMBER 1131133

CERTIFICATE OF APPRENTICESHIP

This is to certify that Ms. Sejal Naushad Bhayani has completed her Apprenticeship under Child Psychology Program at Arihant Public School, Pandharpur during January 2021 to March 2021.

She has conducted various activities related to her subject and successfully completed the course.

We wish all the best to her in future endeavor.

Supriya Bahirat
10/3/2021

Mrs. Supriya Bahirat
Principal

Principal
Arihant Public School
Manisha Nagar, Near Deekmudh Petrol Pump
Pandharpur, Dist. Solapur (Maharashtra)
Affiliation No. > 1131133

FACILE



FIPL/HR/CL/V1.0/2020-21

Date: 12 February 2021

Emp Code : 1898
Name of the employee : Devika Shivaji Dhobale
Date of Joining : 17 August 2020
Designation : Demand Generation Executive
Department : Operations
Sub-Department : Operations
Work location : Pune

Letter of Confirmation.

Dear Devika,

Consequent to the review of your performance during your probation period from 17 August 2020 to 16 February 2021, we have the pleasure in informing you that, your services are being confirmed as Demand Generation Executive with effect from 17 February 2021.

This is a clear reflection of your challenging work, commitment and determination to excel in performance.

We look forward to your valuable contributions and wish you all the very best for a rewarding career with the organisation.

All the other terms and conditions as detailed in your appointment letter remain unchanged.

Please return the acknowledgement copy duly signed.

For Facile Info-Serv Pvt Ltd,



Deepak Sham Valrat
Senior Manager - Human Resources

info@facileserv.com

020-46260000, 020-46260001

3rd Floor, Tower 4, World Trade Center, Kharadi, Pune - 411014, Maharashtra, India.

CIN: U72900MH2018PTC306630

www.facileserv.com



PUNE CITY CONNECT DEVELOPMENT FOUNDATION

Office address: The Lighthouse Complex, Off Bremen Chowk, Spicer College Road, Aundh, Pune – 411007 Maharashtra. I CIN No: U74999PN2011NPL139899

Phone: +919133323055 Email: pcc@punecityconnect.org Website: www.punecityconnect.org

July 21, 2020

APPRECIATION NOTE FOR VOLUNTEERING

Pune City Connect (PCC) is an organization working in the field of sustainable livelihood for lower income communities through initiatives like Lighthouse vocational training centres for youth, Digital Empowerment program and Quality Education for children.

PCC in Collaboration with Pune Municipal Corporation (PMC) operated the 'Vasti Mitra Helpline' during April and May, 2020. The helpline was aimed at providing emotional support, emergency food supplies and livelihood enablement to low income communities in Pune city. The helpline handled nearly 10,500 incoming and outgoing calls during this period.

The team of trained volunteers from Connecting NGO suicide prevention helpline, provided technical support in initiating and manning the helpline. Specifically, the team supported in screening of youth, training volunteers on 'Active Listening' and offering daily debriefing support.

We would like to appreciate **Ms. Fatema Saifee Kathiria** who contributed in this project by manning the helpline which provided emergency food supply, livelihood verification of youth by understanding their educational qualifications, aspirations for vocational training and entrepreneurship courses that enable sustainable livelihood. Fatema was enthusiastic and contributed to the systematic operation of the helpline, which was a much-needed service in the time of citywide lockdown, for the affected communities.

We wish Fatema the best in her future endeavors.

Regards

Bobby Zachariah
Team Lead
Global Opportunity Youth Network





QUANTUM LEARNINGS

Address : Vardhman Trade Centre, Third floor ,DDA building, Nehru Place, New Delhi, Delhi 110019 , Contact Number : +91 9910732501 / +91 9818864887

DATE : 2nd March 2021

Offer Letter

Dear Ms. Shravani Dsouza,

MentorrBuddy is glad to offer you a intern position as a Digital Marketing Intern, starting on 3rd March 2021. The internship will take place work from home online and expected hours of work are 6 hours a day, 6 days a week.

In this position, Quantum Learnings is offering you to start at a stipend of Rs. 5000/-. You will be paid monthly.

You will be responsible for below activates

1. Manage all social media profiles for MentorrBuddy
2. Create posts for Instagram and Facebook
3. Write blog posts for LinkedIn and the website
4. Scrape data for various job postings online which can be used for our recruitment portal
5. Focus on SEO
6. Strategies and get organic impressions, likes, views on the posts

Please indicate your agreement with these terms and accept this offer by signing and dating this agreement by today, i.e. 2nd March 2021.

Kind regards,

Mrs. Amrita Karambelkar,
Head HR,
Quantum Learnings, New Delhi

ARC DIGITECH



Pune
Maharashtra
Ph No- +91-9168054195
Email: samrat@arcdigitech.com

Date: 8/2/21

Name:Aditi Patil

Address:Mahesh Society, Bibvewadi, Pune-411037

Sub: LETTER OF OFFER FOR INTERNSHIP (Content Writer)

Dear Aditi Patil,

Following our recent discussions, we are delighted to offer you the position of Intern Content Writer at our firm "**Arc Digitech**". Joining our organization gives you an opportunity to become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and satisfaction.

As a member of our firm, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of our Organization. In return, we are committed to providing you with every opportunity to learn, and grow to the highest level of your ability and potential.

We are confident that you will find this new opportunity both challenging and rewarding. The following points outline the terms and conditions of your internship.

Designation: Intern Content Writer

Job description:

The Intern should be able to research a topic thoroughly, come up with different ideas, club them and write full-fledged informative articles catering to client requirements. The Intern should be willing to put in efforts and meeting the client needs and demand simultaneously. The Intern should be capable of operating a computer and accessing the internet in order to research, write and submit the tasks assigned to him/her.

Starting Date: 9th February 2021

Duration:

1 Month and will be extended for 2 more months on basis of performance and interest. Further opportunities are available at the end of 3 months if performance is good.

Remuneration: INR 5000 per month

Working Hours:

You'll be required to work for a minimum of 5 days a week (Saturday and Sunday off) and write a minimum of 2000 words a day.

You will have to work for 22 days to complete 1 month of internship. You can choose the days you want to work.

Reporting Manager:

You'll be reporting directly to Dr. Purтика Choudhury (*Administrative Director, Arc Digitech*)

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Sincerely,


Samrat Biswajit

Managing Director

ARC Digitech

With the signature below, I accept this offer for internship.

Intern Name: Aditi Patil

Intern Signature: 

Date: 8/2/2021

Place: Pune

Arc Digitech



B - 212, Priyadarshini
Vihar, Delhi -
110092, India.

w - indialostandfound.com

e-panoramist@gmail.com

t - +91 1122042725

m - +91 9810192215

5 December 2020

Letter of Recommendation

To whom it may concern:

This note is to state that Ms. Ummesalama Karu has interned with **India Lost & Found (ILF)** as a **SiteLens Editor** for a period of 5 months, from *1st July 2020* to *31st December 2020*.

Ummesalama has an excellent command over the English language and a keen eye for detail. She is not only skilled at proof-reading, but has also shaped content to cater to different target groups and writing styles. She has corroborated each ILF SiteLens with its respective research paper, and has also peer reviewed final copies. She has contributed to editing stories on 8 heritage sites from Delhi, Mumbai and Bhopal which will be published in ILF's **Heritage Map of India**.

Ummesalama has shown a willingness to enlarge her understanding of India's built heritage, and has worked in harmony with ILF's vision of creating a virtual museum of thought around India's heritage sites. She feels strongly for the heritage, culture and arts of India, which has reflected in her work throughout her tenure at ILF. The stories edited by her are a reason for the future awareness of these monuments.

Moreover, Ummesalama has been a great team player, and is humble, humane and altruistic. We have been pleased with our association with her and have valued her commitment and passion.

Wishing her every success in all her future endeavours.

Amit Pasricha

Photographer and Panoramist,
Principal, India Lost & Found.

TO WHOMEVER IT MAY CONCERN

This is to certify that Anjali Pillai has successfully completed her internship at Yellow Club as one of the core members of the Partnerships and Operations Division from August 11, 2020 to October 11, 2020.

She has helped extensively to organize and conduct sessions & workshops for the company. She has also helped to develop a tool kit for the School Outreach Program of the company and has also assisted in developing a Certificate Course for the company. She was instrumental in contributing to enhancing Yellow Club's brand identity and values. She has also worked for community partnerships for strategic collaborations and outreach at College and school campuses.

She has been a punctual and industrious employee, and we wish her all the best for her future endeavours.

Rahul Roy
Managing Director
Yellow Club Private Limited



Site No 677, First Floor, 27th Main Road, 13 Cross Road,
HSR Layout Sector 1, Bangalore, 560102



SUMMER INTERNSHIP PROGRAM 2021

CERTIFICATE

OF EXPERIENCE

This is to certify that Simran Chauhan D/O Mr. Chetan Chauhan has successfully completed 1 Month Internship in Social Media Marketing at CollegeTips.in. During the period of this internship with us she was found punctual, hardworking and inquisitive.

We wish her every success in life.

02/06/2021

DATE

MUMBAI | PUNE | DELHI | INDORE | BHOPAL

H.Q.: E3/115, Vardhman Mall, 10 No. Market, Bhopal, (MP)

A handwritten signature in black ink, appearing to read 'Vipin'.

VIPIN TRIPATHI
(Founder CollegeTips.in)



CODE13 EDUTECH PRIVATE LIMITED.

Registered Office :

Ward No. – 4, Sant Nagar,

Anna Mod, Khaperkheda,

Saoner, Nagpur – 441102

info@codekaroyyaro.com

Contact - 70200 44091

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Ms. Simran Chauhan** has done internship at **Code13 Edutech Private Limited, Nagpur.**

She has undergone Internship with the **Social Media Marketing** Department and project from **13th May 2021** to **27th May 2021.**

During her internship, she demonstrated her skills with self - motivation to learn new skills. Her performance exceeded our expectations and she was able to complete her work on time.

We wish her all the success in her future assignments.

For CODE13 EDUTECH PRIVATE LIMITED.

Pranjali Damal

Head of HR



2868_Vandita Singhal <vanditaa.singhal@gmail.com>

Ummeed Policies

2 messages

Shweta Anchan <shweta.anchan@ummeed.org>
To: 2868_Vandita Singhal <vanditaa.singhal@gmail.com>

Wed, May 19, 2021 at 11:10 AM

Dear Vandita,

We are glad to have you on board!

There are some policies that we would like you to read thoroughly and provide your acknowledgement on the same as a reply to this email.

All the best for your Ummeed journey!

Thank you!

--
Regards,
Shweta Anchan
Assistant Manager - HR

Ummeed Child Development Center
Ground Floor, Mantri Pride I-B, 1/62
[N.M.Joshi Marg](#), Subhash Nagar
Lower Parel
Mumbai - 400011

Tel: 022 62488100
Website : www.ummeed.org
Follow us on Facebook: <https://www.facebook.com/CDC.Ummeed>

3 attachments

 **Observer Etiquette with Confidentiality Clause.pdf**
62K

 **POLICY ON PREVENTION OF SEXUAL HARRASSMENT - Oct'19.pdf**
223K

 **Child Protection Policy.pdf**
868K

2868_Vandita Singhal <vanditaa.singhal@gmail.com>
To: Shweta Anchan <shweta.anchan@ummeed.org>

Wed, May 19, 2021 at 7:38 PM

Thank you. I have read these and am looking forward to working with the organisation.

Regards,
Vandita Singhal
[Quoted text hidden]

01 Apr 2021

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms Friyana Munshi successfully completed the internship for the period from 04th January 2021 to 31st March 2021.

During the tenure of her stay with us, she was part of the reporting team.

Her writing is indepth and informative. She is always enthusiastic about learning new things. Her overall performance was rated to be very good. She will be an asset to any organization she works for.

I wish her all the best in her future endeavours.



Mubarak Ansari
Managing Editor



punekarnews@gmail.com

www.facebook.com/punekarnews , www.twitter.com/punekarnews

DO NOT WASTE PAPER

PLUTUSMART TECHNOLOGIES PRIVATE LIMITED

Registered Office : Bungalow no. 37/B, Lane C, Ragvilas Society,
Koregaon Park, Pune – 411001
CIN : U74999PN2019PTC185534

11th August, 2020

SERVICE CERTIFICATE

This is to certify that Ms. Shivani Kumari was in service with Plutusmart Technologies Pvt. Ltd. as per the following credentials.

Name	:	Ms. Shivani Kumari
Employee No.	:	NA
Designation Held	:	Business Development Intern
Date of Joining	:	19th May, 2020
Date of Completion	:	3rd August, 2020
Duration of internship	:	75 days

We thank Ms. Shivani Kumari for the association with Plutusmart and we take this opportunity to wish her the very best in all future endeavours.

For **Plutusmart Technologies Private Limited**



Ashwin Jain
Authorised Signatory

PLUTUSMART TECHNOLOGIES PRIVATE LIMITED

Registered Office : Bungalow no. 37/B, Lane C, Ragvilas Society,
Koregaon Park, Pune – 411001
CIN : U74999PN2019PTC185534

11th August, 2020

Ms. Shivani Kumari
Employee No. NA

RELIEVING LETTER

Dear Shivani,

This is to confirm that you have been relieved of your duties and responsibilities from the closing hours of 3rd August 2020.

We wish you the best in your career.

For **Plutusmart Technologies Private Limited**



Ashwin Jain
Authorised Signatory



**Laugh
Guru**

Laugh, Learn, Understand.

Laughter Guru Ventures Private Limited

704, A Wing, Winsway Complex,
Old Police Lane, Andheri (East), Mumbai - 069.

CERTIFICATE OF INTERNSHIP

Devyani Rupeeja was employed with LaughGuru in July 2020.

The conduct and performance during the internship were excellent.

(Vaibhav Devanathan)

CERTIFICATE OF INTERNSHIP



PROUDLY PRESENTED TO

Anuja Patil

For your successful completion of the internship period in Veer Foundation's Social Media Internship program June-July 2020. We are satisfied with your performance during the internship. We wish you all the very best for your future.

18.07.2020
DATE

Signature Valid
Digitally signed by Veer Foundation
Date: 2020.07.18 12:12:12
UTC+05:30
Reason: I am the issuer



SIGNATURE



Intellify

CERTIFICATE OF VOLUNTEERING

THIS IS TO COMMEND THE SPIRIT OF VOLUNTEERISM IN

Anuja Ramchandra Patil

in the domain of YouTube Marketing

date from 6/7/2020 to 20/7/2020 under

PAN India Curriculum Development Project by Intellify.

31/7/2020

Date

Amar Srivastava

Amar Srivastava
President

www.xpert.tv.in

Email: squad@xpert.tv

XPERT

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Devshri Joshi has worked with Xpert as a Social Media Marketing Intern from 11/06/2020 for a duration of four weeks. Devshri Joshi is a sincere, honest, hardworking, dedicated intern with a professional attitude and experience. Job responsibilities working in the following areas:

- Market Research
- Content Development
- Social Media Promotion
- Lead Prospecting
- Direct Marketing

Devshri Joshi is an enthusiastic and resourceful professional, and an asset to any organization. We wish success in all future endeavors.

Best regards,



Founder & CEO



INTERNSHIP COMPLETION LETTER

Date: 16th August 2020

This is to certify that **Devyani Rupeeja** has successfully completed Sales Internship with Mindgrad.com. She interned with the organization from **1st August to 7th August 2020**.

During her tenure, she completed various tasks related to campus marketing and sales for Mindgrad.

Number of courses sales done - 2

She completed tasks that were assigned to her in a timely manner and also showed a keen interest in learning through observation and execution. During her stint with us, we found her overall performance **Good**. [Excellent/Good/Average]

We wish her all success in her future career.

Yours sincerely,

For **Mindgrad**

Tanya Kathpal
(Founder)



CERTIFICATE OF INTERNSHIP

THIS CERTIFICATE IS PROUDLY AWARDED TO

Darshani Babar

The candidate has worked in Marketing Department. The candidate completed all assigned tasks during the internship conducted in the month of July, 2020. We wish all the success in future.

VARINDER SINGH
Co-Founder

SAKSHAM PRUTHI
Head HR



WEBALOON
creativity ⊕ Marketing

CERTIFICATE OF INTERNSHIP

THIS IS PROUDLY GIVEN TO

Sakshi S. Tiwatne

for her completion of Content Writing
Internship Training Program.

From: 1st Nov 2019 To: 15th Jan 2020

Manoj Tiwatne

WEBALOON (CEO)



Date - 20/11/2020

TO WHOM IT MAY CONCERN

This is to certify that Riddhi Kawde, a student of St. Mira's College for girls, was an active member of the Internshala's campus ambassador program - Internshala Student Partner (ISP) 19 during the period of September 2020 to November 2020.

At Internshala, we consider ISPs, our biggest strength when it comes to educating college students across the world about the power of internships and online trainings.

During this period, Riddhi promoted Internshala and its products successfully and showed genuine sincerity and willingness to learn while taking on new assignments and challenges.

We wish Riddhi good luck for all the future endeavours.

Kind regards,

A handwritten signature in black ink, appearing to read "Sarvesh", written in a cursive style.

Sarvesh Agrawal

Founder and CEO - Internshala

Contact at: isp-hiring@internshala.com

CERTIFICATE OF INTERNSHIP

THIS CERTIFICATE IS PRESENTED TO

AKANKSHA PANDURANG KSHIRSAGAR

for successfully teaching **50** people to use Google Assistant as a part of Social media marketing internship and Digital Literacy program organised by Womenite.

DATE: 15/09/2020

Harshit

Harshit Gupta
Founder



WOMENITE
The Change Makers

Internship completion letter

30th December 2020.

Muskaan Laungani

404,3rd Floor,Moti Villa ,
Fatima Nagar
Pune-411013

This is to certify that **Muskaan Laungani** has successfully completed the 3 months (01st September 2020 to 30th November 2020) Internship program from GenexCorp, Inc. During this Internship, she has worked in delivering various important modules for our home grown product "VorkInsta" which is a buy and sell app to be coming into the market in next few months. Her role involved the following responsibilities:

1. Creating User Interfaces for VorkInsta using design Tools - Figma.
2. Providing Web Design assistance in VorkInsta pages.
3. Creating extensive Test case scenarios for VorkInsta.
4. Creating extensive Design Documentation for VorkInsta.

I would like to specially commend her for the support she provided in taking up team building roles and helping us with collecting a team of developers for Internship. Her documentation qualities and Organization skills are excellent. Above all very professional, adhere to timelines and a really good communication ethics.

GenexCorp is a mid size company located out of Hyderabad, mainly into IT resourcing, consulting and product development. Our Internship program is a way to help job seekers provide a platform for real time work experience and create a mutual assistance situation where we can seek their assistance for some in house programs and products.

We certify that the above content is true and wish her a great success in her career.

Mohan kumar

Yours faithfully,
Mohan Kumar
Internship Program Manager
Address: Hyderabad
Contact: +91 7995179468



CERTIFICATE

Of Internship

THIS IS TO CERTIFY THAT

Anuja Ramchandra Patil

has successfully completed 30 days curriculum development
internship (from 20 Jan 2021 to 20 Feb 2021) at Team Everest NGO.

He/She has developed 20 days curriculum for teaching English to
children.

KARTHEE VIDYA

FOUNDER & CEO - TEAM EVEREST



Date:-2/11/2020

INTERNSHIP CERTIFICATE

This is certified that **Miss. Khanduja Ronak kaur D/O Khanduja Inderjeet Singh of St Mira's College for girls,Koregaon Park,Pune (M.S.)**, has successfully completed her internship Training from 20th Aug 2020 to 30th Oct 2020 at **Tehra Technologies,Nanded**.

During her training Period she was under the guidance of Mr. Neeraj Tehra, Project Manager Development Department .We found her punctual, hard-working and inquisitive.

We wish success for her future endeavors.

Thanks & Regards,
Tehra Technologies.



Creative Kabira

CERTIFICATE OF COMPLETION

awarded to

Bhakti Rajesh Shah

For her Completing a program on emotional intelligence 'Kabira Looks Within and Around' as well as conducting our 'Human Library' sessions like a champ!

May to July 2020

A handwritten signature in black ink, appearing to read 'Anuja Agarwal', written over a horizontal orange line.

ANUJA AGARWAL

Founder



The**QnA**.Org

CERTIFICATE OF COMPLETION

This certificate is certified to

Ms. Bipasini Polai

in recognition of her hard work and dedication in completing the
[CONTENT WRITING INTERNSHIP]

from **30th June 2020** to **29 Aug 2020**.

She worked well as part of the team during her tenure on our virtual Internship.
We take this opportunity to thank her and wish her all the best for her future.

Awarded on **01 Sep 2020**.

Surbhi Rajpoot
Editor & Digital Marketing Head
intern@theqna.org

Certificate No: 2020070738

THE VIDYA CONNECT

Making Education Accessible to all



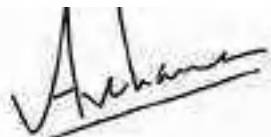
A Project Supported by Global Peace Foundation India

CERTIFICATE OF COMPLETION

Presented to

Poonam Rajendra Verma

For successfully completing the internship with The Vidya Connect Project, supported by Global Peace Foundation India, from 27th October, 2020 to 27th January, 2021. The intern was Science Educator for Class 7th. Her classes were based on meticulous lesson plans, characterized by active student-teacher interaction, along with frequent administration of tests, proving her hold on the subject she taught.



Archana M L
Founder & President
The Vidya Connect



Rumit Walia
Program Coordinator
Global Peace Foundation India



04-01-2021

MaxSence,

Office number 827, 8th floor,

Clover hills plaza,

NIBM, Pune-411048

Subject: Experience Letter

To Whom It May Concern,

This is to certify that Ms. Ummesalamah Kanchwala worked as an Assistant Manager in our company from April, 2020 to November, 2020 with our entire satisfaction. During her working period we found her as a sincere, honest, hardworking and a dedicated employee with a professional attitude and very good job knowledge. We have no objection to allow her in any better position and have no liabilities in our company.

We wish her every success in her life.

Regards,

Aliasgar Jamena

Aliasgar Jamena

Managing Director

Maxsence





TO WHOMSOEVER IT MAY CONCERN


Date: - 5th October 2020

This is to certify that **AVANTIKA GHANTA**, B.Sc in Computer Science, student of **St. Mira's College for Girls, Pune**, has successfully completed her internship with **THE PRODUCT COMPANY** during the period of **3 months**. During the period, she handled the researching, designing, implementing, testing, and managing software development. Working closely with other developers, UX designers, Business, and System analysts.

During the course of the internship, **AVANTIKA GHANTA** has shown a great amount of responsibility, sincerity, and a genuine willingness to learn and zeal to take on new assignments & challenges. In particular, her coordination skills and communication skills are par excellence and her attention to detail is impressive.

We wish her all the very best for her future.

With regards,

DocuSigned by:

46AB3FEDAEEA43A...

Project and Hiring Manager

3722 Arizona St.
San Diego, CA 92104
www.theproductcompany.com



Certificate

— Of Appreciation —

This is To Certify That

Payal More

a student of St. Mira's College For Girls, has been a part of the Internshala Student Partner 22 program and actively participated in the Registrations contest held in the month of April, 2021.

We appreciate the efforts put in and wish the ISP all the best for future endeavours.

A handwritten signature in black ink, appearing to read "Ranjana".

Head - ISP-Team
Designation

Date of certification: 27/04/2021

Certificate No.: ANT/8-20-50



Certificate of INTERNSHIP



CL Educate Ltd.
Research Incubator Initiative,
This is certify that
SRUSHTI SANJAY PADALE

(St. Mira's College for Girls, Pune)

Enrolled in the course of "Design and Analysis of Microstrip Antenna for Modern Wireless Applications" has completed his/her online internship training program from 03 August to 05 October, 2020. We hereby certify his/her work excellent to the best of our knowledge.

Handwritten signature of Dr. Sanjeev Kumar in black ink.

Course Co-coordinator

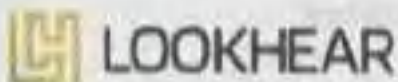
(Dr. Sanjeev Kumar, Research Mentor in
Accendere Knowledge Management Services
Pvt. Ltd., New Delhi (CL Educate))

Handwritten signature of Dr. Durgesh Nandan in black ink.

Course Organizer

(Dr. Durgesh Nandan, Account Manager in
Accendere Knowledge Management Services
Pvt. Ltd., New Delhi (CL Educate))

16 November, 2020



INTERNSHIP AGREEMENT

This Internship Agreement (the "Agreement") is entered into on 2nd November 2020 (the "Effective Date"), by and between LOOK HEAR CREATIONS PVT LTD., with an address of 90G, 1st Main Rd, Duo Heights Layout, Devarachiknahalli, Devarachikkana Halli, Bengaluru, Karnataka 560068 (the "Company")

and Karishma Shom Chhabada, with an address of

Plot no. 29 gatham gubrahur colony opp. S.T.I road shapuri, satara,
maharashtra India.

mobile number 9823499992, (the "Intern"), collectively "the Parties."

WHEREAS, Intern desires an internship to gain valuable knowledge, experience, education, training in Company's industry;

WHEREAS, Company is willing to grant Intern an internship;

NOW, therefore, the Parties, in consideration of the mutual promises, conditions and covenants contained herein, hereby agree as follows:

1. Internship: Duties & Responsibilities.

Intern will perform the following duties:

- Attend all virtual meetings, take minutes and proactively engage with the team.
- Follow the training curriculum set by the supervisors, complete and deliver all the assignments on time.
- Fulfill any other tasks set out by supervisors from several departments.
- Perform research at a supervisor's request.

2. **Compensation.** The Parties agree this is an unpaid internship in that Intern will not be financially compensated for the duties performed at Company. Intern agrees that he/she is gaining valuable knowledge, experience,



SIGN HERE

education, and training in the Company's industry as consideration for the Duties and Responsibilities.

3. **Term.** This Agreement shall commence upon the Effective Date, as stated above, and will continue until 29th January 2021.
4. **Intern Relationship.** Nothing in this Agreement shall be construed to create an employer-employee or principal-agent relationship between Intern and Company. Intern does not have the authority to bind Company in any manner whatsoever.
5. **Confidentiality.** During the course of this Agreement, it may be necessary for Company to share proprietary information, including trade secrets, industry knowledge, and other confidential information, to Intern in order for Intern to complete the Duties and Responsibilities. Intern will not share any of this proprietary information at any time. Intern also will not use any of this proprietary information for his/her personal benefit at any time. This section remains in full force and effect even after termination of the Agreement by its natural termination or the early termination by either party.
6. **Intellectual Property.** Intern agrees that any content provided to Intern by Company in order to perform Intern's Duties and Responsibilities, including but not limited to, images, videos, and text, copyrights or trademarks, remains solely owned by Company. Intern agrees that any content provided by Intern to the Company in the course of performing Intern's Duties and Responsibilities, including but not limited to, images, videos, and text, copyrights or trademarks, is solely and legally owned by Intern, but Intern grants Company a non-exclusive, transferable, sub-licensable, royalty-free, worldwide license to use any such content in connection with Intern's Duties and Responsibilities. Any materials developed by the Company, making use of the content, remains the sole property of the Company. Any work product Intern may create during the course of this Agreement remains the sole property of Company.
7. **Termination.** This Agreement may be terminated at follows:
 - a. At any time by either Party upon written notice to the other party.
 - b. By Principal due to Intern's breach of the Agreement.

Upon termination, Intern shall return all Company content, materials, and all Work Product to Company at its earliest convenience, but in no event beyond thirty (30) days after the date of termination.

8. **Safe Workplace.** The Company is committed to a work environment in which all individuals are treated with respect and dignity. Each individual has the right to work in a professional atmosphere that promotes equal employment

opportunities and prohibits unlawful discriminatory practices, including harassment. Therefore, the Company expects that all relationships among the interns and between interns and the Company will be business-like and free of explicit bias, prejudice and harassment. In case the Company deems any activity of the Intern as a unprofessional, the Company has the right to terminate this agreement without notice. The Company may also lodge a formal complaint against the Intern with the respected authorities, depending on the severity of the situation.

9. **Representations and Warranties.** Both Parties represent that they are fully authorized to enter into this Agreement. The performance and obligations of either Party will not violate or infringe upon the rights of any third-party or violate any other agreement between the Parties, individually, and any other person, organization, or business or any law or governmental regulation. Intern further represents that he/she is duly authorized to work in the United States/Europe and is of legal age to work.
10. **Indemnity.** The Parties each agree to indemnify and hold harmless the other Party, its respective affiliates, officers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal fees and costs of any kind or amount whatsoever, which result from the negligence of or breach of this Agreement by the indemnifying party, its respective successors and assigns that occurs in connection with this Agreement. This section remains in full force and effect even after termination of the Agreement by its natural termination or the early termination by either party.
11. **Limitation of Liability.** UNDER NO CIRCUMSTANCES SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY OR ANY THIRD PARTY FOR ANY DAMAGES RESULTING FROM ANY PART OF THIS AGREEMENT SUCH AS, BUT NOT LIMITED TO, LOSS OF REVENUE OR ANTICIPATED PROFIT OR LOST BUSINESS, COSTS OF DELAY OR FAILURE OF DELIVERY, WHICH ARE NOT RELATED TO OR THE DIRECT RESULT OF A PARTY'S NEGLIGENCE OR BREACH.
12. **Severability.** In the event any provision of this Agreement is deemed invalid or unenforceable, in whole or in part, that part shall be severed from the remainder of the Agreement and all other provisions should continue in full force and effect as valid and enforceable.
13. **Waiver.** The failure by either party to exercise any right, power or privilege under the terms of this Agreement will not be construed as a waiver of any subsequent or further exercise of that right, power or privilege or the exercise of any other right, power or privilege.
14. **Legal Fees.** In the event of a dispute resulting in legal action, the successful

party will be entitled to its legal fees, including, but not limited to its attorneys' fees.

15. **Legal and Binding Agreement.** This Agreement is legal and binding between the Parties as stated above. This Agreement may be entered into and is legal and binding both in the United States and throughout Europe. The Parties each represent that they have the authority to enter into this Agreement.
16. **Governing Law and Jurisdiction.** The Parties agree that this Agreement shall be governed by the State and/or Country in which both Parties do business. In the event that the Parties do business in different States and/or Countries, this Agreement shall be governed by the jurisdiction of Bengaluru.
17. **Entire Agreement.** The Parties acknowledge and agree that this Agreement represents the entire agreement between the Parties. In the event that the Parties desire to change, add, or otherwise modify any terms, they shall do so in writing to be signed by both parties.

The Parties agree to the terms and conditions set forth above as demonstrated by their signatures as follows:

For "COMPANY"



Deepak Narayanan
Creative Director/BD
LOOK HEAR CREATIONS PVT LTD.
2nd November 2020

"INTERN"

Signature: Chhabeda

Name: Karshma Sham Chhabeda

Date: 5 november 2020



LOOKHEAR CREATIONS PRIVATE LIMITED

100, 1st Main Rd, Doo Heights Layout, Devarachikkana Halli, Bengaluru, Karnataka 560066
+91-77956 51474 +91 94003 74099 www.lookhear.in

Good evening Samreen

**Congratulations for the selection
for the role of Online Marketing
Executive.**

**We are pleased to have you with us
and wish you all the best for your
internship. ❤️**

**We will be getting back to you
shortly for completion of the
joining process.**

**Thank you
Regards
Sneha Iyengar**

12:44 pm



(Recognized by Govt. of India in areas of
Skill Building, Mental Wellness and Youth
Development)

CERTIFICATE OF INTERNSHIP

This is to certify that

Akansha Thopte

**has successfully completed the internship at LeaderShaala
from**

April 28, 2021 to May 28, 2021

as

Campus Ambassador

She performed her tasks diligently.

We wish her all the best for future endeavours

A handwritten signature in blue ink that reads "Trigun Sharma". The signature is written in a cursive style and is positioned above a solid black horizontal line.

TRIGUN SHARMA

Founder & CEO

Membership Undertaking

To,
Local Committee President 2020-21,
AIESEC in Pune.

I, Sharvari Bhaptar have been appointed as a member of AIESEC on a local level with effect from February 2020. I am a citizen of India having my permanent address at, Fursungi, Tal-Haveli, dist Pune-412308 to evidence the same, my (Passport/Driving License/Aadhar Card) is enclosed herewith. I hereby undertake and agree that

- I shall adhere to the Human Resource Policies framed by AIESEC in India from time to time.
- I shall adhere to the Financial and Internal Policies framed by **AIESEC in Pune**
- I shall maintain, protect and enhance the brand of AIESEC at all times. Further I undertake not to, at any time, violate or jeopardize the brand of AIESEC.
- I shall not use the AIESEC brand for my personal benefits.
- I shall not disclose, reveal, publish and advertise any material information relating to operations, membership etc. of AIESEC without prior written consent of AIESEC except and to the extent as may be required in the normal course.
- I shall display good conduct and behaviour during the period of my membership. Further I shall be solely responsible for my conduct and safety at AIESEC's forums and conferences.
- I shall not indulge or abet in any kind of substance abuse.
- I shall not cause any harm to any other person intentionally or otherwise and shall be responsible for the same.
- I shall indemnify and keep indemnified AIESEC against any loss or damage including liabilities arising out of my failure(s) to abide by this undertaking & the Rules & Regulations of AIESEC.
- I shall follow and adhere to the AIESEC in India Compendium and its Supporting Sub-Documents.





Thank you.

Yours sincerely,

Signature:

Shawari

Name: Shawari. Bhaykar.

Address: Fursungi, Pune - 412308.

AIESEC in India

Privacy Notice

BASICS ABOUT US

We are AIESEC in India, a youth leadership movement which is passionately driven by one cause: peace and fulfilment of humankind's potential. We are registered in the official bodies of India under the number 45624, under the societies registration act of 1860. Our registered address is F.26, First floor Connaught Place, New Delhi. We comprise AIESEC in India and also the 32 local committees across India.

We are committed to protecting and respecting the privacy of our Members. This policy explains how we process information that can be used to directly or indirectly identify an individual ("personal data"); thus, this policy applies to the situations in which we act as data controller of personal data and explains when and why we collect personal information about individuals, how we use it, the conditions under which we may disclose it to others and how we keep it secure.

COLLECTION AND USAGE OF PERSONAL DATA ABOUT YOU

The purposes of processing your personal data are Membership Knowledge and Understanding, Data Storage for Membership Relation, Alumni Engagement and Rewards - and the legal basis for such activities is General Data Protection Regulation (25/5/2018). Personal data we process may include Full Name, Email, Phone Number, Gender, Address, Parental Information, Personal Documents, Address Proofs, College/University Documents. We gather your personal data via Forms, CRM Tool (EXPA), General Compliance Undertaking and Membership Data Information (Member Connect)

RETENTION OF PERSONAL DATA ABOUT YOU

We normally keep your personal data for 5 Years. You can request us to share all the personal information or delete it upon leaving, and can easily opt-out of any communication using the associated links within our correspondence or by going to your profile on aiesec.org, you can also email us for the same at it@aiesec.in

Shawari

RECIPIENTS OF PERSONAL DATA ABOUT YOU

We may transfer information about you to other AIESEC entities and partners for purposes connected with the ones mentioned in this privacy notice or for the management of our business. We do this to provide you with different and relevant internship opportunities.

YOUR RIGHTS

You are guaranteed several rights, which are mentioned below:

- **Right to be Informed** | You have the right to be informed about the processing of your personal data. Thus, in order to make you able to make decisions regarding your privacy and have control over your personal data, we tell you why we need your personal data, what is the legal ground for processing it and every relevant detail regarding the processing activities, as you can see in this privacy policy.
- **Right to access** | You have the right to access your own personal data and the right to receive relevant information regarding the processing of your personal data. Thus, you can ask us for a copy of the personal data we hold about you so that you can know if and what kind of personal data is being processed, why it is being processed and who is processing it, being able to enforce your rights. You can contact us so as to exercise this right.
- **Right to rectification** | You have the right to have your personal data rectified/completed in case it is inaccurate/incomplete. You can contact us so as to exercise this right.
- **Right to erasure** | In certain circumstances, you may request the erasure of personal data where there is no compelling reason for its continued processing. You can contact us so as to exercise this right.
- **Right to restriction of processing** | Under certain circumstances, we may suspend processing activities - and you may also ask us to pause the processing of your personal data. In other words, we will keep your data, but won't further process it - and you can contact us so as to exercise this right.
- **Right to data portability** | You may obtain your data from us so as to transfer it to another system; thus, we will provide you with a copy in a structured, commonly used format. You can contact us so as to exercise this right.
- **Right to object** | In some circumstances, you have the right to object ("i.e., say that you don't - or no longer - agree with the processing and ask us to stop) to the processing of your personal data regarding your particular situation. This right applies to processing based on direct marketing purposes and, usually, to some other purposes (such as some legitimate interests).



- **Rights regarding automated decision making** | You have the primary right not to be subject to activities only based on automated processing and whose decision has legal or relevant effects on you. However, whenever we carry out automated decision making (either because of a contract or because of your consent), you shall be able to be informed, express your point of view, challenge eventual decisions and obtain human intervention. You can contact us so as to gather further information.

If you have provided consent for the processing of your data, you have – in certain circumstances – the right to withdraw that consent at any time, which will not affect the lawfulness of the processing before your consent was withdrawn.

By the way, if you want to know more about your rights, we suggest that you read the guidance provided by the Information Commissioner's Office of the United Kingdom, which is available [online](#).

Lastly, if you are not happy with the way we are dealing with personal data, you may contact a supervisory authority:

it@aiasec.in

Data Protection Representative : Member Committee Vice President Digital Experience

AIESEC in India

708 Ellora Fiesta,

Gaondevi Marg, Sector 11,

Sanpada, Navi Mumbai

Maharashtra 400614

ABOUT YOUR PRIVACY

Information shall be handled based on the principle of confidentiality, so it is stored securely and accessed by authorised individuals only. We are committed to implementing and maintaining appropriate technical, security and organisational measures to protect personal data against unauthorised or unlawful processing and use, and against accidental loss, destruction, damage, theft or disclosure, such as we encrypt the transmission and storage of that information using industry standard encryption technologies. We will take all reasonable steps to ensure that your data is treated securely and in accordance with this privacy notice. Please note that the transmission of information via the internet is not completely secure: even doing our best to protect your personal data, we cannot guarantee the security of your data transmitted to our site (so any transmission is at your own risk), but, once we have received your information, we will use strict procedures and security features to prevent unauthorised access.

OUR PRIVACY MANAGER/DATA PROTECTION OFFICER





We have a Privacy Manager/Data Protection Officer who is responsible for matters regarding privacy and data protection. Thus, in case you have any questions regarding this policy and/or our privacy practices:

it@aiesec.in

Data Protection Representative : Member Committee Vice President Digital Experience,
AIESEC in India
708 Ellora Fiesta,
Gaondevi Marg, Sector 11,
Sanpada, Navi Mumbai
Maharashtra 400614

FOR FURTHER INFORMATION ABOUT US

In case you want to contact us, please feel free to do so!

AIESEC in India
708 Ellora Fiesta,
Gaondevi Marg, Sector 11,
Sanpada, Navi Mumbai
Maharashtra 400614// it@aiesec.in

REVIEW OF THIS POLICY

We keep this policy under regular review, so please check this page occasionally to ensure that you're happy with any changes. This policy was last updated on 6th February 2020.

I comply with the privacy policy.

Yours sincerely,

Signature:

Name: *Shawari. Bharkar.*

Address: *Furlungi, Pune - 412308.*

OFFER LETTER



2/18/2020 11:02 AM

Dear Gayatri Bhaskar,

18/12/2019

We are pleased to offer you the full-time position of Account Executive at Paveva Technologies Private Limited with a start date 18/12/2019 and you will be reporting to head at Pune.


In this role, you will be required to responsible:-

- Billing & Invoicing
- Taxation Management
- Bank Reconciliation
- Petty Cash Management
- Debit Note/Credit Note
- Import/Export Documentation
- Customer Correspondence
- Supplier Correspondence
- Remittance & Interest Calculation
- Tally

Contract Includes

1. You will report to Finance Department
2. The offered Monthly Salary is Rs.20000/-
3. Your working hours will start from 9:30 AM to 6:15 PM
4. A notice period of 30 days.
5. Probation period-3 Months

Please confirm your acceptance of this offer by signing and returning this letter by offer expiration date. We are excited to have you join our team! If you have any questions, please feel free to reach out at any time.

Acceptance: 
Date: 18/12/2019

For Paveva Technologies Private Limited



Our Reference

Date:

To
Miss Jashree Baraj
A/301, K/ANAND KRUTE,
K/3 ANAND WADI

Date: 01/06/18

REF: UBTECK/PART/HR/02/1812

DATE: 11/1/14

Sub: Appointment Letter

To: Miss Jashree Baraj

This is with reference to your application and subsequent interview you had with the Company. We are pleased to appoint you as a Business Development Executive.

1. You have joined duties on 01/06/2018
2. You shall report to Mr. Kurjar for your day-to-day activities. Your daily result sheet is attached herewith as Annexure A.
3. Your date of birth as per Company records is 12/11/1998.
4. As discussed, your monthly stipend shall be Rs. 12000 only (inclusive of all). After a period of six months, depending upon your performance, you will get a raise of 3000 Rupees.

You are expected to perform as per the targets and give tangible results and contribute to the growth of the organization.

5. You shall be on probation for a period of 6 months.
6. On successful completion of Probation period, your services shall be confirmed in writing.
7. This employment contract can be terminated from either side by giving notice for one month or by payment of salary in lieu of notice.
8. You shall be entitled for 8 days of leave during your training period, no other benefits.
9. Your appointment shall be governed by the rules, regulations and laws applicable to the Company. Management reserves the right to modify them whenever required.
10. You shall devote your whole time and full attention exclusively to the work of the Company. You shall carry out duties assigned to you honestly and with all diligence and shall promote the interest of the Company to the best of your skill and ability.



11. You shall not take up any part time or full time work, whether for remuneration or not or during leave, holidays etc. nor will you engage yourself in any business either on your own or in association with another. You will also not engage yourself alone or in company with any other person, in any work or business conflicting with the business of the company.
12. You shall maintain during the employment and thereafter complete secrecy with regard to Company affairs. You shall not disclose, divulge or make public any information that comes to your knowledge during the course of your employment with the Company. In case, you are found guilty of such acts, suitable action will be taken as per law and your services will stand terminated and you will have to pay compensation as deemed fit by the company.
13. Your services would be as per the discussed profile, but the job profile, time and place of work may change as per the Company requirement.
14. Your services can be transferred to any of the factory or offices of the Company or its associates or sister Companies, branches, client companies, at the absolute discretion of the Management as per the Company business requirement. In such case you shall be governed by the terms and conditions of services as may be applicable to that location.
15. You shall notify to the Company, any change in your address, marital status, education etc.
16. On separation, you shall return to the Department Head, the tools, equipment, instruments, books, documents etc. Belonging to the Company, which may be in your possession. You are also required to complete the relieving formalities as specified by the Company and hand over your work related activities to the Company official so nominated by the Company.
17. In case the information furnished by you, during the employment process is found to be incorrect or false or in case it is found that you have suppressed any information, the Company may terminate your services without notice or compensation, in lieu hereof.
18. Your appointment shall be subject to the jurisdiction of Pune.
19. The scope of your work / duties is attached herewith separately.

The Company shall have right to modify the terms and conditions applicable to you and these will be binding on you.

Please sign the duplicate copy of the letter as a token of acceptance.

Welcome you to the Company and wish you all the best for a mutually beneficial and rewarding career.

Yours truly

UB SPECIAL MACHINERY AND TOOLS INDUSTRIES
AUTHORIZED SIGNATURE



I, MISS JAISHREI BAJAJ, have read understood and accept all the above terms and conditions of my employment and agree to abide by the same.

Sign:  DATE: 01-06-18



Aliasgar Jamena
MaxSence
Office number 827, 8th floor clover,
Clover hills plaza Nibm- undri road
Pune-411048

Subject: Appointment Letter

Dear Janhavi,

This letter is to inform you that we have found your application for the position of Assistant Manager to be fitting with our requirements.

We congratulate you on your selection. Your employment is subject to the terms and conditions listed below:

As per our company policy you will have to serve 2 months of probation period- In these 2 months we will evaluate your performance before selecting you as a permanent employee - you will have to commence work from 1st December 2020.

After completion of probation you will be given a hike in your remuneration.

Important notice:

1. Working hours 10:30am till 7pm.
2. 1 hour lunch break (2pm till 3pm).
3. We do not provide any kind of allowances.





Welcome to the MaxSence family!

Regards,

Aliasgar

Managing Director

Maxsence





20th November 2019

Subject: Letter of Appointment

Dear Ms. Khadija Juzar

Thank you for accepting and signing the job offer letter. I am pleased to inform you that your employment with Multibhk has been confirmed in the capacity of Client Relations Management Executive.

As agreed, your starting date will be 25th November 2019 and your work timings from 2:30pm to 6:30pm, Monday to Friday. Furthermore, your monthly salary will be Rs. 6,000 + performance-based incentives. Additional information governing your employment can be found in the signed contract as well as the Employment Policy document.

Congratulations on your appointment and welcome to MultiBHK. We look forward to years of fruitful cooperation and success. We wish you the best of luck in your new post.

Sincerely,
(Director)
Multibhk

Mr. Saideep Patil

VIVER MUNDT

1000 MARKET STREET, SUITE 200, PHOENIX, AZ 85002

ANNOUNCEMENT LETTER

To:

Ms. Jennifer G. Fox

is an available & waiting at our Office. We are glad to offer you an offer letter

for the position:

Job Responsibilities:

1. Data Management of Clients
2. Maintaining of Data Base & Update for Clients
3. Execution of Transactions
4. Collaboration with internal/Operational Team from Product House for Operation Support (query)
5. Maintaining of Reports on System & Error Issue
6. Handling of New Platforms used in our & Keeping Track for the same
7. Installation / Design & Development

Job Title: - L30 to 3.30pm

Salary: \$2002.454

W/C: London - (it can be staggered if working on Sunday)

Regards



VIVER MUNDT





Date: 1-Oct-20

Mr. / Ms Sharayu Bagade

CONTRACT OF EMPLOYMENT

Congratulations! We are pleased to offer you employment in our organization on the following terms and conditions:

1. Your contract of employment shall be valid for a period from **01-Oct-20** to **31-Dec-20** for our client Wipro Ltd, for Pune location (Contract may be extended, as per the Client Requirement).
2. The position that we are offering you is that of a **Contractor** at Cash in hand of INR 12,426 per month. Your working will be for full time, 6 days a week (Subject to change as per client's requirement).
3. Not with standing this, in the event of the project/work for which you are being employed comes to an end before the aforementioned period, this contract shall be co-terminus with the aforementioned project/work. At the end of the above referred period, the contract will stand terminated automatically without any notice or communication to you, unless they are explicitly extended by us by a letter in writing.
4. Should you wish to resign your employment with SPS consulting, you will be required to provide 30 days written notice or salary in lieu of that, to enable us transition your work.
5. Notwithstanding anything above, depending upon the aforementioned project/work, the company reserves its right to extend your temporary appointment for such period or periods as may be necessary depending upon the exigencies relatable to the work for which you are hereby engaged.
6. You will be entitled to all other statutory benefits wherever applicable during the period of contract.
7. You will be required to comply with all such rules and regulations as the Company may frame from time to time.
8. Any unauthorized (without prior appropriate approval in writing) leave of absence for a period exceeding three days may lead to termination of employment without settlement of pending dues.
9. In case if you break or decide not to continue with the contract, you will not be entitled for any pending dues or any sort of Full & Final settlement amount.
10. The Company also has a right to terminate your employment on grounds of Integrity, Unprofessional behavior & Non performance as per the Employee Service Rules.

In such cases, no settlement of dues shall be initiated.

11. In Case, if there is any extension by client on business contract would automatically get renewed.



SPS CONSULTING

We are consciously endeavoring to build an atmosphere of trust, openness, responsiveness, autonomy and growth among all members of the SPS family. As a new entrant, we would like you to whole-heartedly contribute in this process.

As a token of your acceptance of the above terms and conditions, you are requested to sign the duplicate copy of this letter and return to us.

With warm regards,

HR Team | SPS Consulting

Corporate Office: 5-A, 6th Floor Central Mall, RNT Marg, Indore

*****The governance of the contract is subjected to the contract act for the contractual employees.***

For SPS Consulting



Authorized Signatory



EventBeep Technoservices Pvt. Ltd

S NO. 39/3, -C/703 DWARKA SUNCREST I RAHATANI
PUNE, MAHARASHTRA, INDIA- 411017

23/02/2021

Greetings from EventBeep!

EventBeep Technoservices Pvt. Ltd. is pleased to on board you as a **Community Manager | Social Media Strategist Intern at for a period of 1 month**

Your responsibilities as per your position starts from 24/02/2021 - the nature of internship being work from home (part-time), you are expected to dedicate minimum 3 hours per day for this internship. (Sundays to be considered for an off)

Your responsibilities as a Community Manager will be to consistently focus on adding value to the community through your social media marketing skills. You shall be assigned with a daily/weekly goal to achieve by the team.

Based on the successful completion of goals & targets allotted within the given time frame, you will be offered a stipend of Rs. 3,000 per month based on your performance, certificate of internship & a letter of recommendation.

For outstanding performance, you shall be rewarded with a bonus + incentive, a certificate of recognition and a PPO.



contact@eventbeep.com



www.eventbeep.com



+91 7098 7098 18



EventBeep Technoservices Pvt. Ltd

S NO. 39/3, -C/703 DWARKA SUNCREST I RAHATANI
PUNE, MAHARASHTRA, INDIA- 411017

This internship will be starting from 24/02/2021 to 25/03/2021. The terms mentioned in this offer letter shall be in effect till 31st March 2021

Please indicate your agreement with these terms and accept this offer by signing and dating this agreement on or before 24th February 2021.

Congratulations and welcome to the team!



Yash Verma
Lead Strategist | Digital Marketing
EventBeep Technoservices Pvt. Ltd

I, _____ accept the above offer with the Terms and Conditions mentioned.

_____/_____
Signature Date



PRAYAAS CORPS

AN EFFORT TO MAKE A DIFFERENCE

WZ-554/S-A, G NO.18E, 53DH NAGAR II, PALAM, NEW DELHI -110045
REGISTERED NGO UNDER SOCIETIES ACT XXI OF 1860
REGISTRATION NO. 5/R5/SW/1480/2016

Certificate of Internship

We extend this certificate to

Ms. Mehak Milani

on the 29th day of November, 2020 realising her outstanding contribution as an intern in Content Writing during September 21st to November 21st, 2020.

We highly appreciate for her best efforts in our achievements.

Jaspal Godara

JASPAL GODARA

Founder & CEO

Aditya Gopal

ADITYA GOPAL

President



CERTIFICATE OF COMPLETION

awarded to

Ms. Mehak Milani

For completing a two month internship (February & March 2021) in Business Development and handling it well! We wish you well in your future endeavors!

Mr. Nishant Somani

Co-Founder



PRAYAAS CORPS

AN EFFORT TO MAKE A DIFFERENCE

WZ-554/S-A, G NO.18E, 54DH NAGAR II, PALAM, NEW DELHI -110045
REGISTERED NGO UNDER SOCIETIES ACT XXI OF 1860
REGISTRATION NO. 5/R5/SW/1480/2016

Certificate of Internship

We extend this certificate to

Ms. Priyanka Tulsija

*on the 9th day of October, 2020 realising her outstanding contribution as
an intern in Human Resources during July 1st to September 30th, 2020.*

We highly appreciate for her best efforts in our achievements.

Godara

JASPAL GODARA

Founder & CEO

Aditya

ADITYA GOPAL

President



CERTIFICATE OF INTERNSHIP

is presented to

PRIYANKA TULSIJA

*in recognition of her completion of
Business Development and Entrepreneurship Internship
from 19th October 2020 to 11th December 2020.*

DINESH AGARWAL

Co-ordinator

ANJALI BAJAJ

Co-ordinator



This is a system generated certificate. No signature required.

Statement of Service

To whosoever it may concern

I hereby verify that Rahi Pramod Bhosle was hired as an intern on a full-time basis with MishK from Sept 2020 to January 2021 where she was remunerated a monthly salary of INR 7000. During this period, she held the position of Marketing specialist and also created marketing materials for MishK social medial channel mishaldalal.mishk.

Should you require any further information, please do not hesitate to contact me on +91 96654 00474 or email me at mishkpeakperformance@gmail.com.

Kind regards,

Mishal Dalal

Founder | Lead Business Trainer

1



Date: 06th March 2020

Internship Certification

This is to Certify that **Ms.Nandani Sharma**, a student of BBA has successfully completed Three months (from 12th Dec2019 to 6th March2020) internship at NEXA Magarpatta (Mahalaxmi Automotive Vehicles Pvt. Ltd) As HR intern. During the period of her internship programmer with us she was found Sincere, Diligent, Punctual, and Inquisitive & Hardworking.

We wish her all the best in future endeavors & every success in life.

For NEXA Magarpatta (Mahalaxmi Automotive Vehicles Pvt. Ltd)

Rupali More(HR)

Nexa Magarpatta.



Mahalaxmi Automotives Vehicles Pvt. Ltd

(A Mahalaxmi Group of Company)

SECTOR NO 147, UNIT NO. 15, 20 & 30, GROUND FLOOR, A WING, MARVEL #1 USG,

MAGARPATTA, PUNE, 411028. PH: 7875169000, hr@nexusmahalaxmi-automotive.com

CAREER DREAMS EDUCATIONS

Certificate of Internship



This is presented to

NISHITA B. BALANI

For successfully completing the Comprehensive Internship cum Training Program at CAREER DREAMS EDUCATIONS from 10/10/2020 to 10/12/2020 in the arena of HR Management, Marketing with Business Research & Development. We certify her on exemplifying sincerity and consistency in her professional efforts duly aligned with a ethical sense of responsibility towards career advancement and the Business Growth. We wish her all the best for future Endeavours

KARTIK GOTHWAL
Authorized Signatory





CERTIFICATE OF WORK EXCELLENCE

Career Dreams Educations Awards

NISHITA B. BALANI

Miss NISHITA B. BALANI for rendering Excellent standards of work Quality in CAREER DREAMS EDUCATIONS from 10/10/2020.to 10/12/2020 based on Comprehensive Skills and Strategic Managerial Approach in the field of HR,Marketing and Business R&D. We certify her to be Proficient,Work Oriented and Ethically Skilled and Competent.

KARTIK GHOTHWAL
Authorized Signatory



26th March '2021

Nishita Balani

Pune

Dear Nishita Balani,

With reference to your application and subsequent interview with us, we are pleased to welcome you to WorkIndia for the position of "Human Resources Intern.

Your 3 months internship date of joining is 17th March '2021.

You will be paid Rs.250 on every onboarding

Stipend shall be disbursed in accordance with the prevailing remuneration plans of the Company.

The terms and conditions of your employment will be governed by the Company Core Values & Accepted Policies. At the end of the 3 month internship, a decision will be made whether or not to convert the internship to a full time opportunity - based on your performance and the company's preferences. You will be evaluated for 3 month after the onboarding is done. Kindly note that the LOR and Internship certificate will be provided only on successful completion of the internship. This offer of employment with WorkIndia is subject to the successful verification of information provided by you.

By accepting this offer you are also confirming that :-

1. You have terminated your employment with your previous employer (if any) in compliance with their terms and conditions
2. There are no contractual obligations with respect to your earlier contracts that would prevent you from delivering your responsibilities with the Company or taking up this position with this Company

ELOQUENT INFO SOLUTIONS PRIVATE LIMITED

CIN: U74120MH2015PTC266883

Reg. Office: B -1606, Ashok Towers B, Ambedkar Road, Parel, Mumbai 400012

Corp. Office: 1st Floor, 375, Hello World, 5th Main, 6th Sector, HSR Layout, Bengaluru, Karnataka- 560102

Website: www.workindia.in | Email Id: support@workindia.in



3. WorkIndia is not liable for any past dues owed by you as part of termination of any previous employment.

If terms and conditions enumerated in this letter are acceptable to you, please sign and return to the undersigned a duplicate copy of this letter signifying your acceptance.

With best wishes,

A handwritten signature in black ink, appearing to read 'Moiz Arsiwala'.

Moiz Arsiwala

Co-Founder



For Eloquent Info Solutions Pvt Ltd



Letter of Experience

Date: 10/09/2020

This is to certify that **Ms Rajsee Sarwate** was working with The SAP Media. From **10 December 2019 to 10 August 2020** as a **Social Media Manager**. During this period of her work with us, we are pleased to state that Rajsee Sarwate worked hard with the assignments and work given. We have found her to be duty-bound, punctual, inquisitive and keen to learn new skills.

During her work period, the following work was undertaken by her:

- 1. Social Media Execution
- 2. Creative Content Writing
- 3. Client Communication
- 4. Team Management
- 5. Content Planning
- 6. Copy Writing

Worked with brands in the field of:

Interior designers, dermatologists, Image Consultants, Home Automation Company, Men's Fashion Brand, Wedding Planners, Restaurants, Cloud Kitchen and Yoga experts

We wish Rajsee all the best for her future endeavours.

Regards,

Sudakshana Chatla

Founder – The SAP Media

Mobile- 7385851188

Email- sudakshana@thesapmedia.com



**CAREER DREAMS
EDUCATIONS**

WATKINS FIRE VMS EDUCATIONS CERTIFICATE OF INTERNSHIP

This is presented to

ALIYA SAWYER

For successfully completing the Comprehensive Internship and Training Program in **COBBLESTONE ADVISOR EDUCATIONS** from 20/01/2020 to 04/03/2021 in the areas of Finance, Financial Management and Analysis along with Management Oriented Training. We certify her/him on exemplifying integrity and consistency in her/his professional efforts duly aligned with a ethical sense of responsibility towards career advancement and the Business Growth. We wish her/him all the best for future Endeavour.

[Signature]

Authorized Signatory





YOUTH EMPOWERMENT FOUNDATION

YEF/20/H00483

Joining Dated:25/09/2020

Internship Offer Letter from Youth Empowerment Foundation

Dear Samina Kausar ,

We are delighted to offer you **Human Resources Internship** at Youth Empowerment Foundation. You would be responsible for leading team of volunteers and interns at the NGO & other related works assigned by our organization. The duration of internship is **three months** starting from the date of joining. We expect your personal accountability in all the projects, actions, advice and results that you provide as a representative of YEF. We would also ask for your commitment to deliver outstanding quality and results that exceed team expectations. In return, we are committed to providing you with every opportunity to learn, grow and stretch to the highest level of your ability and potential.

You will receive a **certificate** on completion of the internship tenure, no stipend will be provided as this is unpaid internship.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Sincerely,

Rambabu Sharma
President
Youth Empowerment Foundation



CERTIFICATE OF APPRECIATION

Our congratulations to

Samina Kausar

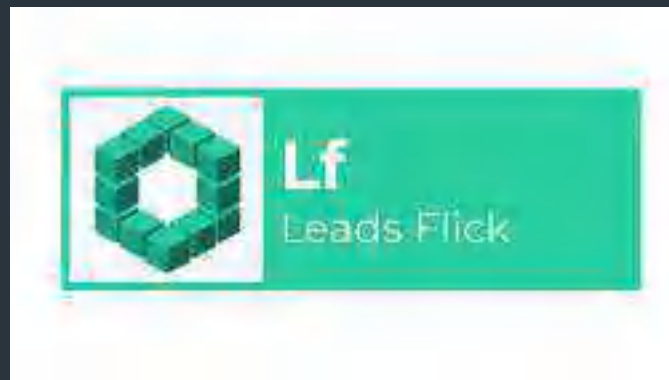
Leads Flick Marketing Internship

in recognition of outstanding contribution made during Leads Flick Program between 14th Sept 2020 and 14th Nov 2020.

Vishal Singh

VISHAL SINGH

CEO & Founder,
Leads Flick



Shivam Tripathi

SHIVAM TRIPATHI

Cluster Manager
Leads Flick

Certificate No: - VI2009011201



**CAREER DREAMS
EDUCATIONS**

Career Dreams Educations,

-  careerdreamseducations,B-5 Divya Mall Lalkothi Jaipur Rajasthan 302015
-  careerdreamseducations@gmail.com
-  9414112360, +917877422516
-  <http://careerdreams.co.in>

to Whom it may concern

THIS IS PRESENTED TO

Samina Kausar

has completed an internship at career dreams education
main tasks accomplished:

- 1.recruitment of new interns:
- 2.interviews taking

we found her sincer,hardworking technically sound and
result oriente.she worked well as as part of team during her
tenure.we take this opportunity to thank her and wish her
all the best for her future.

KARTIK GOTHWAL

Managing head

Certificate of Appreciation

our congratulations to

SAMINA KAUSAR

I am proud to offer my recommendation of samina Kausar who has completed her internship under me. samina is exceptionally good in maintaining a positive attitude. I recommend samina Kausar for any job which complements her skills.

Farhan Shaikh
HR Manager



Rafique Mohd,
CEO

Certificate of Completion



This certificate is awarded to
Nisha Gupta

for stellar performance during the **2-Month Content writing** internship program,
starting from 20th November 2020 to 20th January 2021.

SAURABH GUPTA
Co-Founder



SIDDHARTH SWARNKAR
Co-Founder

MEDIATE GURU
INDIA'S LEADING MEDIATION PROVIDER



CERTIFICATE OF RECOGNITION

This is presented to

MS. NISHA GUPTA

for successfully completing their role as a Campus Ambassador for MediateGuru
India from July(2020) - February (2021).

We wish her all the success for her future endeavours from Team MediateGuru India.

MS. GARIMA RANA

Senior Partner ,
MediateGuru

MR. ADITYA MATHUR

Founding Partner,
MediateGuru



CERTIFICATE OF INTERNSHIP

Sama Samtani, of St. Mira's College for Girls has been a part of MyCaptain YouthRep Internship from 11th June 2020 to 11th July 2020.

During this internship, Sama has gained experience in Business Development, Marketing and Sales with a focus on Community building and creating an impact in her campus.

We wish Sama all the very best for her future endeavors and thank her for all their contribution.

A handwritten signature in black ink, appearing to read "Anush".

Anush Ramachandran
(Operations and HR Manager)

Letter of Recommendation

15th Oct 2020

To Whomsoever it may concern,

I am pleased to write this recommendation letter for Ms. Anushka Talnikar who is interested in being a part of your prestigious organization. I had the opportunity to work with Ms. Anushka in our company when she participated in our Internship program last 15th Oct 2020 as a Business Development Associate.

As her supervisor, I highly recommend Ms. Anushka for such an internship as I am familiar with her work ethics. During her internship at our company, we found Ms. Anushka to be a skilled individual with the innate ability to apply learned theoretical knowledge into practice. She is enthusiastic and reliable in completing her assigned work. Apart from that, she gives the best efforts in bringing more value to the organization. She is very dedicated to succeed in achieving all assigned project goals and targets.

As an individual or a colleague, Ms. Anushka is easy to communicate with. She has a good relationship with her fellow interns and superiors. Because of her valuable contribution during the internship, our department has been able to face all challenges successfully.

If you need more information about Ms. Anushka Talnikar, please do not hesitate to contact me at bharat@houseitt.in. I will be glad to assist you.

Sincerely,
Bharat Bhatt
CEO





ARBITRIUM THE POWER OF CHOICE

arbitriumachoice.com

Email: arbitrium.choice@gmail.com

Date: Sunday, 21st March, 2021

Ms. Shirley Ezekiel,
St.Mira's College for Girls, Pune
Contact No.: 8380832349
Email: shirleyezekiel116@gmail.com

Subject: Offer Letter

Dear Shirley,
Congratulations!

With reference to our discussion, we are pleased to offer you an opportunity with ARBITRIUM under the following terms and conditions.

Designation: **Web development Intern**

Duration: **1st June, 2021– 31st July, 2021**

At ARBITRIUM, we believe that our team is our biggest strength and we take pride in hiring ONLY the best and the brightest. We are confident that you would play a significant role in the overall success of the venture and wish you the most enjoyable, learning packed and a truly meaningful internship experience with us.

There are no provisions of any stipend.

Your appointment will be governed by the terms and conditions presented in the **Annexure**

A. We look forward to you joining us. Please do not hesitate to call us for any information you may need. Also, please sign the duplicate of this offer as your acceptance and forward the same to us.

Thanking you,
ARBITRIUM

SRISHTI GROVER
FOUNDER

Annexure A

You shall be governed by the following terms and condition of service during your internship with ARBITRIUM, and those may be amended from time to time.

1. You are being hired as a **Web development Intern** and your date of joining will be **1st June,2021**
2. All the work that you will produce at or in relation to ARBITRIUM will be the intellectual property of ARBITRIUM. You are not allowed to store, copy, sell, share, and distribute it to any third party under any circumstances.
3. Similarly, you are expected to refrain from talking about your work in public domains (both online, such as blogging, social networking site, and offline among your friends, college etc.) without prior discussion and approval from ARBITRIUM.
4. We take data privacy and security very seriously and to maintain confidentiality of any students, customers, clients, and companies' data and contact details that you may get access to during your internship will be your responsibility. ARBITRIUM operates on zero tolerance policy with regard to any breach of data security guidelines. At the completion of the internship you are expected to hand over all ARBITRIUM work/data stored on your Personal Computer and delete the same from all your devices and machines.
5. We expect that you will provide **copyright free** and **plagiarism free** content and do not modify or use copyrighted content or tools in any of the deliverables.
6. You are expected to conduct yourself with utmost professionalism in dealing with your team members, colleagues, clients and customers and treat everyone with due respect.

ARBITRIUM is a start-up and we love people who like to go beyond the normal call of the duty and can think out of the box. Surprise us with your passion, intelligence, creativity and hard work – and expect appreciation & rewards to follow. We want you to expect constant and continuous objective feedback and we encourage you to ask for and provide feedback at every possible opportunity. It's your right to receive and give feedback – this is the **ONLY** way we all can continuously push ourselves to do better.

I have negotiated, agreed, read and understood all the terms and conditions of this Internship letter as well as Annexure hereto and affix my signature in complete acceptance of the terms of the letter. I do hereby declare that all the information provided during the hiring process is true to the best of my knowledge and belief.

DATE:

NAME:

SIGNATURE:



Aastha Kochar May 17

to me ▾



Congratulations, Simran!

We are pleased to offer you the role of Social Media Managing and Marketing Intern at Not So Complicated for a minimum period of 2 months. After this, it may be extended based on your performance and willingness to continue and you will be entitled to some more benefits other than the certificate of working.

As a social media intern, you are expected to put the best of your efforts in spreading a word about our page online.

You will get an opportunity to learn social media managing and marketing by engaging in strategy making and brainstorming, scheduling posts, giving suitable captions to posts and hashtags and its relevance among other learnings.

Kindly WhatsApp at 9899970462 as an acknowledgement to the above terms and to start with your internship.

Regards,
Aastha Kochar
Founder
Not So Complicated

[Show quoted text](#)



DARE TO DO MORE

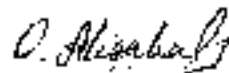
November 9, 2020

To Whom It May Concern:

The students of the class "Introduction to Cultural Anthropology" in the department of Social Sciences, along with their teacher Dr. Alise Baldwin-Jones; and students of the class "Language Issues in the Global World" in the department of Education and Language Acquisition, along with their teacher Dr. Maria Savva, from LaGuardia Community College (New York, U.S.) worked in association with the Department of Sociology and Department of Politics and Public Administration at St. Mira's College for Girls during the academic year 2020-2021, jointly conducting activities of research and teaching.

The interaction was rewarding, and we look forward to future such collaborations.

Sincerely,



Olga Aksakalova, Ph.D.

Coordinator, Collaborative Online International Learning (COIL)

Associate Professor of English

LaGuardia Community College, CUNY

718-730-7508

Library H-1

St. Mira's College For Girls, Pune
Autonomous (Affiliated to Savitribai Phule Pune University)
MILE
Collaborative activity - Students Exchange- 2020-21

Department of Sociology- List of Students

Sr. No	Name
1	Keara Fernandes
2	Sereena Singh
3	Bhargavi Kinikar
4	Sharvari Kurundwad
5	Delna Anklesaria
6	Vasudha Ramani
7	Shrusti Sharma
8	Amritaa Martins
9	Daksha Gadiya
10	Fatema Kathiria
11	Sakina Bharmal
12	Kasinam Dabi
13	Shramana Kar
14	Amrita Sinha
15	Garima Kundu
16	Gauri Raje
17	Haripriya Praveen
18	Kanishka Joshi
19	Katyayini Mathur
20	Niyati Rajyaguru
21	Sanjna Deshpande
22	Shravani D'souza
23	Vyomi Gidwani
24	Jhalak Hemnani
25	Jennifer Borgohain
26	Simran Chauhan

J. Sataravale

Dr. Snober Sataravala
Coordinator



G. H. Gidwani

Dr. G. H. Gidwani
Principal

Department of Political science- List of Students

Sr. No.	Name
1	Manasa Shrinivas sharma Pantula
2	Shruti Satish
3	Sharvari Kurundwad.
4	Nishita Rawtani
5	Devaki Deshpande
6	Reachal madipag
7	Laksaya G
8	Kanchanpriya Bhujbal
9	Pallavi wagh
10	Tejal Khedkar
11	Nijila Prem
12	Gauri Raje
13	Garima Kundu
14	Aparna Kulkarni
15	Kumari Jyotashana
16	Nandrani Mahtani
17	Sakshi Raheja
18	Anushka Ashok Jadhav
19	Atreyee Pal
20	Ritika Gajanan Bali
21	Sakshee Uttekar
22	Shalini Dinesh Wamane
23	Priyanka Chaurasiya
24	Padmavathi Ramakrishnan
25	Amisha Singh
26	Aditi Sunil Savane
27	Sriradha Gupta
28	Isha Karandikar
29	Aditi Sampat
30	Simran Nayak

J. J. Sataravala

Dr. Snober Sataravala
Coordinator

G. H. Gidwani

Dr. G. H. Gidwani
Principal

Department of sociology- List of Students

Sr. No.	Name
1	UmmeSalama Karu
2	Munira shabbir rampurawala
3	Padmavathi Ramakrishnan
4	Delna Anklesaria
5	Maitrayee Sangitrao
6	Sriradha Gupta
7	Arman Chagla
8	Samrita Guha
9	Khushi Vikram Dhariwal
10	Khadija Lokhandwala
11	Juliet Jenny
12	Avinal Robert Pais

Department of English- List of Students

Sr. No.	Name
1	Manasa Shrinivas Sharma
2	Delna Anklesaria
3	Arman Chagla
4	Sakshi Gidwani
5	Akanksha Balkawade
6	Sriradha Gupta
7	Isha Karandikar
8	Friyana Munshi
9	Khadija Johar Cutpiecewala
10	Jaya Tripathi
11	Tasneem H. Khadkiwala
12	Baby Singh
13	Rashida Jeewanjee
14	Kamini Sah
15	Samrita Guha

Dr. Sneher Sataravala

Dr. Sneher Sataravala
Coordinator

Dr. G. H. Gidwani

Dr. G. H. Gidwani
Principal



Department of Political Science and English- List of Students

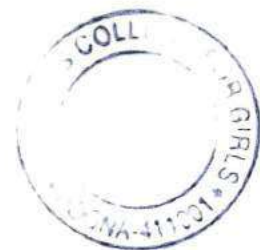
Sr. No.	Name
1	Gayathri Nair
2	Maitrayee Sangitrao
3	Vedika Limaye
4	Jhalak Hemnani
5	Donita Dsilva
6	Chandana Roy
7	Pratiksha Padwal
8	Nishi Porwal
9	Samecha Shoeb Arifi
10	Bhavika Anand Naik
12	Rinita Adhikary
13	Harleen Kaur Grewal
14	Lavina Anil Waghalekar
15	Naina Gaikwad
16	Preeth Reddy
17	Kareena Narayan

S.J. Sataravala

**Dr. Snober Sataravala
Coordinator**

G. H. Gidwani

**Dr. G. H. Gidwani
Principal**



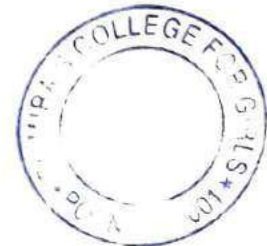
Department of Sociology- List of Students

Sr. No.	Name
1	Alsiha Jadhav
2	Anushka Kumari
3	Bhargavi Kinikar
4	Bhoomi Shah
5	Chitralkha D
6	Christina D'souza
7	Durga Daundkar
8	Gauri Raje
9	Hinal Damania
10	Kanishka
11	Katelynn
12	Katyayini Mathur
13	Keara Fernandes
14	Leoum Shetty
15	Mahek Seth
16	Mayuri Gaware
17	Mitali Mehta
18	Priyanka Chaurasiya
19	PVS Yamuna
20	Shravani D'souza
21	Suniti Pingte
22	Vasudha Ramani
23	Zainab Nagarwala

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Department of Psychology- List of Students

Sr. No	Name
1	Rampurwala Umme Aiman Hussain
2	Judith Jeronimo Botelho
3	Pillai Anjali Rajesh
4	Niriksha Shetty
5	Ghalsasi Aadya Gajanan
6	Deokar Tanvi Rajesh
7	Preksha Porwal
8	Hinge Indrayani Abhijeet
9	Dixit Yashada Uday
10	Mangalorenandini Umesh
11	Gulwani Sakshi Shamsunder
12	Sampat Aditi Manish
13	Kumud Poptani
14	Saloni Kullar
15	Padir Titiksha Sagar
16	Mayuri Thakarshi Makwana
17	Arya Aditi Harish
18	Vipparti Anisha Jael V Venkatesh
19	Daddi Sejal Jitendra
20	Ritwika Kanungoe

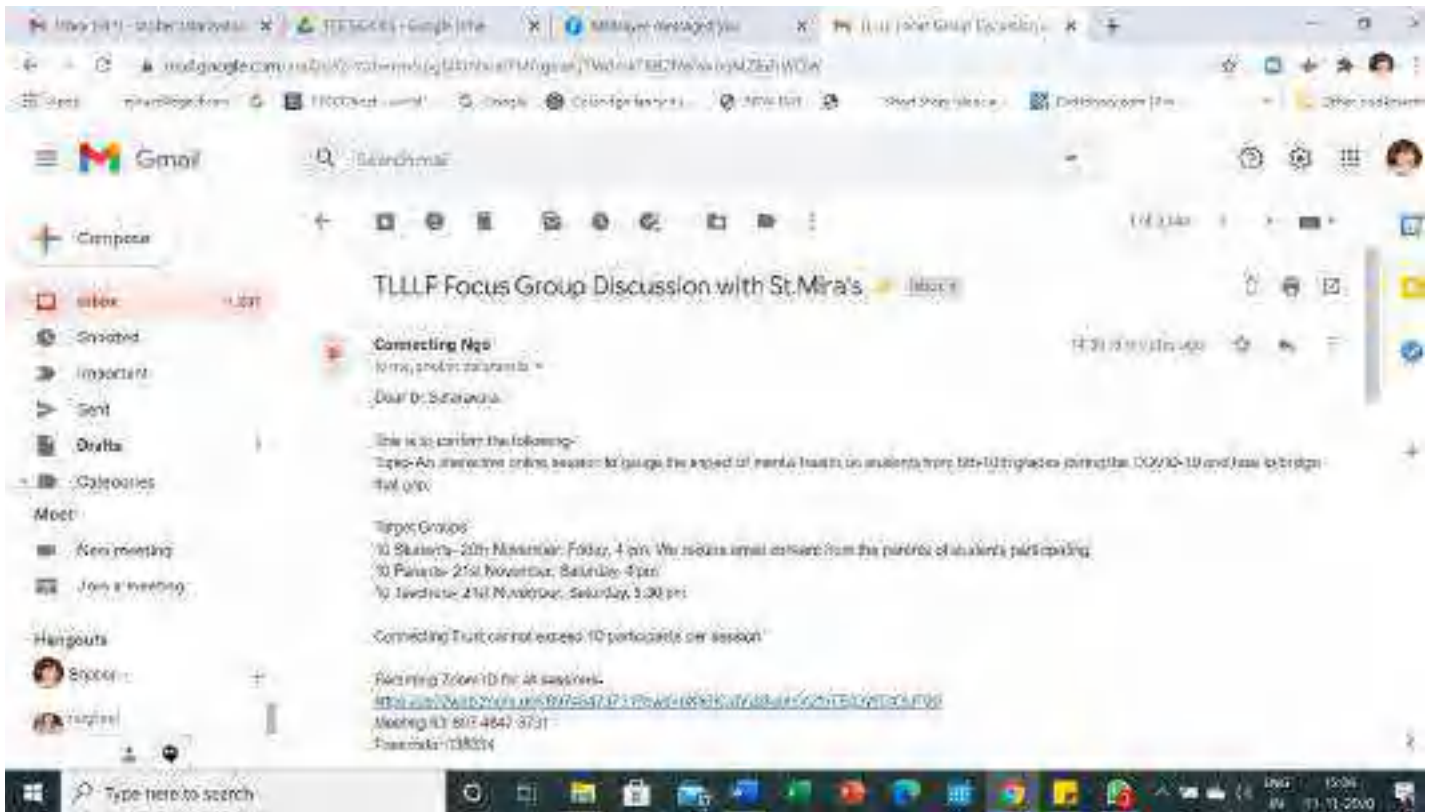
S. J. Sataravale

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Student Researchers

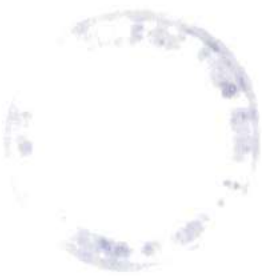
No.	Name
1	Abhishek Singh
2	Ashish Kumar
3	Arjun Singh
4	Arjun Singh
5	Arjun Singh
6	Arjun Singh
7	Arjun Singh
8	Arjun Singh
9	Arjun Singh
10	Arjun Singh

Arjun Singh

Dr. Anshu Kataria
Coordinator

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Principal



St. Mira's College For Girls, Pune
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List of students for TLLLF Focused Group Discussion

Registered Participants

Timestamp	Name of participant	Email id	Phone number	Age
11/19/2020 14:28:12	Mansi Sunil Pabale	rupalipabale123@gmail.com	8830972609	17
11/19/2020 15:18:59	Arya Rajan Meenakal	arya9.raj@gmail.com	7499723223	16
11/19/2020 16:03:20	Tanushree Banerjee	nmb1345@gmail.com	09822750873	17
11/19/2020 16:08:14	Aditi Rahul Gade	39aditigade@gmail.com	9423058694	16
11/19/2020 16:51:33	Riya Baretto	riyaestakee@gmail.com	8421933153	17
11/19/2020 17:03:30	Harsha Sirwani	Sirwani.harsha@gmail.com	8208113734	17
11/19/2020 17:24:43	Sakina Bharmal	Sakinabharmal621@gmail.com	8446597252	17
11/19/2020 17:48:55	Shruti Manish Gupta	shrutimgupta11@gmail.com	8329910299	16
11/19/2020 17:51:13	Rashi Agarwal	rashi.agarwal1104@gmail.com	9226569708	16
11/19/2020 18:43:03	Dale Halstead	halsteadalee14@gmail.com	9158883906	17
11/19/2020 21:11:28	Rishika	goyalrishika89@gmail.com	8149318174	17
11/19/2020 21:12:39	Shruti Argade	1459.shrutiargade@gmail.com	9969411298	17
11/19/2020 21:14:30	Saniya Asif Shaikh	1413.saniya@gmail.com	9657864114	17
11/19/2020 23:55:44	Bushra Tanveer Joad	najishjoad909@gmail.com	8000000559	17
11/20/2020 16:04:22	Sayali Achaliya	1478.sayali@gmail.com	8767792140	16
11/21/2020 17:20:05	Shruti magar	1507shrutimagar@gmail.com	9890953810	16



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List of teachers registered for TLLLF Focused Group Discussion

Timestamp	Name of participant	Email id	Phone number	Age
11/19/2020 15:55:27	Suvarna Hitendra Deolankar	suvarnadeolankar@gmail.com	09423533511	51
11/19/2020 15:55:51	Mamta Kaushik	mkaushik01@gmail.com	08390308084	36
11/19/2020 15:58:40	Mrs Anita Mario D'Cunha	anita.dcunha@stmiracollegepune.edu.in	09860133006	45
11/19/2020 15:59:28	Revathi pandhare	revati.pandhare@stmiraacollegepune.edu.in	9881729908	56
11/19/2020 17:14:45	Jyoti Mahesh Joshi	jyotijoshimira@gmail.com	9890449504	45
11/19/2020 20:15:23	Mrs.Vibha Rathod	vibhacrathod@gmail.com	9521080073	56
11/19/2020 20:56:31	Jyoti Mahesh Salehittal	jyotisalehittal35@gmail.com	9422520892	44
11/20/2020 15:54:54	Anita Chawla	anitachawla74@yahoo.com	9850530515	46
11/20/2020 16:02:34	Ashwini	ashwini.khaire@stmiraacollegepune.edu.in	9975526007	41
11/20/2020 16:03:58	Mrs. Priyanka Sumant Naik	preetinaik68@gmail.com	9960010502	36
11/20/2020 16:05:22	Sujata Dash	sujatadashdkl@gmail.com	9917081297	45
11/20/2020 16:16:56	Geetika Bhati	gmail.com	8805450041	43
11/20/2020 16:22:33	Shirin Jinnah	shirin_jin@rediffmail.com	9822638330	47
11/20/2020 16:38:28	Suvarna jayant pundle	Suvarnapundle@gmail.com	9422060426	46
11/20/2020 18:34:29	Ayesha Shaikh	ayeshashaikh05@gmail.com	08830404624	26

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